

Curriculum-Vitae

NAME: SAYANTANI SUR, M.Com, MBA, UGC Net Qualified.

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ACADEMIC BACKGROUND:

Qualification	University/Board	Year of Passing	Percentage/Division
MBA (Marketing)	Pondicherry University	2021	Ist
M.Com (Finance)	University of Calcutta	2013	Ist
B. Com (Marketing)	University of Calcutta	2010	Ist
ISC	Delhi Board	2007	90%
ICSE	Delhi Board	2004	89%

OTHER PROFESSIONAL QUALIFICATIONS:

- Qualified NET in Commerce.
- DIPLOMA in ADVANCED TALLY ERP-9,
- Secured FIRST CLASS in TRAINED TEACHER'S DIPLOMA for M&PTT 2010-2011 (COSMOS Academy Govt. Regd.).
- DIGITAL MARKETING MASTER COURSE from UPGRADE SKILLS.

COMPUTER SKILLS:

- WEB Page Designing using HTML, CSS & JavaScript.
- Advanced Excel; Advanced PowerPoint Presentation.
- Database Management System using MS Access.
- Advanced ERP System and Tally Prime.

WORK EXPERIENCE:

- Assistant Professor in the Department of Information Technology, Commerce at St. Xavier's College (Autonomous), Kolkata since November 2022.
- Member of the Teaching-Learning Team (NAAC Accreditation).
- Part-time faculty in the Department of Information Technology, Commerce at St. Xavier's College (Autonomous), Kolkata from January 2019 – October 2022.
- Guest Faculty in the Department of Xavier's Law School, at St. Xavier's University, Kolkata from January 2022 – June 2022.
- Visiting Faculty in the Certified Accounts Professional Course under the Career Oriented Programme at St. Xavier's College (Autonomous), Kolkata to conduct classes on Computerized Accounting with GST in Tally ERP-9 (60-hour course).
- Visiting Faculty in the Human Resource Management Course under the Career Oriented Programme at St. Xavier's College (Autonomous), Kolkata to conduct classes on Designing and Managing Human Resource Information Systems.
- Visiting Faculty in Logistics & Supply Chain Management Course under the Career Oriented Programme at St. Xavier's College (Autonomous), Kolkata to conduct classes on Information Technology for Supply Chain Management.
- Project Guide for Semester VI students of B. Com, 2020-2024.
- Guest Faculty in the Department of Commerce (P.G. Section), Shibpur Dinobundhoo Institution (College), conducting classes in M. Com (Information Systems and Computer Applications) since 2021.
- Guest Faculty in the Department of Commerce, Netaji Nagar Day College, conducting classes in Computerized Accounting Systems.

RESOURCE PERSON:

- Conducted a session of 18 hours in Tally Prime at Netaji Nagar Day College – Department of Commerce, 2022.
- Conducted GST session through Tally ERP-9 at St. Xavier's College – Department of Information Technology as a resource person, in 2019.
- Conducted GST session through Tally at St. Xavier's College – Department of Information Technology as a resource person, in 2018.

PREVIOUS WORK EXPERIENCE:

- Served at St. Xavier's College (Autonomous), Kolkata as a Guest Lecturer from January 2017 – April 2017 and January 2018 - April 2018.
- Served at Netaji Nagar Day College as a Guest Lecturer in the Department of Commerce, for IT and Rural Marketing Classes from September 2015 till September 2017.

PAPER PRESENTATION:

- **“Green Computing – An Efficient Approach towards Sustainability in India,”** National Conference on Contemporary Business Practices in New Normal Landscapes, 2021, organized by the Department of Management and Department of Commerce, School of Business and Economics in association with Centre for Research in Business Analytics, Adamas University.

- **“Digital Privacy: Case Study Analysis on WhatsApp Privacy Policy Changes,”** 3rd International Conference on Engineering and Agricultural Sciences (ICEAS 2021), 2021, organized by Innovative Research Developers and Publishers (IRDP).

PUBLICATIONS:

- **“Green Computing – An Efficient Approach towards Sustainability in India,”** in Peer-reviewed edited Book titled "Contemporary Strategic Business Infrastructure Development in Turbulent Economy" under Nova Science Publishers Inc., USA. ISBN: 978-168507-954-3
- **“Digital Privacy: Case Study Analysis on WhatsApp Privacy Policy Changes,”** IJASE, International Journal of Applied Science and Engineering, ISSN- 2321-0745, EISSN-2322-0465, 2022.

