ST. XAVIER'S COLLEGE

（AUTONOMOUS）

KOLKATA

PROSPECTUS & CALENDAR

2023-2024

ST. XAVIER'S COLLEGE

(AUTONOMOUS)

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PROSPECTUS & CALENDAR
2023 - 2024

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PRAYER OF ST. IGNATIUS OF LOYOLA

Take, O Lord, and receive my entire liberty,
my memory, my understanding and my whole will.
All that I am and all that I possess, You have given me.
I surrender it all to You to be disposed of according to Your will.
Give me only Your love and Your grace;
with these I will be rich enough,
and will desire nothing more.

A PEACE PRAYER

Lord
  make me an instrument of your peace
  where there is hatred, let me sow love;
  where there is injury, pardon;
  where there is doubt, faith;
  where there is despair, hope;
  and where there is sadness, joy.

O Divine Master
  Grant that I may not so much seek
  to be consoled as to console,
  to be understood as to understand,
  to be loved as to love:
  For it is in giving that we receive,
  it is in dying that we are born to eternal life.

— (St. Francis of Assisi)

JESUITS AND EDUCATION IN INDIA

The Society of Jesus, a Christian Religious Order founded by Saint Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. In the world, the Jesuits are responsible for 3,897 Educational Institutions in 90 countries. These Jesuit Educational Institutions engage the efforts of approximately 1,34,303 teachers, educating approximately 29,28,806 students.

In India, the Society of Jesus has founded 118 Primary & Middle Schools, 149 High Schools, 52 University Colleges, 2 Universities, 22 Technical Institutes and 17 Business Administration Institutes with 11,225 teachers, educating 3,24,538 students, belonging to every social class, community and linguistic group. These Institutions are part of the Catholic Church's effort to share in the country's educational undertaking.

The Jesuit College aims at the integral, personal formation of youth. To accomplish this, special efforts are made :

- to help the students to become mature, spiritually-oriented men and women of character;
- to encourage them continuously to strive after excellence in every field;
- to value and judiciously use their freedom;
- to be clear and firm on principles and courageous in action;
- to be unselfish in the service of their fellowmen; and
- to become agents of needed social change in their country.

The Jesuit College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom, and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be available to all.

(Jesuit Educational Association of India)

ST. XAVIER'S : 163 YEARS (1860 - 2023)

A Brief History of the College

A host of seven Belgian Jesuits arrived at Calcutta in November 1859, under the leadership of Fr. H. Depelchin (Rector : 1860-1871), the Founding Father of the second St. Xavier's. They shifted St. Xavier's from Chowringhee to the Sans Souci Theatre in January 1860, which is now the honest home of learned professors and zealous students.

With one hundred and sixty three years of service to the nation, St. Xavier's College, Kolkata, has grown today into a leading educational institution in India. Both St. Xavier's School and College are proud of their contribution to the cause of education and culture in Bengal for 163 years. These twin institutions have produced many great educationists and students who earned regard and respect for their Alma Mater.

Fr. E. Lafont was appointed Rector in October 1871. He was a gifted teacher of physics. The terrible cyclone of November 1864 proved the beginning of his fame. The catastrophe might have been much greater, had not Fr. Lafont signalled the timely warning.

It was Fr. O'Neill (Rector : 1904-1914) who gave the College its crest and the motto : *Nihil Ultra*, a motto, significant and suggestive of a noble ideal, of an unconquerable hope, that urges the Xaverian to a consistent quest for the higher. The motto of the young Xaverian is the old maxim : ''*Perfectum nihil est, aliqiriddum restat agentiim*'' (Nothing is perfect as long as anything remains to be done).

The tiny seed has grown into a mighty tree. In the year of its centenary (1960), St. Xavier's had on its rolls 3,503 students. It has, now 63 years later, 8,092 students. A total teaching staff of 398 are educating them. The College offers UG and PG courses under five faculties : Arts, Science, Commerce, Business Management and Education.

The Jesuit College aims at forming young men and women of competence, commitment, compassion and conscience. St. Xavier's College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be open before all.

