

**Annual Quality Assurance Report (AQAR) of the IQAC**  
**St Xavier's College (Autonomous) Kolkata**  
**Department of Education**  
**2008-09**

**Name of the Institution /Department:** St. Xavier's College, Department of Education

**Year of Report:** 2008-09

**Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.**

Introduction

St Xavier's College was in the process of embarking upon its 150<sup>th</sup> year journey. It entered into the third year of autonomy in the year 2008-09. St Xavier has been serving the city of Joy and our nation for the past 150 years. Therefore, the institution planned to celebrate its jubilee during January 2009 - 2010 in a fitting manner.

The aim of the College as well as the B.Ed Department was to enhance the overall institutional quality and effectiveness with emphasis on excellence in learning and teaching and to engage in creative research at the highest level.

Detailed Plan of action for the year 2008-09

- To use Jesuit Pedagogy to focus on a balance between academic excellence and an option for the poor.
- To review the curricular structure and to devise innovative teaching methods for qualitative improvement.
- To encourage an interdisciplinary perspective in the teaching and understanding of various subjects.
- To continue to encourage sports and other co-curricular activities and ensure greater student participation in those.
- To liaison with the Placement Cell of the college and provide required information about various vacancies in the educational sector.
- To create a database about the various placement opportunities for the students for professional help.
- To organize various committees for the purpose of publishing the annual departmental magazine to give overview of the various activities of the department and to foster the creativity of the students.
- To organize a much needed Parent-Teacher Association in order to get feedback from major stakeholders.
- To interact with the college Alumni Association to utilize their resources and make efforts for the establishment of a separate Alumni Association for the department.

- To encourage & foster philanthropic activities with new dimensions.
- To organize a Teacher-Headmaster Association for effective networking with the schools.

## **Section B: Details in respect of the following**

### **1. Activities reflecting the goals and objectives of the Institution**

The inauguration of the new academic session was held on 1st July 2008 with the induction of the freshers to the College. Fr. Principal welcomed the students and spoke about the past history of the college, its rich heritage and about its quality education imparted to the students. The Principal spoke of the luminaries who have passed through the portals of St. Xavier's College. Orientations for the freshers were held to familiarize the B.Ed students with vision and mission of the College as well as with the B.Ed course.

For the preparation of 150 years celebrations, a central committee was formed under the chairmanship of Fr. Rector and various sub-committees were also set up for the purpose. In the meeting of the core committee, it was decided that the celebration would continue for one full year i.e. from January 2009 to January 2010. Since the goal of the college is to produce quality students who will be agents of social change in the society at large, all our activities had a specific focus on this goal. In a meeting on 16th July, the theme of 150 years celebration was decided as "Seemar Majhe Ashim Tumi" in keeping with the motto of the college. It was inspired by Kabiguru Rabindranath Tagore.

On July 31, 2008, the feast of the Jesuit Founder was celebrated. Fr. Principal was the chief celebrant and he spoke on the commitment of St. Ignatius for the cause of building a better society. On this occasion a dinner was hosted for the teaching and non-teaching staff members. The retired staff members of St. Xavier's College were also invited to the gathering.

On 9<sup>th</sup> August, the B.Ed department observed the death anniversary of Rabindranath Tagore. On 15<sup>th</sup> August the college celebrated Independence Day.

On 5<sup>th</sup> September, 2008, the B.Ed department celebrated Teacher's Day with varied cultural programmes.

On 3<sup>rd</sup> December, 2008, the feast of the Patron of the college, St. Francis Xavier was celebrated.

From December 20-22, 2008, the Students' Union of the College had their annual students' fest during which thousands of students from other colleges of the city participated. Beyond Barriers — a musical fund-raising function was held on 26<sup>th</sup> January 2009.

On December 23<sup>rd</sup>, 2008 the Alumni Association of the College organized a fund-raising musical programme in the college ground. The money collected was donated for the cause of the villages adopted by the Alumni Association and the college.

On 10<sup>th</sup> January, 2009, the Sports Day of the college was organized. It started with a colourful parade wherein all the students and staff participated. The B.Ed Department received award for "the most enthusiastic participation in the college sports".

From January 16, 2009, St. Xavier's as an Institution began its 150th year celebration. Second Convocation and Valedictory function was held on January 16, 2009. Sri Pranab Mukherjee, the then Central Finance Minister, was the Chief Guest.

On 22nd January, 2009, Sri Buddhadeb Bhattacharya, the then Hon'ble Chief Minister of West Bengal, was invited as the Chief Guest to inaugurate the 150<sup>th</sup> year celebrations. He reminded us of the role of St. Xavier's in the field of education and all that it had done for the people and the state of West Bengal.

