

**Annual Quality Assurance Report (AQAR) of the IQAC**  
**St Xavier's College (Autonomous) Kolkata**  
**Department of Education**  
**2004-05**

**Name of the Institution/Department:** St. Xavier's College, Department of Education

**Year of Report:** 2004-05

**Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (Attach separate sheet if required)**

Introduction

The year 2003 was an important year in the history of St Xavier's College Kolkata. We were accredited by NAAC with B+ grade in the year 2003. This was a remarkable year for the B.Ed. course under University of Calcutta as the syllabus underwent significant changes suggested by the Post Graduate Board of Studies in the Education department. This was continued even in the session 2004-05. The new B.Ed. syllabus gave us a new impetus and a forward thrust to continue our efforts with zeal and vigour. We had seminars and workshops on the new syllabus.

The plan of action for the session 2004-2005 is specifically as follows:

- To improve infrastructural facilities with respect to College reading room, Cyber room, Library, and laboratories.
- To encourage faculty development programmes.
- To implement the new B.Ed. syllabus of Calcutta University in an effective way.
- To acquaint the trainee teachers about the new evaluation scheme suggested by Calcutta University.
- To develop the teaching skills of the learners
- To acquaint the students with different formats of teaching plans suggested by the parent body.
- To make the students acquainted with new parameters of Education i.e. Educational Management Guidance and Counseling.
- To receive feedback from the stakeholders for the upliftment of the department.
- To make the trainees oriented with the concept of community outreach suggested by Calcutta University.
- To organize seminar for personality development of the students.
- To organize short trips or excursion in the B.Ed. programme.

## **Section B: Details in respect of the following**

### **1. Activities reflecting the goals and objectives of the Institution**

- On 1<sup>st</sup> July, 2004, the department had the B.Ed. inauguration programme presided by the Principal of the college Rev. Fr. P.C. Mathew. The Department of Education organized orientation programme for the trainee teachers in the same month. On July 31, 2004, the Feast of St. Ignatius of Loyola was celebrated. Around 350 students participated in the celebrations.
- Independence Day was celebrated on 15<sup>th</sup> August, 2004. We had Lt. Col Yoginder Singh Chahar, Commanding officer 20 Bengal Br. NCC gracing the occasion. The students' Council Elections was conducted from 18<sup>th</sup> to 23<sup>rd</sup> August 2004 to develop leadership qualities among the trainee teachers.
- The Teachers day programme was organized on 7<sup>th</sup> September 2004 to pay homage Dr. Radhakrishnan and to take the vow to be a dedicated teacher in future. In the same month a 3 day workshop was arranged for preparation of teaching aids which is an essential teaching skill.
- On 3<sup>rd</sup> December 2004 St. Francis Xavier's Day was celebrated by the college. Sports day was also celebrated on the same month where B.Ed. trainees took part in the grand parade and the special event for B.Ed. students. The 6th chapter of Beyond Barriers was held on 23<sup>rd</sup> of December, 2004 as a grand finale to the students' fest popularly known as Xavotsav. The popular Pakistani Band "Strings" performed along with MTV artist Sophiya and Bollywood pop singer Shibani Kashyap.
- The Valedictory Function was held on 16<sup>th</sup> January, 2005. The Chief Guest was Justice (Retd.) Shyamal Sen, Chairperson, State Human Rights Commission. During this valedictory function the NIHIL ULTRA award was given to Prof. P. Lal and Prof. A. Mukherjee (senior).

Objectives of the B.Ed. Course:

- Restructuring and updating the course to include new thrust areas.
- To streamline the course to bring about more effective integration of different units of knowledge essential for the future teachers
- To make the teachers more competent to meet the social, academic and national needs.
- To make the course more professional and practical.
- The above mentioned objectives of the course have been operationalized in the department of Education in the following manner.

A Seminar was organized by The Institute of Psychological and Educational Research (IPER) on 10<sup>th</sup> September 2004. The seminar discussed various aspects of Stress Management, an important component of B.Ed. course. This includes the Celebrations of Teacher's Day, Independence Day, Birthday of every member of Xaverian, family St. Francis Xavier's day.

The trainee teachers participated enthusiastically in role play, debates, group activities, group discussion, inter college competition.

The new B.Ed. syllabus introduced the concept of behavioural objectives, necessary to understand the newly introduced teaching formats. Pre-practice teaching sessions help the learners to develop their teaching abilities in different school subjects and it gave them a very good orientation to face the real school situation during practice teaching.

