

Minutes of the IQAC meeting held on 10th February 2015

Fr. Principal/the Chairperson welcomed the new IQAC Coordinator Prof. Partho Mukherji and began the proceedings.

The Minutes of the previous meeting was read and confirmed by the members of the IQAC and duly signed by the Chairperson.

The following matters were discussed in the meeting:

1. NAAC 2016 visit for reaccreditation for the third cycle.
2. Website update of all events should be properly done
3. For the NAAC visit: emphasis should be on
 - a. Service Learning (NSS work)
 - b. Raghampur campus
 - c. EDC work
4. Prof. Ashis Mitra mentioned –
 - a. Website should look good and be user friendly
 - b. All society related activities, seminars, workshops organized by departments have to be routed through IQAC and the Academic Council should also be kept informed.
 - c. All such events need the Programme & Publication Monitoring Committee approval
5. Before NAAC visit: infrastructural changes need to take place –
 - a. The BBA Department needs more space
 - b. Central Library to shift
 - c. However any space available within college campus needs to be shared.
6. B. Ed NAAC visit – in 2017 (May) to be centralized through College IQAC office
7. Documentation has to be in place. Departmental files should be maintained by all HOD's.

The Meeting concluded with a vote of thanks to the Chairperson.

Rev. Dr. J. Felix Raj SJ
Principal & Chairperson