Seminar on stress management was held on 26<sup>th</sup> March 2009. The nineteenth Fr. Joris Memorial Nihil Ultra Debate was held on 18<sup>th</sup> April 2009.

Rabindra Jayanti was celebrated on 8th May, 2009.

The objectives of the B.Ed Course for 2008-2009 were as follows:

- To make the course professional and practical.
- To bring about effective integration of different units of knowledge and corresponding training essentials for future teachers.
- To make the trainee teachers competent to meet the social, academic and national needs.
- To give the students a platform for exchange of ideas and views.

To operationalize the above mentioned goals and to inculcate an understanding of the Jesuit vision and mission a number of meetings with the staff and students were organized. This interaction expressed itself through a spelt out vision which was later reflected in the college calendar. This includes the celebration of Teachers Day, Independence Day, observation of the death anniversary of Tagore, participation in the 150<sup>th</sup> year celebrations. Students coming from different disciplines participated in different programmes like debate, extempore speeches, theatrics, role play etc. They also participated in different inter-college competitions.

After autonomy the newly introduced B.Ed. syllabus gave importance to behavioural objectives for better understanding and implementation of training programmes. Pre practice teaching sessions helped the learners to understand their teaching ability in different school subjects. They were also oriented in a better way to face the real teaching learning situation during practice teaching. Students were divided in micro groups & special sessions were arranged for preparing them for practice teaching.

An educational trip was organized at K.E. Carmel School (Amtala) where the trainee teachers participated in various activities, and conducted survey work which gave them a real life exposure. The department organised a get together for the outgoing students that strengthened the bonding between the trainee teachers & the faculty members.

In this academic year the B.Ed department for the first time organized a Parent Teachers' Association for receiving feedback from the stakeholders. The vision and mission of the institution was shared with them. The Principal thanked the parents for their wholehearted

cooperation and encouraged further interaction between them and the department. The Principal congratulated the department for this pioneering initiative.

## **2. New Academic Programmes Initiated (UG and PG)**

The B.Ed. department offers only one academic programme i.e. B.Ed which is a one year course.

## **3. Innovation in Curricular design and transaction**

Curriculum development is a continuous process and quality awareness is needed to update the curriculum from time to time as required. Plans were discussed with respective teachers of the Department regarding innovation in curriculum design and transaction. In every meeting, focus was to improve quality and to frame the curriculum in such a manner so as to bring about all round development of personality of the trainee teachers. Inputs from the meetings of the Board of Studies throughout the year were also taken into consideration.

Under an autonomous structure, the B.Ed department has the benefit of revising the, curriculum and structure to make it more practical and professional.

## **4. Inter Disciplinary Programmes started.**

The B.Ed. Course is a professional course where students from different disciplines are admitted. An interdisciplinary perspective is therefore encouraged in the teaching of the course. Some of the programmes that reflected the interdisciplinary perspectives in 2008-2009 are as follows:

- A programme on the Death Centenary of Kabiguru Rabindranath Tagore by students from a variety of disciplines such as English, Bengali, Hindi, History, Geography, Political Science
- A debate
- Role play and group presentation
- Celebration of Teacher's Day through different programmes undertaken by all trainees.
- The Departmental Magazine Eduvision which is the collaborative effort of students from various disciplines.

## **5. Examination Reforms implemented?????**

Instead of allotting marks on the answer scripts practice of giving marks on score sheets began. Moreover, the scripts were coded to make the marking system anonymous. A study of the comparison of marks given by the Internals and Externals starting from Dec 2008 was also done.

## **6. Candidates qualified: NET/SLET/GATE**

The B.Ed. course is meant for secondary school teachers. Many candidates have qualified for the School Service Commission Examination.

However it may be mentioned that some of the students of our department had also cleared the NET and SLET examination. They had informally communicated the same to the department from time to time

## **7. Initiative towards faculty development programme**

Seminars, workshops, symposium, faculty development and enrichment programmes were conducted by the college and the teachers were encouraged to attend the same organized within as well as outside the college. One faculty member was sanctioned leave on F.I.P scheme.