An educational field trip was organized by the department of Geography at Kalimpong in West Bengal which made the students resourceful.

Three faculty members pursued their PhD. Programmes. Papers were also presented by some senior faculty members.

Various Technology of Communication had been used in the teaching of Philosophy of Education, guidance and counseling.

## **2. New Academic programmes initiated**

The B.Ed. course offers only one academic programme which is the B.Ed. programme. Its duration is one year.

## **3. Innovations in curricular design and transaction**

The University of Calcutta revised the B.Ed. syllabus in the present session. It gave emphasis on the development of scientific and practical approach towards education. Moreover through different practical activities students were trained in different psycho-motor skills required for the teaching profession.

**(Annexure I)**

## **4. Inter-disciplinary programmes started**

B.Ed. course is a vocational course where students of different disciplines are admitted and programs were arranged by students of all disciplines like Teacher's Day celebration, programme on Death Anniversary of Rabindranath Tagore.

## **5. Examination reforms implemented**

Since the College was functioning under Calcutta University, the changes in the pattern of the examination and weightage of papers, as suggested by Calcutta University were implemented by the college.

**(Annexure I)**

**6. Candidates qualified: NET/SLET/GATE etc.**

Not Applicable

**7. Initiative towards faculty development programme**

(Annexure II)

**8. Total number of seminars/workshops conducted**

The department had organized a seminar on “Stress Management” on 10/9/2004. It was conducted by IPER the resource persons were:

- 1) Prof. Amarnath Ghosh (IPER)
- 2) Prof. Bijoli Mallick (IPER)
- 3) Prof. Bimal Chandra Das (IPER)
- 4) Dr. Subhas Chandra Chakraborty (IPER)

**9. Research projects a) Ongoing; b) Completed**

Nil

**10. Patents generated, if any**

Nil

**11. New collaborative research programme**

Nil

**12. Research grants received from various agencies**

Nil

**13. Details of research scholars**

Not Applicable

**14. Citation index of faculty members and impact factor**

Nil

### **15. Honors/Awards to the faculty: National and International**

Nil

### **16. Internal resources generated**

The following are the details of internal resources generated:

Total: Rs. 83,654

### **17. Details of department getting assistance/recognition under SAP/, COSIST (ASSIST)/DST, FIST, and other programmes**

Nil

### **18. Community Service**

The students of the department were intimately associated with the following:

- NSS of the college
- AICUF of the college

Students also participated in Blood Donation Camp initiated by NSS. In addition to this the students of the department were also actively involved in several Community Outreach programmes and have visited Old Age homes, orphanages, NGOs, etc.

The list of community service rendered by the students of 2004-05 is given in **Annexure III**

### **19. Teachers and officer newly recruited**

Nil

### **20. Teaching non-teaching staff ratio**

5:3 (excluding part timers)

9:3 (including part timers)

### **21. Improvements in the library services**

New books were added to the collection.

### **22. New book/journal subscribed and their value**

List of Books/Journals are given in **Annexure IV**

### **23. Course in which students assessment of teachers is introduced and the action taken on student feedback**

Feedback from students were sought through interviews and discussion

### **24. Feedback from stakeholders**

Informal Feedback from different schools was received by the Dean of Education during school supervision of practice teaching.

A meeting with the heads of various practice teaching schools was held on 2-02-05 which helped to procure feedback from them regarding improvements of the standard of teaching.

### **25. Unit cost of Education**

The cost incurred by a student in a year is Rs. 4600/-

### **26. Computerization of administration and the process of admissions and examination results, issue of certificates**

Advertisement for B.Ed. admission was given in two leading News papers. The details of the candidates that was required for the purpose of admission was prepared on the computer. Admission was done through written test, interview and previous academic achievement. Reservation of seats was maintained as per Govt. norm.

Examination: The final examination was conducted by the university as the institution was under Calcutta University but throughout the course the trainees were evaluated by terminal tests, selections etc.

Degree certificates were issued by Calcutta University after the publication of final results.

### **27. Increase in the infrastructural facilities**

- The college reading room was air-conditioned.
- Cyber room was connected to broadband facilities.
- Spacious and upgraded laboratories were provided for chemistry, Physics and micro-biology.
- Computer laboratory also got upgraded with better facilities.
- Modern teaching equipments were provided like OHPs, and LCDs.

