

Minutes of the IQAC Committee Meeting held on Wednesday, September 28, 2016

Prof. Partho Mukherji, the IQAC Coordinator welcomed the Chairperson Fr. Principal Rev. Dr. J. Felix Raj SJ and the Committee Members.

The following topics were discussed in the meeting:

- Grant details with sanction numbers to be displayed against all the instruments used in all the Laboratories of the College.
- Prof. Ashish Mitra suggested having departmental meetings and pointing out the improvements in the departments since the last NAAC visit.
- It is suggested to departments to check and update website details.
- Powerpoint presentations to be prepared by each department and to be sent to IQAC office.
- Core team to visit each department to check final preparation.
- Departmental reports to be given in another 10 days to each department.
- IQAC, Principal's Office, all Vice Principal's offices to have parity of data.
- Changes brought in by the Department of Education.
- Faculty Management System – to be operational soon, one common portal to be accessed through one CIN.

The Meeting ended with a vote of Thanks to the Chairperson.

Rev. Dr. J. Felix Raj SJ
Principal & Chairperson