

PUBLIC ADMINISTRATION

Semester: VI				
Programme: POLITICAL SCIENCE (B. A. IN HUMANITIES AND SOCIAL SCIENCES)				
Course: PUBLIC ADMINISTRATION				
Paper code: C3BG230621T				Credits: 4
Hours/week: 4				
Category: CORE (MAJOR)				
THEORY				
No. of Modules: TWO				
Course Overview: This paper introduces students to an overview of the basic terms and concepts in public administration, outlines of theoretical paradigms, and the main issues involved in the theory and practice of public administration.				
Course Outcome:				
1. Remember: basic terms and concepts and their meanings and definitions				
2. Understand: chief features of schools and paradigms				
3. Apply: main principles to understanding different models				
4. Analyse: features, underlying principles, outcomes				
5. Evaluate: assess models and their respective strengths and weaknesses				
6. Create: research statements for research pursuits				
Prerequisites: Basic knowledge about any prior course				
SYLLABUS				
UNIT/Module	CONTENT	HOURS or NUMBER OF CLASSES	CO Mapping	COGNITIVE LEVEL
I.	MODULE I 1. Nature and Scope of Public Administration 2. Major Approaches: New Public Administration, Comparative Public Administration, New Public Management 3. Bureaucracy: Karl Marx and Max Weber	26	CO1 CO2 CO3 CO4 CO5 CO6	K1, K2, K3, K4, K5, K6
II.	MODULE II 4. Key Concepts: Hierarchy, Unity of Command, Span of Control, Authority, Centralization and	26	CO1 CO2 CO3 CO4 CO5 CO6	K1, K2, K3, K4, K5, K6

	Decentralization, Line and Staff. 5. Administrative Processes: Communication and Control; Delegation, Leadership. 6. Public Policy: Formulation and Implementation			
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Text Books

1. Bhattacharya, Mohit, (2008) *New Horizons of Public Administration*, 5th Revised Edition. New Delhi: Jawahar Publishers.
2. Bhattacharya, Mohit. (2012) *Restructuring Public Administration: A New Look*, New Delhi: Jawahar Publishers.
3. Basu, Rumki (2014) *Public Administration: Concepts and Theories*, Sterling Publishers, New Delhi
4. Nicholas, Henry. (1999) *Public Administration and Public Affairs*, Prentice Hall.
5. W. Wilson, (2004) 'The Study of Administration', in B. Chakrabarty and M. Bhattacharya (eds), *Administrative Change and Innovation: a Reader*, New Delhi: Oxford University Press.

Evaluation

Theory

CIA: 30 (mid-semester 20 + 5 assignment) + 5 Attendance =30

Semester Examination:70

Paper Structure for Theory Semester Exam Module:

Short questions: 10 out of 15 of 2marks each (10x2=20)

Essay Type: 1 out of 3 of 15 marks each (1X15= 15) (35 marks per module)

35+35 (Module I + Module II= 70) (70+30 CIA=100)

Course outcomes (COs) and Cognitive Level Mapping

COs	CO Description	Cognitive levels
CO1	Remember: basic terms and concepts and their meanings and definitions	K1
CO2	Understand: chief features of schools and paradigms	K2
CO3	Apply: main principles to understanding different models	K3
CO4	Analyse: features, underlying principles, outcomes	K4
CO5	Evaluate: models and their respective strengths and weaknesses	K5
CO6	Create: research statements for research pursuits	K6