### **28. Technology Upgradation**

- The Cyber Room was upgraded and provided with 6 more sets of computers with latest technology and upgraded configuration.

- B.Ed. department has an access to Cyber Room maintained by the college.
- A computer lab with 12 computers in network was setup to cater to the needs of departments other than computer science.

### **29. Computer and internet access and training to teachers, non-teaching staff and students**

- The institution maintained a cyber room and a computer center for conducting various computer programmes and to train students teachers and non teaching staff.
- All offices were having individual computers and printers including B.Ed. department.
- Cyber Room for internet access for students provided.

### **30. Financial aid to students**

One student was given financial aid in the form of fee concession.

### **31. Activities and support from the Alumni Association**

The department participated wholeheartedly in the programmes organized by the college Alumni Association like “Beyond Barriers’ ”, the Teacher's Day programme as well as the dinners and luncheons hosted by them.

The B.Ed. department does not have a separate Alumni Association but the B.Ed. trainee can avail themselves of the membership of Alumni Association of the college.

### **32. Activities from the Parent Teacher Association**

Though there was no formal Parent Teacher Association but parents were always welcome to meet the Dean of Education as and when necessary and their valuable suggestions and comments were considered in the development of the department.

### **33. Health Service**

- Basic first aid facilities were provided by the department.
- There is the provision of an infirmary in St. Xavier’s .It is equipped with beds, wheelchairs, oxygen, stretcher, basic medicines. Ambulance facilities are also available.
- A full time nurse, compounder, ayah etc are also available.
- In case of emergency the college sends the patient to nearby hospitals and nursing homes such as Mission of Mercy Hospital and Lifeline hospital.

### **34. Performance in sports activities**

The students of the department participated in various events of the college such as sports and games, inter-departmental competitions, etc. The Annual Sports day witnessed the enthusiastic participation of the B.Ed. students. The students were given attendance on the sports day.

### **35. Incentives to outstanding sports persons**

Nil

### **36. Students achievement and awards**

A student of the B.Ed. department became the University topper for the session 2004-2005. The following awards were given to the students during the valedictory function held on 16<sup>th</sup> January, 2005.

- Best Personality-
- Best Science Teacher-
- Best Arts Teacher -

The trainees also participated in the inter college Debate competition organized by David Hare Training College on 18<sup>th</sup> March 2005 and Akikul Islam, one of the students of this batch won the first prize.

### **37. Activities of the guidance and counseling unit**

The teachers of the B.Ed. department provide informal counseling and mentoring to the students in various subjects and activities. This in turn helps the students to derive a meaningful experience from the educational programme. Students with problems of a serious nature who require expert handling are sent to the college counsellor. A full time counsellor provides the required service to the students when they need it.

Students are also provided with academic counseling and guidance in the various schools that they attend during the practice teaching. Supervisors from the department visit the various schools and provide expert opinions for the improvement and upgradation of standards of teaching-learning. Each group functions under the leadership of a trainee who functions as a group leader. The group leader maintains liaison with the faculty who visit the school for supervision and provide much needed guidance

### **38. Placement services provided to students**

The B.Ed. department does not have a separate Placement Cell. The Department provides the students with information about the vacancies in different schools by displaying the advertisement on the notice board and act as referee to the respective students.

Many students of the department are placed in reputed schools across the country. A list of which is given in **Annexure V**



### **39. Development Programme for non-teaching staff**

The support staff is the backbone of the college. The administration actively engages them in all deliberations. To engage the non-teaching staff, various welfare measures have been adopted like monthly birthday celebrations, various games meet. Soft loans are also made available in case of an emergency.

### **40. Good practices of the department.**

- Cultural activities undertaken by various societies established and under the umbrella of students union were encouraged and such activities saw enthusiastic participation of our students from various departments of our college.
- The spirit of togetherness was enhanced by the college through various get-togethers organized from time to time. This enhanced the family spirit within the college.
- Value Education was imparted by Dr. Br. Brenden Maccarthaigh. The B.Ed. students were exposed to various ideas concerning the issue of abolition of examinations and the healthy development of the child. Various values that can be developed through the teacher pupil interaction were discussed. Various case studies were analyzed.
- Option for the poor. Fee concessions provided to needy students.
- Book Bank of the department provides books to all students.
- Compulsory Community service by the students and Philanthropic activities were greatly encouraged.
- Orientation and Enrichment programmes for the trainees through activities like debate, role play and group presentation like problem solving were encouraged.
- Involvement of the students in departmental activities.
- An apolitical student council
- Participations of students in different inter college programmes.
- Pre practice teaching programme.
- Simulated lessons
- Regular staff meeting
- Easy accessibility and availability of teachers for the students
- Active and wholehearted participation of the students and staff in the programmes of the general college.
- A workshop on teaching aids for three days followed by an exhibition for all.
- Encouraging the participation of the teachers in refresher course, orientation programmes, workshops and seminars.
- Written test through out the year.
- Good University result.
- Selection test for preparing students for final exam.
- Celebrations of Teachers' Day, Independence Day and Republic Day is always practiced by the institution.

