

**Minutes of the Meeting of Extended IQAC Working Committee held on
Thursday, 12th March, 2020**

Members Present:

1. Rev. Dr. Dominic Savio S. J., Principal and Chairperson
2. Vice Principals & Deans (UG & PG)
3. HODs & Professors-in-Charge
4. Deputy Presidents and Directors of the Societies and Facilities
5. Other Staff Members

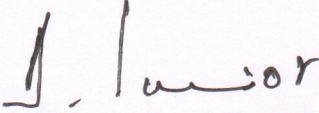
Background of the meeting:

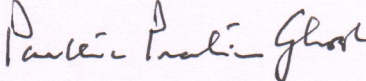
The meeting was called to discuss the modalities of different activities being carried out in the College.

Following discussions took place in the meeting

- 1) The College must have one Social Media Account for the following social media like Facebook, Instagram, Twitter etc. which need to be monitored by Dr. Romit Beed of the Computer Science Department.
- 2) The other department / societies websites and social media account need to be closed from the 12th March 2020 evening.
- 3) It was also discussed in the meeting that the flexes to be used for the different event must be reduced in number.
- 4) The Sponsor's details need to be verified by the Head of the Department and Society-in-Charge and then the approval by Father Principal needs to be taken.
- 5) The Sponsors have to directly request Fr. Principal for permission for sponsoring.
- 6) Head of Departments' Society-in-Charges' have to monitor students' participation in outstation Fest, Workshops, Seminars etc. subject to approval of their respective Vice Principals.
- 7) All the Teaching Staff Members have to participate in the departmental programs.
- 8) No flex, banners etc. to be put up without the consent of Fr. Principal.

The meeting concluded with a Vote of Thanks to the chairperson.


Rev. Dr. Dominic Savio S. J.
Principal and Chairperson
Principal
St. Xavier's College
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