St. Francis Xavier is the Patron of St. Xavier's. There is not an educated Indian who has not heard the name of Francis Xavier. It is to India that Ignatius of Loyola, the Founder of the Society of Jesus, sent his greatest son, Francis Xavier in 1542. Xavier was a zealous "missionary on the move". He sailed to Malacca and Japan in 1549 where he spent two and a half years. In April 1552 he set sail for China via Malacca from Goa, never to return alive. He died at Sancian, a small island facing China, on 2nd December 1552. Wherever he went, he plunged himself into charitable and pastoral work preaching the message of God's love to people. He worked in India for 10 years from 1542 to 1552, called the Xaverian decade.

The list of the old students of St. Xavier's includes many scientists, actors, filmmakers, poets and industrialists in Bengal. It can boast of some of its pupils who became international figures of repute : Rabindranath Tagore and Jagadish Chandra Bose. While Tagore was impressed by the relationship between teachers and students at St. Xavier's, Bose found encouragement for his introduction to science in the person of Fr. Lafont, who was called "the father of science" in India. Three chief ministers of Bengal - H. S. Suhrawardy, Siddhartha Shankar Ray and Jyoti Basu passed through the portals of St. Xavier's. You will invariably come across, in any important office in Kolkata, a Xaverian who has excelled in his field.

St. Xavier's has always been known for its cosmopolitan and national character. Much before the expression "national integration" gained currency, St. Xavier's has tried to foster among its students the spirit and practice of it. Coming as they do from all over India and from

various communities, they live in complete harmony, understanding and mutual respect. Thus they are encouraged to develop beyond local and group affinities, loyalties to the country and to society at large.

The B.Com. Department started functioning in 1946. The Golden Jubilee of the Department was celebrated in 1996. The B.Com. Evening Department started functioning from 1st July 2006 as a co-educational Department.

The National Assessment and Accreditation Council (NAAC) recognized St. Xavier's College as an "A" grade institution in 2003. In May 2006, it was declared a Centre with Potential for Excellence by the UGC. From July 2006, it became an autonomous college (the first in West Bengal). In January 2017, the college was assessed by NAAC and was awarded an A^{++} grade with CGPA 3.77 on a 4.00 point scale.

St. Xavier's College has been granted

    (i)   The status of College of Excellence (CE) (2014).

    (ii)   College with ''Heritage Status'' (2015).

    (iii) College with ISO 9001:2015 Certification.

    (iv) College securing 5th position NIRF-2023 Ranking.

St. Xavier's has over these 163 years remained steadfast and persevered in the midst of troubles and anxieties. Now with all the richness of the past, it embraces the future with the same spirit- ''Nihil Ultra'' (Nothing beyond).

> ''What does it profit a man if he gains the whole world and loses his soul.''
>
> — *Mark : 8:36*
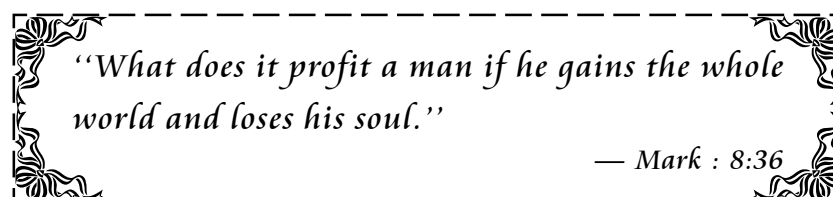
VISION AND MISSION STATEMENT

History beckons, St. Xavier's College is hundred and sixty-three years young. St. Xavier's is a metaphor of commitment, care and service, and this momentous hour of the history of our college makes Xaverians articulate our pledge for posterity, our 'vision' of the 'mission' of St. Xavier's College, our ambition and aspiration for the future.

We are proud of the progress of St. Xavier's College of today — a vulnerable seed has prospered into a vital, virtuous tree. The college has evolved into a nationally ranked, multifaceted co-educational institution. As enunciated in its Mission Statement, St. Xavier's has, during the days of its journey, welcomed those of all beliefs and traditions, and has respected and valued 'the diversity which their membership brings to the College Community.'

Accommodation of such diversity has always been the abiding attribute of any Jesuit enterprise. Founded under the auspices of a particular religious denomination, we, today, find ourselves completely secular in character. We are determined to preserve this identity. We firmly believe that the distinctive Catholic and Jesuit Character of the College, both in tradition and spirit, is integral to our identity.

We believe that St. Xavier's College can remain faithful to its heritage and extend its intent to meet the intellectual and spiritual challenges of the contemporary and future academic world. Working conscientiously and creatively, we shall forge a vision of what St. Xavier's can be as a Catholic and Jesuit College for the twenty-first century.