**(Annexure I)**

## **8. Total Number of Seminars and Workshops Conducted**

Nil

## **9. Research Project: a) ongoing b) Completed**

Nil

## **10. Patents Generated, if any**

Not Applicable

## **11. New Collaborative Research Programmes**

Nil

## **12. Research grants received from various agencies**

Nil

## **13. Details of research scholars**

Not applicable

## **14. Citation index of faculty members and impact factor**

Nil

## **15. Honours/Awards to the faculty: National and International**

Nil

## **16. Internal resources generated**

Rs.18,6,540/-

## **17. Details of Departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST and other programmes**

Not Applicable

## **18. Community Services**

The B.Ed. Department emphasizes on Community Outreach Activities which is an important component of a teacher training course. This is a living example of the creation of “men and women for others”. The B.Ed trainees extended a helping hand to the needy and reached out

to many target groups which included senior citizens, mentally challenged, orphans, and the deprived sections of the society.

Students are expected to prepare a report and appear for a viva voce examination which is part of paper X of the B.Ed syllabus. Some of our students participated in the Blood Donation Programme held by the NSS of the college. One of our faculty members was invited as a resource person for the AICUF Orientation programme. The AICUF and the NSS work for the poor, oppressed and marginalized. The B.Ed. department thus was able to liaison with these organizations in their collective effort towards the alleviation of the pain and suffering of the marginalized.

The list of organizations where the trainee teachers rendered community service in the session 2008-09 is given in **Annexure II**.

### **19. Teachers and officers newly recruited**

A total of 2 teachers.

One in Life Science method

One in Political Science Method

### **20. Teaching and non teaching ratio**

5:2 (Excluding Part timers)

10:2 (Including Part timers)

### **21. Improvements in the library service**

The total library system was transformed into a new corpus to function in a centrally operated mode in January 2009.

The library was allotted a computer. The classification of books of the library began.

### **22. New Books/ journals subscribed and their value**

List of Books/Journals are given in **Annexure III**

The total value of the books subscribed for 2008-2009 was Rs34, 855 only.

### **23. Courses in which students assessment of teachers is introduced and the Action taken on student feedback**

Feedback form was designed and distributed to the students and teachers were briefed about the feedback. Informal feedback was also given to the Dean of Education on various aspects of the course. This was communicated to the concerned teachers and required steps, if necessary, to bring about overall improvement in the teaching learning process. If necessary, meetings were held to attend to the emerging issues.

### **24. Feedback from Stakeholders**

Our stakeholders are the students, parents, teachers, alumni and the various schools to which our students are sent for practice teaching. Feedback is received in the following ways:

- Informal & formal feedback from students
- Feedback from the Parent-Teacher Association.
- Feedback from the Teacher-Headmaster Association.

Visiting hours was specified by the Dean of Education for meeting the parents / alumni and their valuable suggestions were solicited for the overall improvement of the department.

## **25. Unit cost of education:**

Rs 12,250/-

## **26. Computerization of administration and the process of admissions and examination results, issue of certificates**

### **Admission:**

- The B.Ed. admission process was initiated through an advertisement in two leading newspapers of West Bengal.
- Admission forms were downloaded by the candidates from college website and submitted to the B.Ed. department according to the published dates.
- The candidates had to appear for an entrance test on the basis of which selected candidates were called for interview.
- At the time of interview the qualifying marks obtained by the students in the previous examinations was also taken into consideration and the necessary data was entered and the final list was prepared accordingly with the help of the computer.

**Examination:** Result of Semester II was published online.

**Certificate:** B.Ed certificates were issued from the office of the Controller of the Examination.

## **27. Increase in the infrastructural facilities**

- New Central Library
- Installation of new lifts for the staff members of the college.
- The B.Ed. library was merged with Central Library in February and then shifted to another room.
- A library assistant was provided for the B.Ed. library.

## **28. Technology Upgradation**

- A computer was provided for the library work

## **29. Computers and internet access and training to teachers, non teaching staff and students**

St. Xavier's College has a cyber room and also a computer centre which conducts various computer programmes and trains students and teachers.

The B.Ed students availed the facilities of the college..

The facilities provided by the institution in the session 2008-09 were as follows:

- A computer lab with 230 computers.
- Internet Leased Line of 4mbps on FO.
- All office staff with individual computers connected to campus network.

### **30. Financial Aid to students**

Fee concession was provided to two students during the session 2008-2009

### **31. Activities and Support from the Alumni Association.**

New Governing Council was introduced. The Alumni members along with their families celebrated the following events in which the B.Ed. faculty also participated :

- Annual tea meet in December, 2008.
- Christmas meet in December, 2008.
- Re-union dinner on 17 January, 2009 on the occasion of the silver jubilee of the Association

Philanthropic activities were also given emphasis during 2008-09 in the form of:

- Blood Donation camp organized on 28/11/2008, which was graced by Hon'ble Minister of Health, Mr. Surya Kanta Mishra. B.Ed. students also participated.
- Various other events were organized during the year 2008-09:
- Beyond Barriers — a musical fund-raising function on 26/1/2009.
- Seminar on stress management on 26/3/2009. 19th Fr. Joris Memorial Nihil Ultra Debate on 18/4/2009.
- Rabindra Jayanti on 8th May, 2009.