#### **41. Linkages developed with National/International, academic/research bodies**

IGNOU B.Ed. Program Study Center to train in-service teachers.

#### **42. Action taken on the AQAR of the previous report**

- Trainees were encouraged to participate enthusiastically in various philanthropic activities
- Trainees were motivated to develop the spirit of social service.
- Trainees' assistance was taken to organize seminars and workshops.
- Trainees developed different skills of teaching very much needed for their professional life.
- Enhancement of professional commitments, competencies and performance skills for the better implementation of the new curriculum.
- Trainees were helped to integrate their knowledge of content with pedagogy effectively.
- Trainees were encouraged to organize different co-curricular activities for their integrated development.
- Faculty was prepared to accept new educational challenges.
- Trainees developed a better concept about action research in the field of teaching – learning.
- More award winners in inter college and intra college activities.

#### **43. Any other relevant information the Institution wishes to add**

Re-union dinner to develop the Xaverian spirit of togetherness.

Xavotsav, the students' cultural fest held in December, 2004.

Prayer service for affected people was organized by the trainees.

#### **Section C: Outcomes achieved by the end of the year (attach separate sheet if required).**

- In order to usher Autonomy and to achieve CPE status, various discussions were held at different forums in order to make the institution ready.
- Interdepartmental communication system was installed and upgraded.
- The procedures for setting up the Board of Studies were initiated.
- Faculty members of the department have developed their awareness towards different contemporary issues which were introduced in the new B.Ed. curriculum prescribed by C.U.
- Suggestions from the stakeholders were taken into consideration for effective
  - Practice teaching programme.
- A good number of students received job offers and were placed in different reputed schools.
- Trainees were prepared for examination through out the year through various devices of

examinations like short and long test.

- Teachers were enriched through different faculty development programmes organized by B.Ed. department by outside colleges.
- Library was enriched by addition of a good number of books.
- A week-long excursion organized by the department of Geography at Kaimpong to survey the socioeconomic status of some hamlets near Kilimpong.

#### **Section D: Plans of the HEI for the next year**

- To continue to use Jesuit Pedagogy to bring about a balance between academic excellence and an option for the poor through various activities.
- To extend the use of web based technology in teaching and instruction which in turn will give our trainees a competitive edge in this era of globalization.
- To train students to become socially sensitive and responsible people of society through various activities of the department.
- To organize seminars/workshops in the department.
- To motivate and foster healthy competition through different inter and intra college events among students.
- To review the various aspects of the syllabus introduced by Calcutta University in 2004-2005.

Name & Signature of the  
Director/Coordinator, IQAC

Name & Signature of the  
Chairperson, IQAC

## ANNEXURE I

### B.Ed. Syllabus and Evaluation Scheme

#### B.Ed. Syllabus

The B.Ed. syllabus under the University of Calcutta was revised from 2004-2005 with some remarkable changes. Duration of the course remained one full calendar year including the final university examination and the session to be commenced on and from 1<sup>st</sup> July every year.

**Theory Papers:** Three compulsory theory papers each divided into two halves of 50 marks as mentioned below:

**Paper I:** Foundations and Development of Education in Independent India

First Half : Foundations of Education

Second Half : Historical Development of Education in Independent India

**Paper II:** Psychology of Learning and Instruction

First Half : Psychology of Learning

Second Half : Psychological basis of Instruction

**Paper III:** Educational Management

First Half : Institutional Management

Second half : Management of manpower Resources.

**Paper IV and Paper V:** Two method papers (School subjects to be taken from the subjects prescribed by Calcutta University).