The following version of our Vision Statement crystallizes our critical self-understanding of the Mission of St. Xavier's College. We are certain that it will further the prospects for an ongoing dialogue with our peers as we discover anew the Catholic and Jesuit dimensions of the future of the College.

Rooted in the life, love and teachings of Jesus Christ and inspired by the Ignatian Vision of forming men and women for others, St. Xavier's continues to strive.

OUR VISION

To promote a society based on love, freedom, liberty, justice, equality and fraternity.

OUR MISSION :

- To become a centre of excellence in Higher Education;
- To excel in all areas of teaching-learning, research and consultancy;
- To contribute to the creation of knowledge and to search for the meaning of life;
- To provide education of international quality and standard for our students;
- To be a bridge between the rural-urban divide, taking the benefits of education to the poor and the marginalized, aiming at their empowerment;
- To ensure access and equity in higher educational opportunity to all deserving and meritorious students with a preferential option for the poor and the marginalized, irrespective of caste and creed;
- To inspire and challenge all segments of the college to raise the realm of good to great to greater, through continuous assessment;
- To offer subjects for competency building and motivate / animate a work force imbued with human values.
- To become a home of culture and consciously promote communal harmony and cultural integration to create an atmosphere of dialogue in the campus;
- To promote academic exchange and academia-industry interfacing, taking advantage of the latest technology;

- To develop application-oriented courses, with the necessary inputs of values, with a view to produce all-round development of persons;

- To form young men and women of competence, commitment, conscience and compassion;

- To contribute to the well-being of the nation without counting the cost, in the spirit of NIHIL ULTRA (Nothing Beyond), the motto of St. Xavier's.

BEST PRACTICES

- Selection and storage of the abstracts of best dissertations/ student research projects of each department in electronic repositories on the website, and in a special dissertation section in the library. Publication of a book with ISBN Number containing edited form of these dissertations.

- Inter-disciplinary Academic Research.

- Involvement of Ph.D. students in the theory, computation and lab classes of departments. This will enable them to obtain some useful teaching experiences.

- Offering a 12-16-day online summer recess course on topics not covered by the syllabus.

- *THREE MINUTE THESIS*

- An annual competition for PhD and PG students to present their research in just 3 minutes so as to be understood by an audience with no background in the research area. The exercise will require participants to effectively present and explain their work with clarity and lucidity. Participants will also have to explain why their work matters, and prove its relevance and value.

- Contemporary and Industry Ready Curriculum and Syllabus: The curriculum and syllabi are revised and updated every three years in consultation with eminent academics, industry experts and key stakeholders. Innovative new courses like Business Data Analytics have been incorporated.

- Exposure to Industry through Industry Visits and Internship.

- Extensive use of Finance Lab (installed with Bloomberg software) by organizing workshops on impact of latest trends in technologies on the society / research along with the topics like Fintech, Blockchain & Crypto-Currency, HR / Marketing / Finance Analytics in the Finance Lab.

- Instituting the "Poverty Lab" in the college to conduct research studies, workshops, awareness programmes for promoting financial literacy and other social development projects.

- Organizing Exhibition cum Fair in the College for those students who have their own businesses and start – ups. They will be able to showcase their product / idea in this manner.

- Hand-holding guidance to students' Start-Ups to obtain IPRs such as Patent, Trade-Mark registration, Copyright of fresh literary or art work. Guidance to SXC Faculty to obtain IPRs such as Patent, Copyright of fresh literary or art work, publications, etc.

- A recognition / reward system for students which identifies "The most interactive student" / "The most active student" for every classroom. At the end of the semester a Certificate may be provided to them from the department.

- Adoption of centres taking care of differently abled females.

- Involvement of students in Consultancy projects.

- Vidyadeepam Project: 1st & 2nd year B.Ed. students visit 2 Government Schools for the marginalised section in Raghabpur every week. They help both primary & secondary students with their Education, Co-Curricular Activities, Spoken English, Art & Craft & Skills Development.

- Videos & online resources are prepared for various national & international events, in order to spread social awareness on important issues – International Women's Day, World Cancer Day, World Education Day and World Environment Day.

- Organization of Capacity Building Programmes for in-service teachers.
- Organization of development programmes for support staff.
- Skill Development through Skill Hub.
- Contemporary Research through Gender Study Centre.
- Regular mentoring of students by professors.

