

**Minutes of the ISO 9001:2015 Surveillance Audit I and II held from
Friday, 24th September, 2021 to Wednesday, 29th September 2021**

Members Present:

1. Rev. Dr. Dominic Savio, SJ Principal and Chairperson
2. Vice Principals
3. Deans
4. Controller of Examinations (COE)
5. Member Secretary Academic Council
6. Coordinator, IQAC
7. Other ISO 9001:2015 Committee Members
8. Other Staff Members

Lead Auditor - Mr. Siddhartha Pratim Dawn

Background of the meeting:

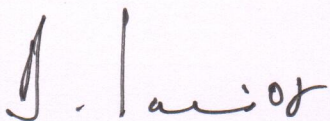
The ISO 9001:2015 Surveillance Audit I and II was held for five days from 24th September 2021 to 29th September 2021.

Following discussions took place in the meeting

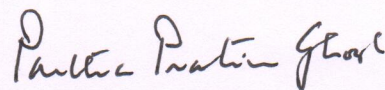
The Lead Auditor Mr. Siddhartha Pratim Dawn visited the following department as the part of the visit and discussed with the staff members. The departments were -

- | | |
|------------------------------|------------------------------|
| 1) Administration | 10) Wellness Centre |
| 2) English | 11) Statistics |
| 3) Admission | 12) Multimedia and Animation |
| 4) Political Science | 13) Finance Laboratory |
| 5) Chemistry | 14) Bengali |
| 6) Controller of Examination | 15) Commerce (Eve) |
| 7) Central Research Facility | 16) M. Com |
| 8) Library | 17) BMS |
| 9) ICT | |

The findings shared during the closing meeting by the lead auditor has given us the opportunity for further improvement in our academic and related functions.



Rev. Dr. Dominic Savio, SJ
Principal
Principal
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