

## **Minutes of the IQAC Meeting held on 05<sup>th</sup> November 2024 to prepare for forthcoming Peer Team Visit by NAAC**

### **Members Present:**

1. Principal
2. Extended Core Committee Members
3. Selected Faculty Members
4. Selected Staff Members
5. Selected Alumni/ae Members

### **Background of the meeting:**

The meeting was called to discuss the work plan for the forthcoming NAAC Peer Team Visit on 09<sup>th</sup> and 10<sup>th</sup> November 2024.

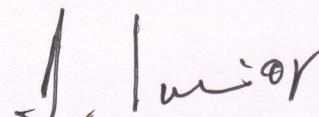
### **Following discussions took place in the meeting-**

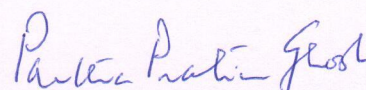
Rev. Dr. Dominic Savio, SJ Principal and Chairperson IQAC welcomed the extended core committee members.

- Father Principal stated that attendance is compulsory for all staff members in every campus.
- All the departments should mention the points in the departmental presentation.
- All the departments and offices should keep supporting docs ready for inspection e.g. minutes of departmental meetings including BOS, follow-up discussions in the department (action taken), departmental journals / magazines, some recent publications (samples only)
- All the faculties should have a clear idea about revision of Curriculum – CBCS and seamless transition to NEP.
- Faculties should be able to speak on outcome-based education – clearly defined course and program objectives.
- Clear conception of syllabus, teaching-learning and evaluation process.
- Constant monitoring by the faculties to ensure alignment of the Teaching-Learning-Evaluation with the objectives.
- All the faculties provide mentoring with personal care – catering to both academic and personal needs.
- Consistent efforts by teachers for improving the performance of slow learners, attempts to bring them at par with the advanced learners
- Adequacy of infrastructural support –
  - ICT enabled classrooms,
  - state of the art laboratories,
  - latest computing facilities,
  - updated learning resources in the library,
  - facility for simultaneous online-offline class participation by students,
  - hybrid/blended mode of teaching-learning-evaluation,
  - research scholars' room in the library,
  - latest addition – Fr. P.C. Mathew Digital Classroom
- Familiarity with the laboratories –
  - Physics including Astrophysics and Observatory,
  - Chemistry, Microbiology, Biotechnology,
  - Data Science, DBT-Star/DBT-Builder,
  - Central Research Facility.

- Teachers should be familiar with research infrastructure and incentives
  - Research and Development Cell,
  - Research Advisory Committee,
  - Research Policy,
  - Ethics Policy
  - Research Facilities in the college
- Highlight the Research Orientation in the Department:
  - Courses aligned to research at both UG and PG levels,
  - seminars/workshops/conferences to facilitate research by both students and teachers, teaching how to conduct and publish academic research,
  - faculty development programs organised / attended,
  - academic paper writing and publications by both teachers and students,
  - Conference Proceedings published by reputed publishing houses,
  - Research Programs,
  - Ph.D. Courses where applicable,
  - plans for instituting Ph.D. course in the department.
- Special support for research in the Arts Department through –
  - School of Social Sciences,
  - Centre for gender Studies,
  - Departmental Research Programs if any,
  - Social impact studies
- Faculty should have a clear idea of the social activities of students through NSS, NCC, NGOs (vetted by the department) and the various societies and clubs.
- Familiarity with the various committees – e.g. Grievance Redressal Committee/Cell, Anti-Ragging Cell etc.
- Entrepreneurial activities – EDCIC Entrepreneurship Development Cell and Institutional Innovation Council (EDCIC)
- Information about department students' participation in Consultancy Activities
- Students participation in Gender Sensitization activities
- Environmental studies, practices and projects Beta Attenuator Monitor (BAM) for local air quality monitoring at Raghampur
- Different Vocational Courses initiated at Raghampur Campus
- Observation of National and International Events – Independence Day, Azadi Ka Amrit Mahotsav, Rashtriya Ekta Divas, Teachers Day, Birthdays of National Icons – e.g. Tagore, Shastri, Gandhi etc.
- New and upgraded twin hostels with adequate support for students – nutritious food, hygiene, academic ambience, camaraderie.

The meeting ended with a Vote of Thanks to the Chairperson.

  
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