VALUE FRAMEWORK TO ACCOMPLISH OUR MISSION

- Fostering passionate pursuit for academic and intellectual excellence;

- Promoting social concern leading to action;

- Cultivating uncompromising commitment towards enhancing the quality of life both at the organizational and societal level;

- Instilling in students integrity, perseverance and transparency;

- Facilitating creativity and innovativeness in all endeavours;

- Enabling leadership to become agents of social change and shape a better future;

- Encouraging discipline, teamwork and collaboration;

- Providing education with a human face.

OWNERSHIP AND ADMINISTRATION OF
ST. XAVIER'S COLLEGE, KOLKATA

St. Xavier's College is owned and managed by the Jesuits of the Calcutta Province of the Society of Jesus. With the registration of Catholic Mission of West Bengal (also known as Calcutta Province of the Society of Jesus) under the Societies Registration Act 1961, the ownership of St. Xavier's College was vested with this said Society from its registration in 1973, and it was administered by a Governing Body constituted as per statutes of Calcutta University.

In May 2005, the Founder Body initiated the registration of a Society, in the style and name of St. Xavier's College Kolkata Educational Trust. The administration and management of St. Xavier's College was brought under this Trust with effect from 1st June 2006, and the day-to-day administration was vested with a new Governing Body, as per guidelines of the UGC for Autonomous Colleges with minority character, superseding the earlier Governing Body.

On 20th August 2018, St. Xavier's College Kolkata Educational Trust was replaced with a new trust "St. Xavier's College".

> *There are numerous strings in your lute, let me add my own among them.*
>
> — *Rabindranath Tagore*

MESSAGE FROM THE PRINCIPAL

Dear Students, Staff, Parents, Alumni/ae, Benefactors and Well Wishers,

A Christian Minority Higher Educational Institution, St. Xavier's was founded in 1860 by a Catholic Minority Religious Body, the Society of Jesus, and was affiliated to the University of Calcutta in 1862. While preference is shown to the educational and cultural needs of the Christian Minority community and the poor i.e. socially and financially marginalized, admission is open to all irrespective of caste, creed and nationality. With a long and rewarding history of achievement of the Jesuits in education, our College community continues to move forward together with confidence, pride and enthusiasm. This institution was created with the objective of providing 360 degree quality education which will enable students not only to thrive in academics but also motivate them towards character building, leadership, extra and co-curricular activities. A very strong, dedicated and capable team of educators has always been the driving force in the growth of the College.

Principled on the motto "NIHIL ULTRA" meaning "NOTHING BEYOND" and with the vision to promote a society based on love, freedom, liberty, justice, equality and fraternity, St. Xavier's College aims to form young men and women of competence, commitment, compassion and conscience - *men and women for and with others.* This is the ideology of Jesuit Education. This enables students to herald social change - national and global. The College aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire to higher levels of academic achievement by mastering the subjects they have chosen to study. The College stands committed to make teaching and learning "Student Centric" which makes the students think, analyse and work independently by inculcating original and creative thinking. Currently the College is offering 21 UG, 13 PG and 8 Doctoral programmes. I am proud to announce that as part of our expansion plan, M.Sc. in Data science was introduced in the Academic Year 2022-23. The PG course on History is being introduced from the Academic Year 2023-24. Recently the College has got approval for running Doctoral programmes in English and Bengali. The College has

also got the permission for offering PhD programme in Economics from the parent university – awaiting the formalities to be completed. More PG & Doctoral programmes have been planned to offer in near future.

As a recognition of our collective effort towards excellence, and also, for striving towards the motto of "Nihil Ultra", different Government agencies released grants for the College. For instance, the departments of Microbiology and Biotechnology of our College received the prestigious DBT Builder Grant of Rs. 2.96 crores from the Department of Biotechnology, Government of India. The Expert Committee of the Department of Biotechnology (DBT), Government of India, reviewed the Departments of Physics, Chemistry and Microbiology under the DBT Star College program. St. Xavier's College was awarded Grade 'A' by DBT and the subsequent release of grant under the DBT Star College Scheme was recommended.

A Wellness Centre has been created by the College that consists of a gymnasium with modern equipment, a ICT room for seminars related to wellness and motivation – both for mental and physical wellbeing. Activities related to emotional health, sports and other such developments are also being encouraged.