A small cultural programme was organized to bid farewell to Fr. P.C. Mathew, S.J the then principal, on 7<sup>th</sup> February, 2009 for the 13 long years of his service as the Principal. Fr Felix Raj, SJ, took over as the new Principal and the President of the SXCCAA. Fr. Felix Raj, SJ and his team was welcomed through a cultural programme and dinner on 27th February, 2009.

The B.Ed. department does not have a separate Alumni Association. However our ex-students can avail the membership of the college Alumni Association if they desire to do so.

### **32. Activities and Support from the Parent Teachers' Association.**

The Parent Teachers' Association was formed in the B.Ed department in 2008-2009. An annual meeting was held on 11.7.09. between the parents and the faculty, where various issues concerning the development of the department were discussed. The following suggestions were provided by the parents to the faculty.

- To arrange regular computer classes for the trainee teachers.
- To arrange refresher courses for in-service teachers.
- The Parents Teachers' Association to have regular meetings in order to ensure continuity.
- The minutes of the meeting to be circulated to the parents through email.



### **33. Health Services**

- Basic first aid facilities are provided by the department.
- There is the provision of an infirmary in St. Xavier's .It is equipped with beds, wheelchairs, oxygen, stretcher, basic medicines. Ambulance facilities are also available.
- A full time nurse, compounder, ayah etc are also available.
- In case of emergency the college has contacts with nearby hospitals and nursing homes such as Mission of Mercy Hospital and Lifeline hospital.
- Renowned doctors like Dr. Amit Ghosh, Dr. Sandip Chatterjee and Dr. Ashok Ganguly are regular visitors. The alumni of St. Xavier's College consists of a good number of doctors.

### **34. Performance in Sports Activities.**

The students of the B.Ed Department participated in different games and sports events of the college like volleyball, football and cricket match organized by the college.

The B.Ed. trainees participated in several events organized on the Annual Sports Day. The departmental contingent was awarded the prize for the "Most Enthusiastic Participation" at the parade.

### **35. Incentives to outstanding Sports persons**

The students who participated in various sports activities were awarded certificates, trophies and medals during the prize distribution ceremony. The students were excused from their classes during their participation in various events.

### **36. Student Achievement Awards:**

Students with outstanding academic as well as co-curricular records in the department were awarded during the Convocation and Valedictory functions of the college. The Convocation of the students of 2008-2009 was held in January 2010. The college celebrated 150 years of its glorious journey in the field of education. The ceremony was presided over by the honourable Central Home Minister Shri P. Chidambaram.

The awards given to the B. Ed trainees of the batch 2008-2009 were as follows:

- Best Science teacher:
- Best Humanities Teacher:
- Academic Topper of the year:
- Best Personality:

The trainees also participated in many co-curricular programmes outside the college and won many awards. Some of these awards were as follows:

- Won 2<sup>nd</sup> prize in Jyotsana Biswas Memorial Inter College Quiz organized by Calcutta Girls' B. T. College
- Won 3<sup>rd</sup> prize in the Annual Socio-Cultural and Sports Meet Extempore programme organized by David Hare training College

### **37. Activities of the Guidance and Counseling Unit**

A friendly attitude prevails between the students and teachers in St. Xavier's College. The students can freely approach their teachers for both personal and academic counseling. Students with serious personal problems were advised to take the help of the college counsellor. There was a counseling unit with one full-time counselor, who visited the B.Ed department and conducted a workshop with the B. Ed trainees. This in turn helped the students to derive a meaningful experience from the educational programme

Students were also provided academic counseling and guidance in various schools that they attended during practice teaching. Supervisors from the department visited various schools and provided suggestions for the improvement of teaching-learning. Each group functioned under the leadership of a trainee who performed the role of a group leader. The group leader maintained liaison with the faculty.

### **38. Placement Services provided to students**

The B.Ed. department does not have a separate Placement Cell. It however coordinates its activities with the Placement cell of the college. One of the teachers of the department was a member of the Placement Cell Advisory Committee of the college.

The Director of the Placement Cell interacted with the B.Ed students.

H.O.D of Maths of Sarala Birla Memorial school, a B.Ed alumnus, met the B.Ed students and offered jobs in various school subjects.

