

For IS&P Dept



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

32AA 578449

MEMORANDUM OF UNDERSTANDING

Between

St. Xavier's College (Autonomous) Kolkata

And

The Institute of Social and Cultural Studies Kolkata

This Memorandum of Understanding (MOU) is entered into by and between St. Xavier's College (Autonomous) (hereinafter referred to as "St. Xavier's College") and [The Institute of Social and Cultural Studies, Kolkata (hereinafter referred to as ISCS, Kolkata). This MOU outlines the terms and conditions for establishing a collaborative student internship and research program.

1. Objective: Both organisations will make every reasonable effort to encourage educational and research and development, cooperation and will endeavour to cooperate in the fields with which both organisations are concerned. Within spheres that are mutually agreed to, these organisations agree on the following general forms of cooperation:

29 APR 2024

ক্রমিক নং... 7202 ... তাং...
স্থান... 201 ... প্রেরণার নাম...
(B m)

The Institute of Social
& Cultural Studies
UcA Jalpaiguri Rd RA

স্ট্যাম্প ভেঙার শ্রী বিশ্বজিত চক্রবর্তী
এ.ডি.এস.আর অফিস চাকদহ, নদীয়া

Hel-700029

2. Roles and Responsibilities: Research

- Provide learning opportunities at ISCS for students of the Department of Political Science of St. Xavier's College, Kolkata
- Share academic infrastructure such as library, workshops and so on;
- Conduct joint research with faculty/experts from both organisations, and joint publication;
- Organise other academic and professional enhancement activities like seminars and workshops from time to time, which are of mutual benefit

3. Roles and Responsibilities: Internship

a. St. Xavier's College agrees to:

- Identify eligible students for internship placements.
- Provide academic guidance and support during the internship period.
- Monitor and assess the performance of students during the internship.

b. The Institute of Social and Cultural Studies, Kolkata agrees to:

- Offer internship positions that align with the academic curriculum and career goals of the students.
- Provide necessary training and mentorship to interns.
- Evaluate and provide feedback on the interns' performance.

4. Terms of Internship:

- a. The work hours, duration, and specific responsibilities of the interns will be outlined in individual internship agreements.

5. Confidentiality:

Both parties agree to maintain the confidentiality of any proprietary or sensitive information shared during the internship program.

6. Issuance of Certificates:

- a. Upon successful completion of the internship, The Institute of Social and Cultural Studies, Kolkata, agrees to issue a certificate to the interns from St. Xavier's College, acknowledging their participation and achievements during the internship.

- b. The certificate will include relevant details such as the duration of the internship, key responsibilities undertaken, and any notable accomplishments.

7. Termination:

Either party may terminate this agreement with written notice if there is a breach of terms or for any other justifiable reason.

8. Amendments:

Any amendments to this MOU must be made in writing and signed by both parties.

9. Financial Considerations

Financial arrangements and details for the activities undertaken by the parties pursuant to this MOU shall be determined by the parties and shall be in writing and signed by all parties. This MOU does not impose any financial liability or responsibility on either organisation with respect to the costs or expenses of the other.

This MOU constitutes the entire understanding between St. Xavier's College and The Institute of Social and Cultural Studies, Kolkata and supersedes all prior agreements, whether oral or written.

Dated this 1-7-2024 day of JULY, 2024

The organisations have executed this MOU as of the date first written above.

St. Xavier's College (Autonomous)
Kolkata

[Handwritten Signature]

30, Mother Teresa Sarani,
Kolkata 700016

Date: 01 JUL 2024

Principal
St. Xavier's College
(Autonomous)
Kolkata

Witness : *Jhumpa Mukherjee*
Head, Dept. of
Political Science
St. Xavier's College,
(Autonomous), Kolkata

The Institute of Social and
Cultural Studies, Kolkata

[Handwritten Signature]

46A, Jatin Das Road
Kolkata - 700 029

Date: 1-7-2024

WITNESS: *Kankana Roy*

The Institute of Social & Cultural Studies

Director