The College has already conducted several workshops on National Education Policy 2020 as a whole and 4-year UG degree programme in particular. Awareness programmes on the same policy has also been organized for all stakeholders, viz., teachers, students, support staff, alumni and parents. The College has implemented the new curriculum from the academic year 2023-24.

Our academic standards persistently improve, and the curriculum we offer is carefully designed to engage and enthuse, providing students with the necessary skills to prosper in an ever-changing world. The main emphasis is on teaching and learning with sufficient emphasis on research and consultancy. The College provides an environment and ambience of Learning and Teaching in Higher Education to support and promote research and innovative learning and teaching practices. With a state-of-the art Central Research Facility and renovated Observatory with latest equipment, research at St. Xavier's has become an integral part of teaching and learning. Special emphasis has been given on multi-disciplinary research and patenting the outcomes.

In order to facilitate research among the faculty members, a provision for seed money has been introduced. Support for attending seminars, conferences, etc. are also provided on a regular basis.

Recently, a Gender Study Centre has been formed by the College. This centre will carry out frontline research in contemporary gender related issues. The centre has already produced a number of quality research publications.

A Research and Development Cell has been established by the College for promoting quality research work in multi-disciplinary field. In addition to this, College has established "School of Social Science and Humanities" in order to develop a cross-disciplinary research culture.

With great modesty, I mention here some of the achievements of the College:

- First Autonomous College in West Bengal.
- College with Potential for Excellence and College of Excellence thereafter, awarded by University Grants Commission (UGC).
- College with a Special Heritage Status awarded by UGC.
- A++ College with a CGPA of 3.77 on a scale of 4, awarded by NAAC.
- College with ISO 9001:2015 Certification.
- College securing 5th position NIRF Ranking 2023 and consistently within top 10 since 2019.

A significant achievement with regard to extension activities of the College is the setting up of Raghabpur Campus, about 25 kms away from the main campus. This campus caters primarily to the academic needs of rural students. A new academic block with a space area of 65,000 square feet has been built up. This is in line with the Jesuit motto "Magis" that means "more" or "greater". It is related to 'Ad Majorem Dei Gloriam', a Latin phrase meaning "for the greater glory of God", the motto of the Society of Jesus. Magis refers to the philosophy of doing more for God, and therefore doing more for others and for society. A skill hub has been developed at Raghabpur campus for skill development in fisheries among the local inhabitants.

St. Xavier's College is the only undergraduate College in India with the responsibility of managing an Educational Multi Media Research Centre (EMRC) of UGC. Established in 1986, the EMMRC now known as EMRC, is one of the best centres in the country and has won many awards. This EMRC campus, at Ajoynagar, is planned to house Entrepreneur Development Cell, Incubation Centre (as per the requirements of regulatory bodies in higher education) and other professional and job-oriented courses. Contemporary research activities will also be carried out in this campus. A media hub will also be built up in this campus.

St. Xavier's college boasts of an illustrious alumni association comprising eminent personalities from both academics and industry. The alumni group is very active in many ways and organises meetings on a regular basis to mobilise funds for college welfare, social welfare activities and cultural activities. There are national and international chapters in places like Mumbai, Bangalore, Delhi, Assam, Canada, Bangkok, UAE, USA, UK, Singapore, Europe and Australia. The Association organized various philanthropic activities during the pandemic – distribution of PPE kits to giving essentials to under-privileged. They once again came up with "Gift a Roof" programme for the Cyclone victims in Rural Bengal.

I am honoured and very proud to serve and lead St. Xavier's College, Kolkata. It is my obsession for education that has driven me to endeavour for a comprehensive and culturally receptive educational environment where every individual is given adequate support and enthusiasm to achieve his/her objective. However, we are never complacent and we constantly improve ourselves, in order to serve the community with the very best education. I am confident that with the support of the Jesuit community, our students, staff, parents, alumni/ae, well-wishers and benefactors, we will continue to serve the society at large.

May God bless us all!