Apart from these, the department provided the students with information about the vacancies in various educational institutions by displaying the advertisements on the notice board of the department.

Many of our students belonging to the 2008 –2009 batch have been placed in reputed schools across the country.

The record of the students of 2008-09 placed in different educational institutions is attached in **Annexure IV**.

### **39. Development Programmes for non-teaching staff**

The Governing Body of the college discussed the policy of welfare, development and promotion of non-teaching staff appointed by the management. There were two meetings of the non-teaching office bearers with the Principal. Birthday celebrations were organized every month wherein the Principal along with the Vice Principals were invited. Health care facilities were provided and health insurance scheme was launched. Interest free loans were given to the non-teaching staff. Special subsidized lunch scheme was launched for them..

### **40. Good Practices of the St. Xavier's College, B.Ed Department.**

- Option for the poor. Fee concessions is provided to needy students.
- Book Bank facility of the department for the students.
- Compulsory Community service by the students.
- Philanthropic activities encouraged.
- Orientation and Enrichment programmes for the trainees in the form of problem solving, debate, role-play.

- Delegation of responsibilities to the students and their involvement in the day to day activities of the department
- An apolitical Student Council
- Compulsory Co-Curricular activities for the students.
- Compulsory educational tour.
- Publication of the annual magazine EDUVISION.
- Regular staff meeting.
- Formation of a Parent Teachers' Association.
- Formation of Teacher Headmaster Association.
- Easy accessibility and availability of teachers to meet the students' needs even during holidays.
- Active and wholehearted participation of the students and staff in the programmes of the college such as the Annual Sports Day Programme, The 150<sup>th</sup> year celebration, the Convocation and Valedictory Ceremony etc.
- Teaching Aid Workshop and exhibition.
- B.Ed library kept open for some days during vacation.
- A plastic free zone and a no smoking zone in the college premises.
- Staff get together, lunch/dinner which extends the feeling of togetherness and friendship.

#### **41. Linkages developed with National/International, Academic/Research**

Continuation of the linkage with the IGNOU B.Ed. Program for the in-service teachers.

#### **42. Action taken report on the AQAR of the previous year**

St Xavier's College was granted autonomous status in 2006. We have entered the third year of our autonomy this year. We had certain action plans prepared for the year 2007-08, on the basis of which the following actions were taken during the year 2008-09.

- B.Ed students participated in 150<sup>th</sup> year celebration of the college.
- Computerization of the B.Ed library was initiated.
- The B.Ed trainee teachers participated in the workshop organized by the Guidance & Counseling cell of the college to have better network.
- Educational tour was made compulsory for the students with an objective of social work.
- B.Ed curriculum was reviewed in the Board of Studies meeting to achieve better uniformity in the treatment of different subjects.
- A variety in co-curricular activities was effected for better student participation.
- Interdisciplinary approach in curricular transaction and co-curricular activity was encouraged.
- A farewell programme was held for the outgoing students was the first time.
- Parent-Teacher Association was formed.
- Teacher-Headmaster Association was formed.
- A formal student feedback system was introduced.
- Students orientation programme was organized.

- More organisations were involved for extensive community outreach activities.

#### 43. **Any other relevant information the Institution wishes to add**

- Xavotsav, the students' cultural fest was held in January 2009.
- Inauguration of the sesquicentenary year in January 2009.
- Prominent personalities visited the college during that year included Shri Buddhadeb Bhattacharya, the Hon'ble Chief Minister of West Bengal, Shri Pranab Mukherjee, Hon'ble Minister-in-Charge, Ministry of External Affairs, Government of India, Shri Abdul Sattar, Hon'ble Minister-in-Charge for Minorities, Shri Bikash Ranjan Bhattacharya, Hon'ble Mayor of Kolkata, Shri Manash Bhunia, Congress Working President, etc.
- Candle light prayer service was organized to protest and mourn the death of Rizwanur Rehaman. A discussion on "We the People" was organized. Derek O Brian, Mohammed Salim, MP, were amongst the participants. Barkha Dutta, the famous NDTV Journalist was the anchor.

