



Entrepreneurship Development Cell and Incubation Centre
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PATENTING SUPPORT POLICY FOR PROTOTYPES FROM COLLEGE

1. **Purpose** - The Entrepreneurship Development Cell and Incubation Centre (EDCIC) is committed to fostering innovation and supporting inventors by providing comprehensive patenting support - both Product or Process patenting. This policy outlines the procedures and criteria for evaluating and selecting prototypes for patenting assistance.
2. **Scope** - This policy applies to all students, faculty, staff, and alumni members of St. Xavier's College (Autonomous), Kolkata who have developed a working prototype and wish to seek funding and patent protection for their invention.
3. **Policy Statement** - EDCIC will provide patenting support to inventors who meet the following criteria and undergo the outlined selection process. This support includes, but is not limited to, funding from the Entrepreneurship Development Fund (EDF), and procedural guidance necessary for securing a patent.
4. **Eligibility Criteria** - To be eligible for funding and patenting support, the following criteria must be met:

- The individual must be a current student, faculty, staff or alumni member of St. Xavier's College (Autonomous), Kolkata.
- The prototype must be a working model demonstrating the feasibility of the invention.
- The invention must be novel, non-obvious, and have potential commercial value.

5. **Procedure** - Individuals seeking patenting support must follow these steps:

- **Submission of Proposal:** Submit a detailed proposal outlining the invention, including the prototype, to the Entrepreneurship Development Cell and Incubation Centre (EDCIC) of St. Xavier's College (Autonomous), Kolkata.
- **Evaluation:** The proposal will be reviewed by a Selection Committee to assess its novelty, feasibility, and commercial potential.
- **Approval:** If the proposal meets the eligibility criteria and is approved by the panel, the individual will be notified and provided with further instructions.
- **Patenting Support:** The college will assist with the following:
 - a. Providing access to patent attorneys and consultants.
 - b. Covering the costs associated with patent filing and maintenance through the Entrepreneurship Development Fund.
 - c. Offering guidance and resources for preparing applications for both product and process patenting.
 - d. Facilitating connections with potential investors and industry partners.

6. **Roles and Responsibilities** -

- **EDCIC:** Responsible for managing the patenting support program, evaluating proposals, and coordinating with patent attorneys and consultants. EDCIC will also finance the approved start-ups based on the terms and conditions.
- **Panel of Experts:** Comprising cell members, faculty members and industry professionals, responsible for reviewing and approving proposals based on the eligibility criteria.

- **Applicants:** Responsible for providing accurate and detailed information about their invention and prototype, and for complying with all requirements of the patenting process.
7. **Confidentiality** - All proposals and related information will be confidential. The Entrepreneurship Development Cell and Incubation Centre of St. Xavier's College (Autonomous), Kolkata will take necessary measures to protect the intellectual property of the applicants during the evaluation and patenting process.
 8. **Review and Amendments** - This policy will be reviewed annually by the Innovation and Entrepreneurship Office to ensure its effectiveness and relevance. Amendments to the policy may be made as needed to address changing needs and circumstances.
 9. **Contact Information** - For more information or to submit a proposal, please contact the Entrepreneurship Development Cell and Incubation Centre, St. Xavier's College (Autonomous), Kolkata.
Contact Info -
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