Rev. Dr. Dominic Savio, SJ
Principal
St. Xavier's College [Autonomous]
Kolkata

GOVERNING BODY MEMBERS OF
ST. XAVIER'S COLLEGE (AUTONOMOUS)
(2023 - 2024)

	Name of the GB Member	Category
1.	Rev. Dr. James Arjen Tete, SJ Provincial, Calcutta Province of the Society of Jesus, Kolkata	President
2.	Rev. Fr. Jeyaraj Veluswamy, SJ Rector, St. Xavier's College (Autonomous), Kolkata	Vice President
3.	Rev. Dr. Dominic Savio, SJ Principal, St. Xavier's College (Autonomous), Kolkata	Secretary
4.	Rev. Dr. John Felix Raj, SJ Hon'ble Vice-Chancellor St. Xavier's University, Kolkata	Management Nominee
5.	Dr. S. B. Agrawal Professor, Dept. of Botany Banaras Hindu University, Varanasi	UGC Nominee
6.	Mr. Santanu Basu, IAS MD, West Bengal State Electricity Transmission Company Limited, Kolkata	State Government Nominee
7.	Prof. Asis Kumar Chattopadhyay Professor, Dept. of Statistics University of Calcutta, Kolkata	University Nominee
8.	Prof. Bertram Da'Silva Vice Principal, Arts & Science Dept., St. Xavier's College (Autonomous), Kolkata	Management Nominee
9.	Rev. Dr. Peter Arockiam, SJ Treasurer, Vice Principal, Department of Commerce (Evening), B.M.S. & M.Com St. Xavier's College (Autonomous), Kolkata	Management Nominee

GOVERNING BODY MEMBERS OF
ST. XAVIER'S COLLEGE (AUTONOMOUS)
(2023 - 2024)

	Name of the GB Member	Category
10.	Rev. Dr. Joseph Kulandai, SJ Vice Principal, Dept. of Commerce (Morn.) St. Xavier's College (Autonomous), Kolkata	Management Nominee
11.	Rev. Fr. Johnson Padiyara, SJ Vice Principal, Raghabpur Campus St. Xavier's College (Autonomous), Kolkata	Special Invitee
12.	Rev. Dr. Paul Arockiam, SJ Principal, St. Xavier's College, Burdwan	Special Invitee
13.	Mr. R. N. Jhunjhunwala Attorney-at-Law, Advocate & Solicitor Khaitan & Company, Kolkata	Management Nominee
14.	Mr. Sanjiv Goenka Chairman, RP-Sanjiv Goenka Group CESC Limited, Kolkata	Management Nominee
15.	Mr. L. N. Mittal Chairman & CEO of Arcelor Mittal London, UK	Management Nominee
16.	Dr. Tarun Kumar Bandyopadhyay Associate Professor St. Xavier's College (Autonomous), Kolkata	Teacher Representative
17.	Dr. Sanjib Kumar Basu Associate Professor St. Xavier's College (Autonomous), Kolkata	Teacher Representative
18.	Mr. Lancelot Ulric Collins Head Clerk, St. Xavier's College (Autonomous), Kolkata	Support Staff Representative

ACADEMIC COUNCIL
(with effect from 1st July, 2023)

Sl. No.	Name	Designation
1.	Rev. Dr. Dominic Savio, SJ	Principal & Chairperson, Academic Council
2.	Dr. Ayan Chandra	Member Secretary, Academic Council
3.	Prof. Asis Kumar Chattopadhyay	Department of Statistics, University of Calcutta
4.	Dr. Amrita Sen	Associate Professor and Deputy Director, UGC-HRDC, University of Calcutta
5.	Prof. Rahul Bhattacharya	Professor, Dept. of Statistics, University of Calcutta
6.	Prof. Basab Chaudhuri	Principal, HIT-K & Member Secretary, Heritage Institute of Technology, Former Vice-Chancellor, West Bengal State University
7.	Mr. Debdatta Sen	Advocate, Calcutta High Court
8.	Sr. Christine Coutinho	Principal, Loreto College
9.	Mr. Saibal Chatterjee	Industrialist
10.	Prof. (Dr.) Siddhartha Sankar Saha	Head, Department of Commerce, University of Calcutta
11.	Prof. Bertram Da Silva	Vice Principal, Arts & Science
12.	Rev. Dr. Peter Arockiam, SJ	Treasurer & Vice Principal, B.Com. (Evening) & BMS
13.	Rev. Dr. Joseph Kulandai, SJ	Vice Principal, B.Com. (Morning)
14.	Rev. Fr. Johnson Padiyara, SJ	Vice Principal, Raghabpur Campus
15.	Dr. Swati Sarkar	Vice Principal, Department of Education
16.	Dr. Anal Acharya	Department of Computer Science
17.	Prof. Shalabh Agarwal	Associate Professor, Department of Computer Science, Director, Computer Centre & Central Computing Facilities and Systems in-charge
18.	Dr. Charlotte Simpson Veigas	Department of Education
19.	Dr. Subhankar Ghosh	Department of Physics
20.	Dr. Mandira Mukherjee	Department of Education

