

Minutes of the IQAC Meeting held on 11th May 2015

The Coordinator welcomed the Chairperson Fr. Principal, and the team members. The meeting was called to order by Fr. Principal. Prof. Dr. Panchali Sen, Dean of International Studies read out the Minutes of the first meeting held on 21st April 2015. The minutes were approved by the home.

The following observations were made: -

- Prof. Partho Mukherji mentioned that the SSR has 2 components – Numerical and Non-numerical. The numerical part consists of number of faculty, number of students admitted etc.; the non-numerical part consists of mission & vision, future prospects, administrative process etc., this is about 60-70% of the SSR.
- Fr. Principal stated that the criterion for Choice Based Credit System can be included in the non-numerical section of the SSR.
- Prof. Ashish Mitra spelt out the terms of the Choice Based Credit System.
- Prof. Arup Mitra suggested a Credit Transfer system.
- Fr. Principal suggested that credit transfer happens at the International Level. Prof. A. Mitra pointed out that this is included in the Manitoba and Minnesota Universities.
- Fr. Principal mentioned that the Raghbapur expansion should be an important component of the SSR.
- Individual members were asked to share their views on the progress made by committee members with regard to their respective allocation.
- Prof. Dr. Chandrani Biswas presented the progress of her section on Student's Support and Progression.
- Prof. Arup Mitra presented the progress made by him with regard to his section of Research & Consultancy.
- Prof. Sumona Ghosh highlighted the need to incorporate details pertaining to Student Teacher Collaborative Research in B. Com / BBA / MCOM departments.
- Prof. Amitava Roy stated that all information pertaining to the section of Curriculum Design and Development have to come from BCOM (M & E), BBA departments and BA / BSC.
- Prof. Ashish Mitra observed that curriculum designing involves an elaborate process.
- Maam Sujata P. Lahiri informed that reports pertaining to Extra-Curricular Activities have been collated.
- Prof. Chandrima Banerjee informed the members that she was corresponding with Fr. Xavier for the details regarding Environmental Studies related aspect of the SSR.
- Prof. Dr. Panchali Sen stated that the programmes offered by the institution, international collaboration, strategy development have been addressed by her, she has collected the relevant references from the different offices.
- Prof. Partho Mukherji stated that the source for relevant data of the different sections have been identified by the IQAC office, Members were requested to get in touch with the IQAC office for them to refer to the various sources points.

The meeting ended with a Vote of Thanks to the Chairperson.

It was proposed that the next meeting of the NAAC Preparatory team will be held on 20th June, 2015 at 11 am.

Rev. Dr. J. Felix Raj SJ
Principal & Chairperson