PROPOSED PLAN DOCUMENT	TIME LINE
1. Study of present status of the mentee institutions and identification of potential areas of improvement	2 Months
2. Preparation of the manual to guide the mentee institutions	1.5 Months

3. Prepare the mentee institutions through
    a. Two Lectures to explain the overview of NAAC Accreditation
    b. 7 lectures for detailed discussion on the seven criterion of NAAC Accreditation
    c. Training a core group of mentee institutions for NAAC Accreditation
    d. An open question answer session with all stakeholder
    e. Organizing workshop by mentor institution and other resource persons in the relevant field so as to
        i. Train the faculty and staff for various processes, their documentation and presentation of report for accreditation
        ii. Sharing of knowledge, information and resources
        iii. Developing opportunities for research collaboration and faculty improvements
        iv. Encouraging the mentees to adopt best practices
	
	1 Week
	1.5 Months
	
	1.5 Months
	1 Week
	1.5 Months

4. Assessment of the mentee institutions with reference to the following
    a. Enhancement of overall quality of mentee institutions
    b. Improvement in teaching learning evaluation methodologies and quality of research
    c. Professional development of academics
    d. Exposure to and quick adaptation of best practices
	1Month

5. Conducting mock accreditation process of the mentee institutions	1 Month
6. Preparation of a report of the mock accreditation process and explanation of the short comings to mentee institutions	1 Month
7. Fine tuning of the whole process	1 Month

Note - The above plan is for a period of one year. If permitted the process can be extended for another 6 months with special emphasis on Plan Item Nos. 4 through 7