**Paper VI:** One Compulsory Elective Paper

Each candidate shall elect one of the following subjects:

- i. Educational Technology
- ii. Guidance and counseling
- iii. Education of children with special needs.
- iv. Population and Environmental Education
- v. Alternative Schooling and Open Learning
- vi. Measurement and Evaluation in Education
- vii. Education of Women in India
- viii. Education in Ancient Medieval and British India.

**Practical Papers:** Development of Teaching Skills and instructional materials. For two method papers-100 marks for each paper

1) **Paper VII and VIII:**

- A. Demonstration of Laboratory practical and or simulated lesson- 50 marks for each method subject
- B. Each candidate will be examined jointly by one external and one internal examiner for demonstration of laboratory practical and /or simulated lesson in the following manner:

**Alternative 1:** For students with two laboratory based papers for Papers IV and V. To demonstrate two experiments one each from the two subjects and each carrying 50 marks.

**Alternative 2:** For students with one laboratory based paper either for Paper IV or Paper V and one non laboratory based paper for the other. To demonstrate one experiment carrying 50 marks and to execute one simulated lesson in the other paper carrying 50 marks each.

**Alternative 3:** For students with two non laboratories based papers: To execute two simulated lessons one each for the two papers carrying 50 marks each.

**Note:** For simulated lesson topics will be suggested on the spot by the external examiner from the University.

**2) Paper IX: Teaching practical**

Each candidate shall have to execute two lessons; one each in the two method papers .Each lesson will carry 50 marks.

Candidates will be examined in teaching practical jointly by an external and an internal examiner appointed by the University.

Marks will be distributed in the following manner:

The detailed and total marks are to be submitted to the coordinator with signature of both the examiners.

- 1) Voice, Exposition and delivery: 10 marks
- 2) Presentation with clear objectives: 10 marks.
- 3) Questioning: 10 marks
- 4) Use of teaching Aids: 5marks
- 5) Use of Blackboard: 5 marks
- 6) Student participation: 5 marks
- 7) Lesson plan: 5 marks

C. Pedagogical Analysis of Contents as in Paper IV and V: 30 for each paper

D. Achievement Test on Paper IV and V: 20 for each paper

**Sessional activities related to teaching and Community outreach activities:** 100 marks

Paper X- Fair lesson plan	:	20 + 20 + 40
marks		
Practice lesson plans on the subject for Paper IV	:	20 marks
Practice lesson plan on the subject for Paper V	:	20 marks
Teaching aids used during	:	5 marks
Teaching Aids used doing practice teaching on Paper V	:	5 marks
Teaching Aids	:	10 marks

**Community outreach activities**

Viva-Voce to be conducted jointly by one internal and one external on each of the IV and V  
: 20+20 = 40

### **B.Ed. Evaluation Scheme**

#### **I. Paper I, II, III : Core papers**

For each half of 50 marks:

- One compulsory question of 20 marks consisting of 15 sub questions of 2 marks each. 10 sub questions are to be selected. Each answer within 2 or 3 sentences.
- 5 questions of 10 marks each. Out of these 3 questions are to be selected. Word limit for each answer 250 words

In Summary:

10 questions of 2 marks each	:	20 marks
3 questions of 10 marks each	:	<u>30 marks</u>
Total	:	50 marks

#### **II. Paper IV and V : Pedagogical study of school subjects**

Each paper of 100 marks consisting of 2 groups:

Group A	:	Pedagogical Analysis	:	60 marks
Group B	:	Methodology of Teaching	:	<u>40 marks</u>
Total	:		:	100 marks

Group A: Topics will be given in three sections:

Section A : Class VI- VIII

Section B	: Class IX –X
Section C	: Class XI to XII

In each section there will be 5 options. Students are to select 2 topics taking not more than one topic from each section for pedagogical analysis.

For subjects taught only at the H.S. level like Economics and Civics , Education, Commerce etc there will be only I section consisting of 8 to 10 topic options. Therefore 2 pedagogical analyses are worth 30 marks. So 2 pedagogical analysis into 30 marks = 60 marks.

Mode of Assessment for Pedagogical Analysis:

1. Content Analysis (& hierarchy of concepts)	: 2 marks
2. Instructional Objectives	: 5 marks
3. Table of Specification	: 4 marks
4. Strategies for Teaching including teaching aids	: 5 marks
5. Investigatory & or Probing questions	: 2 marks
6. Examples or other points	: 5 marks
7. Criterion Referenced Test	: 5 marks
8. Critical Evaluation of the topic	: <u>2 marks</u>
Total	: 30 marks

This mode of Assessment is for Group A of Method paper and for the Internal Assessment File.