FACULTY DEVELOPMENT PROGRAMMES AND WORKSHOPS ATTENDED/ORGANISED:

- Teacher in Charge of the **Students’ Industrial Visit to the Integrated Plant of Patton Industries, at Uluberia, Howrah** organized by the Postgraduate and Research Department of Commerce (Morning) on 10th August 2024.
- Volunteer at the **Blood Donation Camp organized by the Department of Social Work, National Service Scheme Unit-I, St. Xavier’s College (Autonomous), Kolkata** on 6th August 2024.
- Faculty Development Program on **“Learning Management System”** organized by St. Xavier’s College (Autonomous), Kolkata on 19th – 20th July 2024.
- **Two-Day International Conference on Emerging Perspectives in Commerce, Economics, Environment and Management-“Shaping the Future: Trends and Insights for Tomorrow”**, organized by Departments of Commerce and Management Studies of St. Xavier’s College (Autonomous), Kolkata in collaboration with The Internal Quality Assurance Cell (IQAC), 9th-10th February 2024 (as an Organizing Committee Member and Technical Support).
- **Two-Day International Conference on Emerging Perspectives in Commerce, Economics, Environment and Management-“Building the SDG Economy- Emerging Challenges and Prospects”**, organized by Departments of Commerce and Management Studies of St. Xavier’s College (Autonomous), Kolkata in collaboration with The Internal Quality Assurance Cell (IQAC), 10th-11th February 2023 (as an Organizing Committee Member and Technical Support).
- **Two-Day Health Check-Up Camp** for the College staff members organized by St. Xavier’s College (Autonomous), Kolkata in collaboration with **the Wellness Centre**, 2nd – 3rd February 2023 (as an Organizing Committee Member).
- **Faculty Development Programme on “The Revised Accreditation Framework of NAAC”**, organized by St. Xavier’s College (Autonomous), Kolkata, 8th July 2022.
- **International Panel Discussion on Gender Equality Today for a Sustainable Tomorrow #BreakTheBias**, organized by the Department of Management Science, St. Xavier’s College (Autonomous), Kolkata in collaboration with IQAC Cell on 25th March 2022 (as an Organizing Committee Member and Technical Support).

- **2-Day Virtual International Conference on Emerging Perspectives in Commerce, Economics, Environment and Management- Road Towards Sustainable Economy**, organized by the Department of Commerce, St. Xavier's College (Autonomous), Kolkata in collaboration with ICAI and Senco Gold & Diamonds on 27th and 28th January 2022 (as an Organizing Committee Member and Technical Support).
- **5-Day Virtual Faculty Development Program on Stepstones to Prepare Successful Research Proposal and Publishing Research Articles in High Impact Journals**, organized by the Department of Information Technology, in association with Academic Staff College, Dr. M.G.R. Educational and Research Institute, Chennai from 14th December to 18th December 2021.
- **Online Faculty Development Program on “Data Analytics for Business & Research,”** organized by the Department of Commerce (Information Technology), St. Xavier's College (Autonomous), Kolkata on 4th December 2021 (as an Organizing Committee Member and Emcee).
- Participated in **One day webinar on “Analytics: What, How and Why...?” as part of the Web series – Trends and Techniques in Computer Science**, organized by the Post Graduate Department of Computer Science of St. Xavier's College (Autonomous), Kolkata on 8th October 2021.
- **Online Faculty Orientation Programme on Ignatian Pedagogy and Jesuit Charism**, organized by St. Xavier's College (Autonomous), Kolkata on 19th August 2021.
- **3-Day National Level Online Faculty Development Programme on ICT for EContent Making**, organized by St. Joseph College of Arts and Science (Autonomous), PG & Research Department of Computer Science from 26th July to 28th July 2021.
- **Web-Talk on “Cyber Crime and The Law,”** organized by the Department of Commerce (Information Technology and Law) in association with the Department of Computer Science of St. Xavier's College (Autonomous), Kolkata on 17th April 2021 (as an Organizing Committee Member and Emcee).
- **Organizing Committee member for the One Day webinar on “Stress Management Skills for Students under the COVID-19 Paradigm”** organized by the Department of Commerce and Business Administration, St. Xavier's College (Autonomous), Kolkata on 1st August 2020.
- **14 International level webinars organized by Pantech Solutions** in collaboration with various companies and colleges on **“Brain-Computer Interface”, “Internet of Things”, and “Deep Learning”**, etc from 5th June 2020 to 31st July 2020.
- **2-day webinar on “NAAC Assessment and Accreditation Process” under UGC PARAMARSH Scheme**, organized by the IQAC and Academic Council of St. Xavier's College (Autonomous), Kolkata on 30th & 31st July 2020.
- **6-Day Faculty Development Programme on “Holistic Development of Women”**, organized by the Women Development Cell, PSG, Polytechnic College, Coimbatore, Tamil Nadu from 21st July to 26th July 2020.
- Participated in a **Three-day National webinar on "Impact of Digital Pedagogy in Technical Education in Covid and Post Covid situation"**, organized by Maulana

Abul Kalam Azad University of Technology, West Bengal, India in association with the RCC Institute of Information Technology, Kolkata on 20th, 22nd & 23rd July 2020.

