

Notice for Issue of University of Calcutta Degree Certificate

B.Com & BBA (Batch 2015-18)

University of Calcutta Degree Certificate will be issued from 05.02.19 (Tue) to students who have successfully completed their course in the session 2017-18 from their respective departmental office as per the following timings:

Department	Days	Timings
B.Com (Morning)	Monday to Friday	2pm – 3:30pm
B.Com (Evening)	Monday to Friday	4:30pm – 6pm
BBA	Monday to Friday	4:30pm – 6pm

Requirements : - A copy of the Consolidated Mark Sheet has to be produced to collect the University Degree Certificate

- Parents/Guardians may collect the certificate on behalf of their ward provided they carry with them the following :
 - Authorization letter issued by the candidate with the signature of the parent/guardian duly attested
 - Original Identity Card of the student; and
 - Attested true copies of the marksheet(s).

- Students who had registered for the convocation/valedictory are requested to produce the registration fee receipt.

Principal