

**Minutes of the IQAC Meeting held on 20th November 2023 to prepare for
forthcoming Accreditation by NAAC**

Members Present:

1. Rev. Dr. Dominic Savio, SJ, Principal and Chairperson of IQAC
2. Vice Principals
3. Member Secretary Academic Council
4. Selected Faculty Members
5. Coordinator, IQAC

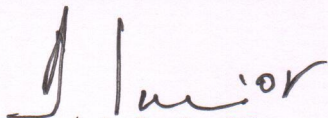
Background of the meeting:

The meeting was called to prepare for forthcoming Accreditation by NAAC. Detailed discussion on the seven criterions were made in the meeting.

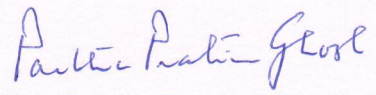
Following discussions took place in the meeting-

- Criterion 1 Coordinator, Dr. Ayan Chandra presented the updated templates and required documents for the finalization of the criteria.
- Prof. Shalabh Agarwal, Director Computer Center made a detailed presentation on the admission data for the five years. He also shown the updated template related to admission.
- It was also decided in the meeting that the faculty members are supposed to submit their previous teaching experience (if any) certificate though the google link sent from principal's offices,
- Dr. Partha Pratim Ghosh, Coordinator, IQAC informed the house that each and every documents need Fr. Principal signature on it.

The meeting ended with a Vote of Thanks to the Chairperson.


Rev. Dr. Dominic Savio, SJ
Principal & Chairperson, IQAC

Principal
St. Xavier's College
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