

Minutes of the Programme and Publication Committee Held on 13-08-2018

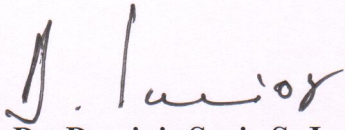
Prof. Partho Mukherji, the IQAC Coordinator and Convener welcomed the PPC Members.

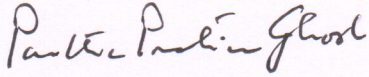
The following matters were discussed

- 1) EDC - Over evented / with respect to submission of Documents.
- 2) XCS – The professor Incharge not in control of the Activities, we get forwarded letter from a mentor professor. (Prof. Sumona Ghosh)
- 3) XMS – They put up poster without verification. (Prof. Sukanya Sarkhel)
- 4) Economics professor Incharge claim that Father has passed all documents.
- 5) The time frame is not maintained. (1Month)
- 6) Number of events per Society- ensure a restrained number.
- 7) No Credit from Societies.
- 8) Distribution of Events.
- 9) Number of Programs
- 10) Sponsorship
- 11) Number of Flexes
- 12) Societies / Department update any content, should update to the College website link.
- 13) Common formal for expecting money. (Fr.peter)
- 14) Credit forwarded by the Vice-principal / Principle.
- 15) Notice from Principle –For the Credit
- 16) Societies structure – President, Deputy President, Secretary.
- 17) T-Shirt
- 18) Centralized booking system.

Suggestions:-

- 19) Social Media page to be administered by Society Head (Prof. in charge)
- 20) Instead of multiple Facebook pages for Societies, one centralized----Possible?


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