


## Distribution of Gowns and Degree Certificates

Department	Venue
<b>All Arts and Science Departments (UG+PG)</b>	<b>Auditorium (Ground Floor)</b>
<b>Ph. D., and M. Com.</b>	<b>Room # 14 (1st Floor)</b>
<b>B. M. S. Honours</b>	<b>Room # 13 (1st Floor)</b>
<b>Bachelor of Education (B. Ed.)</b>	<b>B. Ed. Seminar Room (3<sup>rd</sup> Floor)</b>
<b>B. Com. Honours (Morning)</b>	<b>Room # 12A, 12B, 12C &amp; 12D (Ground Floor, School Section)</b>
<b>B. Com. Honours (Evening)</b>	<b>Room # 10, 11 &amp; 12 (1st Floor)</b>
<b>Raghabpur Campus</b>	<b>Room # 6 (Ground Floor)</b>

- Students must report at **9:00 a.m.** for collection of the Gown. No Gowns will be issued after **10:15 a.m.**
- Final degree certificates will be distributed after the programme from **1:00 p.m. to 2:30 p.m.**
- Students must carry their original **Consolidated Mark Sheet**, printed copy of the registration cum invitation sheet and college identity card for collecting their certificates.
- Only those registered for Convocation may collect the certificates on the Convocation day.
- For the rest, Degree Certificates may be collected from respective offices from **19th January, 2024** onwards, on any working day on payment of fees through online mode.
- Those who have registered but unable to come on the Convocation day, may collect their certificates by producing the registration cum invitation sheet generated through the website, also from **19th January, 2024.**
- **Raghabpur Campus Degree Certificates** will be distributed from department offices from **19th January, 2024.**

  
Principal  
St. Xavier's College  
(Autonomous)  
Kolkata-16  
11/01/24