

BA General Course: Discipline Specific Elective

Semester	V
Paper Number	GPSDS5011T
Paper Title	PUBLIC ADMINISTRATION
No. of Credits	6
Theory/Composite	THEORY
No. of periods assigned	Th:5+1 tutorial Pr:
Name of Faculty member(s)	
Course description/objective	This paper seeks to provide an introduction to the study of public administration. The paper encompasses public administration in its historical context with an emphasis on the various classical and contemporary administrative theories. The course will also attempt to provide the students a comprehensive understanding of the major processes which influence public administration.
Syllabus	<p>MODULE I (40 MARKS)</p> <ol style="list-style-type: none"> 1. Nature and Scope of Public Administration (8 lectures) 2. Major Approaches: New Public Administration, Comparative Public Administration, Development Administration, New Public Management (14 lectures) 3. Bureaucracy: Views of Weber and Marx. (8lectures) <p>MODULE II (40 MARKS)</p> <ol style="list-style-type: none"> 4. Key Concepts: Hierarchy, Unity of Command, Span of Control, Authority, Centralization and Decentralization, Line and Staff. (12 lectures) 5. Administrative Processes: Communication and Control; Delegation, Decision making, Coordination and Leadership. (12 lectures) 6. Public Policy: Formulation and Implementation (6 lectures)
Texts	
Reading/Reference Lists	<ol style="list-style-type: none"> 1. M. Bhattacharya, (2008) <i>New Horizons of Public Administration</i>, 5th Revised Edition. New Delhi: Jawahar Publishers. 2. M.Bhattacharya (2012) <i>Restructuring Public Administration: A New Look</i>, New Delhi: Jawahar Publishers. 3. Basu, Rumki (2014) <i>Public Administration : Concepts and Theories</i> Sterling Publishers, New Delhi 4. Nicholas Henry (1999) <i>Public Administration and Public Affairs</i>, Prentice Hall.

	<p>5. . W. Wilson, (2004) 'The Study of Administration', in B. Chakrabarty and M. Bhattacharya (eds), <i>Administrative Change and Innovation: a Reader</i>, New Delhi: Oxford University Press.</p>
Evaluation	<p>CIA: 20</p> <p>End-Sem 80</p> <p>10 objective type questions to be answered out of 13 of 2 marks each (10x2=20)</p> <p>2 essay type questions to be answered out of 3 of 10 marks each (2x10=20)</p> <p>(Total= 40 marks per module)</p> <p>40+40(Module I + Module II=80) (80+20 CIA=100)</p>