Sl. No.	Name	Designation
21.	Dr. Partha Pratim Ghosh	Coordinator, IQAC and HOD, Economics Department
22.	Dr. Arup Kumar Mitra	Controller of Examinations
23.	Rev. Fr. Anil Gomes, SJ	Assistant Controller of Examinations
24.	Dr. Partha Pratim Ghosh	Assistant Controller of Examinations
25.	Prof. Subir Srimani	Assistant Controller of Examinations
26.	Dr. Amitava Roy	Dean of Commerce (Morning)
27.	Dr. Indranath Chaudhuri	Dean of Science
28.	Dr. Farhat Bano	Dean of Arts
29.	Dr. Sanjib Kumar Basu	Dean, M.Com. Department
30.	Dr. Panchali Sen	Dean of International Studies and Programme
31.	Dr. Soheli Ghose	Dean of Commerce (Evening)
32.	Prof. Sougata Banerjee	Dean of BMS
33.	Mr. Marchino Osta	Director, EMRC
34.	Dr. Chandrani Biswas	Co-ordinator, Foundation Course and HOD, B.A. (General) Department
35.	Dr. Samrat Roy	Ph.D. Coordinator
36.	Dr. Atish Prosad Mondal	HOD - Accounting and Finance, B.Com. (Morning)
37.	Prof. Anindita Ghosh	HOD - Economics Department, B.Com. (Morning)
38.	Prof. Rinita Das	HOD - Business Law, B.Com.(Morning)
39.	Dr. Shouvik Sircar	HOD - Management Department, B.Com. (Morning)
40.	Dr. Sourav Das	Professor-in-charge, Accounting and Finance, B.Com. (Evening)
41.	Dr. Debanjana Dey	Professor-in-charge, Economics Department, B.Com. (Evening)
42.	Prof. R. K. Roy	Professor-in-charge, Information Technology, B.Com. (Evening)
43.	Dr. Sourav Tarafder	Professor-in-charge, Mathematics & Statistics, B.Com. (Evening)
44.	Prof. Santa Ghosal	Professor-in-charge, Management, B.Com. (Evening)

Sl. No.	Name	Designation
45.	Prof. Koushik Chatterjee	Professor-in-charge, Law, B.Com (Evening)
46.	Dr. Zaid Al Baset	HOD, Sociology Department
47.	Dr. Argha Banerjee	HOD, English Department
48.	Dr. Jhumpa Mukherjee	HOD, Political Science Department
49.	Dr. Shruti Goswami	HOD, Bengali Department
50.	Dr. Shenjuti Dutta	HOD, Film Studies Department
51.	Dr. Ipsita Barat	HOD, Mass Communication & Videography and Journalism
52.	Dr. Tapalina Bhattasali	HOD, Information Technology, Commerce (Morning)
53.	Prof. Bertram DaSilva	Professor-in-charge, History Department
54.	Dr. Indranil Chakraborty	HOD, Chemistry Department
55.	Dr. Shibaji Banerjee	HOD, Physics Department
56.	Dr. Debjani Dutta	HOD, Microbiology Department
57.	Dr. Jhimli Dasgupta	HOD, Biotechnology Department
58.	Dr. Sucharita Roy	HOD, Mathematics Department
59.	Dr. Durba Bhattacharya	HOD, Statistics Department
60.	Dr. Romit Sanker Beed	HOD, Computer Science Department
61.	Rev. Fr. Dejus John Retnam	HOD, Multimedia Department
62.	Dr. Basuli Dasgupta	Professor-in-charge, Finance, BMS Department
63.	Dr. Tuhina Manna	Professor-in-charge, Mathematics & Statistics, B.Com. (Evening)
64.	Dr. Shaunak Roy	Professor-in-charge, Management, BMS Department
65.	Prof. Swaraj Kumar Nandan	Departmental Co-Ordinator, B.Com., Raghabpur Campus
66.	Dr. Debashish Bhattacharya	Departmental Co-Ordinator, B.A. and M.A. Bengali, Raghabpur Campus
67.	Dr. Debasree Lahiri	Departmental Co-Ordinator, B.A. General, Raghabpur Campus
68.	Dr. Debarati Ganguly	Departmental Co-Ordinator, B.A. History, Raghabpur Campus

