



**ST. XAVIER'S COLLEGE (AUTONOMOUS)
KOLKATA**

**APPLICATION FOR ENLISTMENT OF SUPERVISOR/CO-SUPERVISOR FOR
Ph.D.**

IN THE FACULTY OF _____ SUBJECT _____

- 1) Name in Full (In Block Letters) :
- 2) Designation (Please mention the Department where you are appointed):
(Please submit a self-attested photo-copy of your appointment letter)
- 3) Date of Birth :
- 4) Permanent Address :
- 5) Address for Correspondence :
- 6) Contact Number (s) :
- 7) Email ID :
- 8) Nationality :
- 9) Highest Qualification Awarded :
- 10) Name of the University from where qualifying degree has been obtained:

11) Academic record from U.G. onwards:(University Degree, Diploma, Diplomas Certificates etc)

Attach self attested copies of mark sheets, certificate etc.)

Name of the Examinations	Examination passed	Name of Institute/ University	Major Discipline	Year of Passing/Awarded	Total Marks obtained	(%) Marks/CGPA	Remarks if any
Madhyamik or Equivalent							
Higher Secondary or Equivalent							
Bachelor Degree							
Master Degree							
M.Phil (Two year regular course)							
Ph.D.							
Professional Degree (if any)							

12) Topic of the Ph.D. Thesis with Specialization:

: _____

13) Particulars of employment as a Full time teacher in College/University, if any:

Name of the Institution/ University	Post held	Requisite qualification at the time of appointment as per UGC/State Govt.	Teaching experience						
			Under graduate			Post graduate			
			From	To	Total	From	To	Total	

- i) Under graduate : _____ years
 ii) Post Graduate : _____ years
 iii) Total experience : _____ years

14) Research Experience / Research Projects taken/ Patents Published (Attach testimonials/ certificates) :

- 15) i) Number of papers published : _____
 ii). Number of Books authored :

(ii): Subject books by National level publishers as identified by the UGC or State / Central Govt. Publications (ATTACH PROOF)

Title of the Book	Author	Co-Author(s)	Name of the Publisher / Month, Year

18) Professional experience, if any:

(Attach true copies of the certificate of the employer in support of statement)

Name of Institutions	Post held	Administrative experience in years	Remarks

19) Additional Information, if any (Add separate annexure if required):

20) Please submit your updated detailed CV including the entire list of publications along with the filled in Application Form.

21) List of documents enclosed : _____

Place : _____

Date : _____

CHECK-LIST

- 1) Self Attested Photo copies of the mark list/ degree certificate must be attached.
- 2) Appropriate documents and supporting evidence of publications must be enclosed.
- 3) **UPDATED DETAILED CV INCLUDING THE ENTIRE LIST OF PUBLICATIONS.**
- 4) Incomplete application will not be considered under any circumstances.

UNDERTAKING

I hereby undertake that I have read all the instructions carefully in this regard and promise to abide by the provisions of rules and regulations issued by the College, from time to time.

(Signature of the Applicant)