

MINUTES OF THE IQAC MEETING ON 17.2.2023 REGARDING
ONGOING PREPARATIONS FOR ACCREDITATION BY NAAC

Members Present:

Prof. B. Da'Silva, Vice Principal, Arts & Science Section

Prof. Ayan Chandra, Secretary, Academic Council

Prof. Tapati Dutta, Dean of Science

Prof. Farhat Bano, Dean of Arts

Heads of all Arts & Science Departments

Prof. P.P.Ghosh, Coordinator, IQAC

Following decisions were taken

1. Updating Academic Inputs for the college Website:

a) Heads of Departments would keep the following inputs ready by 25th February 2023.

i. Faculty List

ii. Faculty Profiles

iii. Photo/Video Gallery

iv. Research

v. Program Specific Outcomes

b) Lists of members of various Boards of Studies would be made available by Member Secretary, Academic Council

c) Program Objectives for Arts and Science would be developed by the Dean of Arts and the IQAC Coordinator respectively

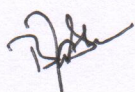
d) Soft Copies of Departmental Magazines to be kept ready so that the same are made available if required.

2. NAAC Questionnaire on Student Satisfaction Survey:

- a) Heads of Departments were appraised of the questionnaire and salient features were discussed.
- b) The link for the questionnaire: [SSS-Questinnnaire Students.pdf \(naac.gov.in\)](https://naac.gov.in/SSS-Questinnnaire%20Students.pdf)
- c) Three sessions of Orientation Programs would be conducted by the Vice Principal for the students, beginning from 25th February 2023
- d) Student Orientation would also be carried out at the departmental levels.

3. Evaluative Report of the Departments

- a) HOD-s were appraised of the requirements for the report.
- b) Link for the report: Pages 95-97 of [Autonomos_College_Mannual_final_16122022.pdf \(naac.gov.in\)](https://naac.gov.in/Autonomos_College_Mannual_final_16122022.pdf)
- c) The fields to be filled up by respective departments are: Serial Nos. 7, 8, 9, 13, 14, 15.

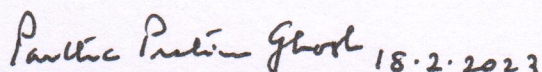


Prof. Bertram Da'Silva

Vice Principal, Arts & Science

St. Xavier's College (Autonomous), Kolkata

Vice-Principal
St. Xavier's College
(Autonomous)
30, Mother Teresa Sarani
Kolkata - 700 016

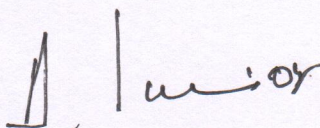


Prof. Partha Pratim Ghosh

Coordinator, IQAC

St. Xavier's College (Autonomous), Kolkata

Coordinator, IQAC
St. Xavier's College
(Autonomous)
Kolkata - 700 016



Principal
St. Xavier's College
(Autonomous)
Kolkata-16