

Connection through Communication: The Modes of Communication

Course Outcome:

1. **Remembering:** Recall different modes of communication and identify appropriate strategies for effective writing, including letter writing, enquiries, and making reservations.
2. **Understanding:** Demonstrate comprehension of the differences between formal and informal email writing, and summarize key information effectively.
3. **Applying:** Apply quick communication techniques in various scenarios and effectively write reports using proper formatting and language.
4. **Analyzing:** Analyze the importance of etiquette in communication and apply strategies for confidence building and personality development.
5. **Evaluating:** Evaluate research methods and apply them to gather relevant information for communication purposes.
6. **Creating:** Develop and implement effective communication strategies in various contexts to establish meaningful connections and build strong relationships.

Select Language 

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