#### **Section C: Outcomes achieved by the end of the year (attach separate sheet if required).**

The aim of our institution has always been quality enhancement keeping in view with Jesuit motto of "magis" (Higher and Higher). Our aim throughout the year was to achieve the spirit of our motto which states nothing beyond in academic achievement. Keeping this in view our achievements towards the end of the year were as follows:

- The work of the Central library was completed and it started operating after its inauguration on 16.1.2009.
- Construction of Jubilee building was completed and inaugurated on 16.1.2009.
- Essential infrastructural facilities were upgraded.
- Provision of a computer for the Library was made.
- A farewell programme for the outgoing students was organized.
- Philanthropic activities were greatly encouraged and new organizations were tapped for community outreach programme.
- Orientation and Enrichment programmes were organized for the trainees in the form of innovative methods such as problem solving, debate role-play.
- Database for the placement service was initiated.
- Delegation of responsibilities to the students and their involvement in the day to day activities in the department were increased.
- An apolitical student council functioned.
- Students took part in various co curricular activities for their all round development.
- Compulsory educational tour was arranged..
- The annual magazine EDUVISION was published.
- Regular staff meetings were held.
- A Parent-Teacher Association was formed.

- The students and staff participated actively in the programmes of the general college such as the Annual Sports Day Programme, The 150<sup>th</sup> year celebration, the Convocation and Valedictory Ceremony etc.
- B.Ed hyperlink was developed in college website. An official Email Id was opened in the B.Ed department.

#### **Section D: Plans of St. Xavier's College, B.Ed Department for the next year**

- To carry on the 150th year celebration and to intensify the activities focusing the past, present and future of the college.
- To continue with curriculum re-structuring so as to make it more practical, research based and career oriented.
- To involve more and more students in personality development programmes, remedial classes, social projects, games and sports as well as in jubilee celebration.
- To introduce the formation of various committees and have a system of constant monitoring as per the UGC guidelines.
- To continue to use Jesuit Pedagogy to focus on bringing about a balance between academic excellence and an option for the poor through various activities.
- To continue to encourage web based technology in teaching and instruction which in turn will give our trainees a competitive edge in this era of globalization.
- To develop a Psychology Laboratory for the department.
- To develop a Science and a Mathematics Resource Centre.
- To prepare and organize a separate Counselling Room for the students.
- To complete the computerization of the B.Ed library and classification of the books as soon as possible.
- To arrange for more office staffs for the B.Ed office with adequate computer knowledge and accompanying skills to handle office work.
- To arrange for the proximity of the Dean's office and the B.Ed office for carrying out departmental functions smoothly.
- To design and modify official formats of the duplicate certificate, transfer certificate, character certificate, certificate on the last day of the examination, permission letter for school based activities, certificate for community outreach activities, official transcript, library card, release order, teachers remuneration bill etc.
- To create a Student's Activity Account in the college treasury which would be used for financing various programmes for the trainees of the B.Ed department.
- To organize staff meetings on a regular basis so as to discuss and implement various programmes for the improvement of teaching- learning.
- To modify the Admission form and Examination form of the trainees.
- To organize a Student/Teacher Exchange Programme in order to encourage cooperation and collaboration with other colleges.
- To introduce Remedial teaching.
- To introduce Club Activities in the department.

- To encourage healthy competition amongst the students and motivate them to develop team spirit and morale.
- To motivate and encourage students to participate more in sports as well as in other co-curricular activities.
- To have tie ups with practice teaching schools within a range of 2km from the college .

Name & Signature of the  
Director/Coordinator, IQAC

Name & Signature of the  
Chairperson, IQAC

## ANNEXURE I

### Prof. Swati Sarkar

Name of seminar/workshop/paper presentation/books published/paper written	Place/Publisher	Date
Paper written on “Modification of Teachers’ Attitude through Effective Teacher Education Program - an Experimental Study’	Sikshachintan : A journal of Education, volume 3	March 2009
International Seminar on “In Pursuit of Excellence in Higher Education”	Scottish Church College (sponsored by United Board for Christian higher Education in Asia), Kolkata	April 2-4. 2009

### Prof. Mandira Mukherjee

Name of seminar/workshop /paper presentation/books published/paper written	Place/Publisher	Date
Resource Person for UGC sponsored National Conference on Review of B.Ed. syllabus of different universities of West Bengal with respect to the guidelines of N.C.T.E	Ramakrishan Mission Sikshanmandira, Belur	November 18, 2008
Resource Person in the National Conference on “Quality Education – an attempt to evolve innovative teaching strategies and evaluative techniques in the perspective of modern school education (Secondary & Higher secondary level)”	Bijoy Krishna Girls’ College, Howrah	January 15- 16, 2009
Facilitator for 5 programme study centers for IGNOU B.Ed. workshops	1) Hooghly Teacher’s Training College. 2) G.C.M. College of	May 2009

	Education. 3) Nandalal Ghosh B.T. College. 4) EL Bethel College. 5) Jain College	
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**Prof. Rajib Mukherjee**