Group B: Methodology of teaching the subject 6 questions of 10 marks each. Out of these 4 questions will be selected. So 4 questions X 10 marks = 40 marks. Word limit for each answer 250 words

### III. Paper VI : Compulsory Elective Paper 100 marks

- i. One compulsory question of 20 marks consisting of 12 sub questions of 2 marks each .10 sub questions are to be selected. Each answer within 2 or 3 sentences.
- ii. 8 questions of 12 marks each .Out of these, 5 questions are to be selected .The word limit for each answer is 250 words.
- iii. 2 questions of 20 marks each. Out of these 1 question to be selected. The word limit is 500 words.

In Summary:

10 questions x 2 marks	= 20 marks
5 questions x 12 marks	= 60 marks
1 question x 20 marks	= <u>20 marks</u>
Total	100 marks.

**IV. Paper VII : Demonstration of Laboratory Practical /Simulated Lesson  
: 100 marks : 50 for each method**

Simulated Lesson:

Format for Evaluation:

Components	Excellent (7)	Very Good(6)	Good(5)	Average(4)	Below Average(4)	Poor (2)	Very Poor(1)
1							
2							
3							
4							
5							
6							

Maximum Marks :  $7 \times 5 = 35$   
 Notebook : 15  
 Total 50 marks

Demonstration of laboratory practical: Different for different subjects

**V. Paper VIII: Teaching Practical : 50 marks for each method subject. Total 100 marks.**

- |   |                                   |          |                  |
|---|-----------------------------------|----------|------------------|
| 1 | Voice Exposition and delivery     | 10 marks |                  |
| 2 | Presentation and clear objectives | 10 marks | As in regulation |
| 3 | Questioning                       | 10 marks |                  |
| 4 | Use of Teaching aids              | 5 marks  |                  |
| 5 | Use of blackboard                 | 5 marks  |                  |
| 6 | Student participation             | 5 marks  |                  |
| 7 | Lesson Plan                       | 5 marks  |                  |



## ANNEXURE II

The following development programmes were undertaken by the faculty members of the department:

### **Prof. Mandira Mukherjee**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Seminar on Stress Management in Education	Department of Education, St. Xavier's College, Kolkata	September 11, 2004
Seminar come Workshop on 'Preparation of Model Question Papers'	Jointly organized by Dept. of Education, University of Calcutta and Institute of Education for women. Hastings House.	January 08, 2005
Preparation of model question papers for method papers and elective papers	Gopal Chandra Memorial College of Education, Kolkata.	January 15, 2005

### **Prof. Swati Sarkar**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Seminar on Stress Management in Education	Department of Education, St. Xavier's College, Kolkata	September 11, 2004
Seminar by Relief Department, Government of West Bengal in partnership with Ministry of Home Affairs, Government of India and United nations Development Programmes on 'National Day for Disaster Reduction'	Nehru Children's Museum	October 29, 2004
Seminar cum workshop on preparation of Model Question papers (Core papers)	Jointly organized by Dept. of Education, University of Calcutta and Institute of Education for women. Hastings House	January 08, 2005
Workshop on state wise analysis of accreditation reports	Quality Assurance cell (NAAC) and West Bengal State council of Higher Education, West Bengal University of Technology	June 25, 2005

**Dr. Subir Nag**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Seminar on Stress Management in Education	Department of Education, St. Xavier's College, Kolkata	September 11, 2004
Resource person for Refresher Course in Education	Calcutta University, Alipore Campus	November 24, 2004
Resource person	Academic Staff College	December 07, 2004
Resource person	I.C.S.E. Council	December 08, 2004
Seminar cum workshop on preparation of Model Question papers (Core papers)	Jointly organized by Dept. of Education, University of Calcutta and Institute of Education for women. Hastings House	January 08, 2005
Seminar on 'Preparation of Model Question Paper for different methods'	G.C.M. College of Education, New Barrackpore	January 15, 2005
Resource person	Jagadish Bose National Talent Search Program	February 06, 2005

**Prof. Rajib Mukherjee**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Orientation Programme	Jadavpur University	July 05-31, 2004
Seminar on Stress Management in Education	Department of Education, St. Xavier's College, Kolkata	September 11, 2004
Seminar on Globalization & Education	Dept. of Education, University of Calcutta	November 24, 2004
Seminar cum workshop on preparation of Model Question papers (Core papers)	Jointly organized by Dept. of Education, University of Calcutta and Institute of Education for women. Hastings House	January 08, 2005
Seminar on 'Preparation of Model Question Paper for different methods'	G.C.M. College of Education, New Barrackpore	January 15, 2005