- Participated in a **One-day National webinar on “Technological Intervention for Rural Development,”** organized by Unnat Bharat Abhiyan Cell, North-eastern Regional Institute of Science and Technology (NERIST), Nirjuli (Itanagar), Arunachal Pradesh and Hosted by RCI, IIT Delhi, on 18th July 2020.
- **7-Day Faculty Development Program on "Essentials for Blended Learning",** organized by the Department of Information Technology, Dr. MGR Educational and Research Institute, Maduravoyal, Chennai from 13th July to 20th July 2020.
- Participated in a **Two-day National webinar on “Pandemics and Natural Disasters: Understanding and Coping,”** organized by the IQAC and Academic Council of St. Xavier’s College (Autonomous), Kolkata on 11th & 12th July 2020.
- Participated in a **One-day National webinar on “Soft Computing- Issues & Applications,”** organized by the Department of Computer Science, Derozio Memorial College in collaboration with IQAC of Derozio Memorial College, Rajarhat on 30th June 2020.
- **7-Day Online Faculty Development Programme on “LaTeX”**, organized by Department of Information Technology, Mizoram University in association with Spoken Tutorial Project, IIT Bombay, under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT), MHRD, Govt of India from 29th June to 3rd July 2020.
- Participated in a **One-day National webinar on “IBM Security QRadar SIEM,”** organized by Amstar Technologies on 19th June 2020.
- Participated in a **One-day National webinar on “Advanced Excel,”** organized by the Institute of Technical and Scientific Research, Jaipur, on 28th June 2020.
- **5-Day Faculty Development Programme on “Recent Advances of Machine Learning and its Applications”**, organized by Amity Institute of Information Technology, Amity University, Kolkata from 23rd June to 27th June 2020.
- **Two-Day International Conference on Emerging Perspectives in Commerce, Economics, Environment, and Management-Transformation of the Global Economy**, organized by the Departments of Commerce and Management Studies of St. Xavier’s College (Autonomous), Kolkata in collaboration with Bengal Chamber of Commerce & Industry, 13th-14th September’2019, (as an Organizing Committee Member and Technical Support).
- **One Day National Workshop On “Plagiarism and Academic Integrity,”** organized by the Department of Information Technology and Fr. Verstraeten Library of St. Xavier’s College (Autonomous), Kolkata on 31st August’2019, (as an Organizing Committee Member).
- **7-Day UGC Approved National Workshop on Quantitative Research Methodology (using SPSS-AMOS-iThenticate)**, organized by the Departments of Commerce and

Management Studies of St. Xavier's College (Autonomous), Kolkata from 8th August to 17th August 2019, (as an Organizing Committee Member and Participant).

- **One Day National Seminar On “Data Science-The Key to The Future,”** organized by Departments of Computer Science and Statistics, St. Xavier's Colleges (Autonomous), Kolkata on 22nd July'2019.
- **Skill Development Programme, “Advanced Excel – A Professional Approach,”** organized by Department of Information Technology (Commerce), St. Xavier's College (Autonomous), Kolkata on 14th Dec,2018; (as an Organizing Committee Member).
- **One Day seminar on “Intellectual Property Law and Internet”** on 10th October 2018 organized by the Department of Computer Centre and Central Computing Facilities held at St. Xavier's College (Autonomous), Kolkata.
- **State Level Seminar on “Emerging Issue in Finance and Management,”** organized by Netaji Nagar Day College, Department of Commerce in collaboration with ICAI-Eastern India Regional Council on 17th June 2017.
- **1-Day Skill Development Programme, workshop on “GST through Computerised Accounting”**, organized by St. Xavier's College (Autonomous), Kolkata, Department of Information Technology (Commerce) in collaboration with Silicon Systems Kolkata on 19th Dec 2017.
- Faculty Development Programme organized for all college faculty members in 2018-2024.