<b>Name of seminar/workshop /paper presentation/books published/paper written</b>	<b>Place/Publisher</b>	<b>Date</b>
Awareness Programme on ‘Teacher Education for enhancement of Quality education in Schools: Emerging Perspectives’	Institute of Education, Hastings House, Kolkata	September 25, 2008
Refresher Course on ‘Development and Education’	University of Education	October 5-28, 2008
NAAC sponsored National Seminar on ‘Quest for Quality Sustenance and enhancement in Teacher Education	R.K. Mission Sikshanmandira, Belur Math	March 5-6, 2009
Paper written on ‘Modification of Teachers Attitude through Effective Teacher Education Programme’	‘Sikshachintan’, Journal of Education, Vol-3, R.K.M. Shikshanmandira, Belur Math (ISSN No. 0973-5461)	March 2009
UGC sponsored Seminar on “Bicentennial Tribute C. Darwin and H.L.V. Derozio”	Department of Education, University of Calcutta	April 1, 2009

**Prof. Charlotte Simpson**

<b>Name of seminar/workshop/papers presented/book published/paper written</b>	<b>Place/Publisher</b>	<b>Date</b>
Seminar on Disaster Management	St. Xavier’s College (Autonomous), Kolkata	April 2009
IGNOU B.Ed. Workshops I & II	St. Xavier’s College (Autonomous), Kolkata	May to June of 2009



Article written on Jesuit Education: Men and Women for Others	CREATURA, IGNOU-St. Xavier's College Study Centre	June 2009
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**Prof. Shuchismita Raha**

<b>Name of seminar/workshop/papers presented/book published/paper written</b>	<b>Place/Publisher</b>	<b>Date</b>
Workshop conducted on 'Teaching English at the Class X and XII level under the Council for the Indian School Certificate Examinations'	New Delhi	July 2008
Workshop conducted on 'Teaching English at the Class X and XII level under the Council for the Indian School Certificate Examinations'	New Delhi	December 2008

**Prof. Ishani Dutta**

<b>Name of seminar/workshop/papers presented/book published/paper written/</b>	<b>Place/Publisher</b>	<b>Date</b>
NAAC sponsored National Seminar on 'Quest for Quality Sustenance and quality enhancement in Teacher Education'	Ramakrishna Mission Sikshamandira, Belur Math	March 05-06, 2009

## ANNEXURE II

<b>S.No.</b>	<b>NAMES OF THE ORGANISATIONS</b>
1.	St. Joseph's Old Age Home
2.	Institute Of Psychological And Educational Research (Iper)
3.	Udayani Social Action Forum
4.	Thalessaemia And Research Centre
5.	S. B. Devi Charity Home
6.	Nirmala Shishu Bhavan
7.	St. George's School
8.	Kuljora Madhyamik Shiksha Kendra, Hoogly
9.	Ramakrishna Mission Anathbhandar
10.	Srirampur Home, Hoogly
11.	Manovikas Kendra
12.	Duttapukur Young Star, 24 Parganas
13.	Missionaries Of Charity, Dayadhan, Neemtala
14.	Tollygunje Homes
15.	Baruipur Sitakundu Snehakunja
16.	Cheshire Home, Srirampur
17.	Swami Vivekananda Sevakendra
18.	Ananda Marga Children's Home, Tiljala
19.	Sonarpur Sukhinir Old Age Home
20.	Holy Child Night School
21.	Light House For The Blind
22.	All Bengal Women's Union

### ANNEXURE III

<b>Serial No</b>	<b>Title of Books/Journals</b>	<b>No of Copies</b>	<b>Date of Purchase</b>
1.	Hindi Bhasha Sikshan	3	30/09/08
2.	Hindi Shikshan	4	30/09/08
3.	Siksha Monobigyaner Rooprekha	6	04/12/08
4.	Bhoogol Sikshan Paddahati	6	04/12/08
5.	Philosophy and Principles of Education	15	04/12/08
6.	Shiksha Darshan O Shiksha Neeti	15	04/12/08
7.	Jiban Bigyan Shikshan Paddahati	10	04/12/08
8.	Ganit Shikshan Paddahati	10	04/12/08
9.	Bhouto Bigan Shikshan Paddahati	5	04/12/08
10.	Arthashastra O Pouro Bigyan	5	04/12/08
11.	Shikshanprosonge Itihas	10	04/12/08
12.	Shikshanprosonge Arthaneeti O Pouro Bigyan	5	04/12/08
13.	Teaching of Geography	2	04/12/08
14.	Adhunik Bharate Shikshar Bikash	10	04/12/08
15.	Teaching of Mathematics	1	08/12/08
16.	Teaching of General Science	1	08/12/08
17.	Science Teaching in School	4	08/12/08
19.	Modern Education	5	08/12/08
20.	Shiksha Projukti Bigyan	15	27/01/09