**Prof. Charlotte Simpson**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Department of Culture, Govt. of India sponsored conference on 'Education and Culture'	Hyderabad	December 2004
Paper presented on "The Heritage And Culture of Kolkata"	CCRT , Hyderabad	December 2004
UGC sponsored National Seminar on 'Interdisciplinary seminar on Gendered violence and atrocities against Women'	Rani Birla Girls College, Kolkata	March 18, 2005
IGNOU B.Ed. Workshops I & II	St. Xavier's College (Autonomous), Kolkata	May to June of 2005

**Prof Sirin Ray**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Seminar on Stress Management in Education	Department of Education, St. Xavier's College, Kolkata	September 11, 2004
Seminar on 'Framing of Primary and Secondary Teachers' Training Curriculum of TEFL International for India and Subcontinent'	TEFL International	October 05, 2004
Seminar on 'Preparation of Model Question Paper for different methods'	G.C.M. College of Education, New Barrackpore	January 15, 2005

**Prof Sadhana Jha**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place</b>	<b>Date</b>
Seminar on 'Preparation of Model Question Paper for different methods'	G.C.M. College of Education, New Barrackpore	January 15, 2005

### ANNEXURE III

Some of the organizations in which Community service was conducted during the year 2004-2005 are as follows:

<b>S.NO.</b>	<b>NAME OF THE ORGANISATIONS</b>
1.	The Cerebral Palsy Centre of Missionaries of Charity
2.	Paripurnata
3.	Ramkrishna Mission Centre at Sundarban
4.	St. Joseph's Old Age Home
5.	Association of Voluntary Blood Donors
6.	Institute of Psychological and Educational Research
7.	Socio Legal Aid Research and Training Center
8.	Child in need Institute
9.	Daughters of the Cross
10.	Focus
11.	Calcutta Samaritans
12.	All India Women's Conference
13.	Bengal Mass Education Society
14.	Vivekananda Education Society
15.	Rainbow School.
16.	Cathedral Relief Service

**ANNEXURE IV**

<b>S. No.</b>	<b>Author</b>	<b>Name</b>	<b>Copies</b>	<b>Date</b>	<b>Price</b>
1	Dr. Rajeshwar Pr. Chaturbedi	Hindi Bakyaran	1	02. 09.2004.	125/-
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52	S. K. Kochar	Educational & Vocational Guidance	10	09. 01.2006.	1400/-

**ANNEXURE V**

<b>Name (Session 2004-2005)</b>	<b>School</b>	<b>Date of Appointment</b>	<b>Designation</b>
Monali Chakraborty	Bidhan Nagar Government College and Bethune College	2005-2007	Part time lecturer
	South Point High School.	2007-2008	Assistant teacher
	St Xavier's College	2008	UGC full time lecturer
Suparna Ghosh	Jagriti Vidyapith Guidance Foundation	2009	Assistant teacher
Suvosri Ghoshal	Heritage School	2005	Assistant teacher
Akikul Islam	Chandrakanthagarh Mahavidyalaya	2008	Assistant teacher
Asim Mondal	Sagar Mahavidyalaya and Metropolitan Institution.	1999-2006 2006 onwards	Assistant teacher
Satyajit Guha	Gopalnagar Institution	2005	Assistant teacher
Zarina Ahmed	British Council	2010	Assistant teacher
Swati Roy	Aditya Academy AICTE English college	2006 2009	Teacher Lecturer
Mahuya Sengupta	Ashoknagarh School	2007	Assistant teacher
Subhendu Dhar	Calcutta Airtot English High School	2005	Assistant teacher
Cecilia Seema Naskar	Raghudebpur Balika Vidyalaya	2006	Para teacher
Amit Biswas	La Martiniere School	2005	Assistant teacher
Clint Moreno	St Mary's School	2005	Assistant teacher



**Photographs of the Activities of the B.Ed Department  
St. Xavier's College (Autonomous)  
Session 2004-05**

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**Teaching Aid Workshop**



**Football Match**



**Ode to Tagore**



**Teacher's Day**



**College Sports**



## Seminar



## Prayer Service for Tsunami