21.	Shiksha Tattwer Godar Katha	3	19/05/09
22.	Management Concepts and Strategies	5	19/05/09
23.	Essential of Educational Psychology	5	19/05/09
24.	Statistics in Psychology	5	19/05/09
25.	Milestone in Modern Indian Education	10	19/05/09
26.	Foundation and Development of Education	10	19/05/09
27.	The Teaching of Mathematics	4	20/05/09
28.	Teaching Geography	4	20/05/09
29.	Essentials of Educational Psychology	5	20/05/09
30.	Shikshay Porimap O Moolayan	10	20/05/09

**ANNEXURE IV**

<b>SI No.</b>	<b>Name of the students with Session</b>	<b>Session</b>	<b>Name of Institution</b>	<b>Designation</b>	<b>Date/Month of Joining</b>
1.	Chandramitra Halder (2008-09)	(2008-09)	Birla High School for Boys	PGT/TGT, HISTORY	June, 2009
2.	Payel Banswar (2008-09)	(2008-09)	Scottish Church Collegiate School	TGT ENGLISH	April 2010
3.	Suparna Bhattacharya (2008-09)	(2008-09)	Birla High School for Boys	PGT/TGT, Geography	May 2009
4.	Ignasius Lal (2008-09)	(2008-09)	St Thomas School, Howrah	TGT English	August 2009
5.	Jui Mary Gomes (2008-09)	(2008-09)	St. Stephene School, Habra	TGT , English	November, 2009
6.	Jayesh koley (2008-09)	(2008-09)	South City International School	TGT Music	January, 2010
7.	Dola Sen Gupta (2008-09)	(2008-09)	Auxilium Convent School, Barasat	TGT English	August 2009
8.	Janelle Joan Rodrigues 2008-09	(2008-09)	Auxilium Convent School, Dumdum	TGT English, Geography	August 2009
9.	Barnali Barman 2008-09	(2008-09)	TGT through CSC Gokhale College, Harish Mukherjee Road	TGT Lecturer, Political Science	November 2009  May 2010

10.	Charlene Michelle Dantes (2008-09)	(2008-09)	Loreto Day School, Dharamtalla	TGT/PGT	January 2010
11.	Catherina Moss	(2008-09)	Birla High School for Boys, Moira Street	TGT	June 2009
12.	Pappu Rajak	(2008-09)	College	Lecturer, Hindi	
13.	Kimbalina Maria Serrao	(2008-09)	Loyola High School	TGT/PGT	September 2009
14.	Fiona Ward	(2008-09)	Marion Co-Education School	TGT English	July 2009
15.	Aparajita Moulick	(2008-09)	St John's Diocessan School		September 2009
16.	Cini Merlin Nicholas	(2008-09)	St. Joseph's Bhakti Nagar, Siliguri, New Jalpaiguri	PGT	April 2010
17.	F. Roselin Mary	(2008-09)	K.V Chennai	Part Time	March 2010
18.	Stephanie Irene Price	(2008-09)	Ashok Hall, Near Minto Park	TGT English	September – 2009
19.	Sonali Belangini Singh	(2008-09)	Loreto Day School, Eliot Road	TGT/PGT Bengali	
20.	Irene Shanta Toppo	(2008-09)	SBI SILIGURI		September 2009
21.	Debanjana Chakraborty	(2008-09)	South Point High School, Ekdalia	PRT	April 2010

22.	Siddhartha Mukherjee	(2008-09)	M.P Birla Foundation	PGT/TGT	February 2010
23.	Mrinalini Sarkar	(2008-09)	B.G.M Girls High School, Kidderpore	PGT Life Science	September 2009
24.	Jaya Tirkey	(2008-09)	Loyola High School, Kidderpore	TGT	January 2010
25.	Stella Ekka	(2008-09)	Green Point Academy , Kulti	PRT,	July, 2009
26.	Allen Anthony	(2008-09)	Carmel school, Maheshtala	PGT	April 2010

**Photographs of the Activities of the B.Ed Department  
St. Xavier's College (Autonomous)  
Session 2008-09**

**Workshops and Projects**



**Literary Activities**



**Sports and Games**





## Community Outreach



## Educational Tour



## Cultural Activities



## Departmental Get-together