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Rev. Dr. Dominic Savio, SJ, Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. Joseph Kulandai, SJ
4. Rev. Dr. Peter Arockiam, SJ
5. Rev. Fr. Johnson Padiyara, SJ
6. Dr. Swati Sarkar
7. Dr. Ayan Chandra
8. Dr. Amitava Roy
9. Dr. Indranath Chaudhuri
10. Dr. Sanjib Kumar Basu
11. Dr. Farhat Bano
12. Dr. Soheli Ghose
13. Prof. Sougata Banerjee
14. Dr. Panchali Sen
15. Dr. Dhruba Ranjan Dandapat (CU)
16. Mr. Sanjiv Goenka
17. Mr. Snehasis Sur
18. Mr. Bharat Baid
19. Mr. Raphayel Naskar
20. General Secretary, Students' Council
21. Dr. Partha Pratim Ghosh (IQAC Coordinator) Convener

CONTROLLER OF EXAMINATIONS

This department looks after the conduct of examinations, evaluations, specifying credits etc. The Controller of Examinations is Dr. Arup Kumar Mitra and the Asst. Controller of Examinations are Rev. Fr. Anil Milton Gomes, SJ, Dr. Partha Pratim Ghosh and Prof. Subir Srimani.

BOARDS OF STUDIES

The Board of Studies of a Department in the college shall :

(a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;

(b) suggest methodologies for innovative teaching and evaluation techniques;

(c) suggest panel of names to the Academic Council for appointment of examiners, paper setters, moderators, etc.;

(d) coordinate research, teaching, extension and other academic activities in the department / college.
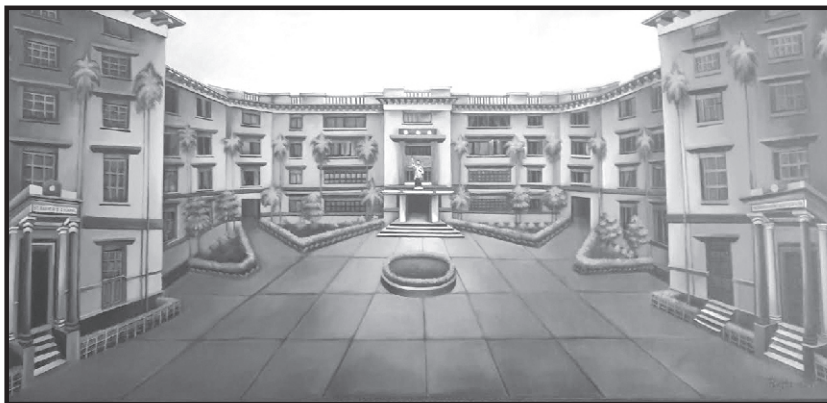
College Building Sketch

BOARDS OF STUDIES OF ALL DEPARTMENTS
ST. XAVIER'S COLLEGE (AUTONOMOUS), KOLKATA
2023 - 2024

Department : Department of Management Studies (BMS)		
Name	**Designation**	**Affiliation**
Dr. Ishita Lahiri	Professor in Marketing	University of Kalyani
Dr. Debasish Sur	Professor in Finance	Burdwan University
Mr. Saibal Chatterjee	Visiting Faculty	Chairman & Managing Director, Lokenath Chatterjee & Sons Pvt. Ltd.
Mr. Bharat Baid	Practicing Chartered Accountant	Director, Jupiter Business Consultants Pvt. Ltd.
Dr. Anandomohan Pal	Professor	Department of Commerce, University of Calcutta
Department : Bengali		
Dr. Gopa Dutta Bhowmik	Ex. Vice Chancellor, Retired Professor	Gour Banga University, Jadavpur University
Dr. Shampa Choudhuri	Professor, Dept. of Bengali	Jadavpur University
Mr. Subhankar Dey	Publisher	Dey's Publishing & Kamalini
Mr. Snehasish Sur	Senior Journalist	Ex-ADG, Doordarshan, President, Press Club Kolkata
Dr. Jyotsna Chattopadhyay	Professor	Department of Bengali, Rabindra Bharati University
Department : Biotechnology		
Dr. Urmi Chatterji	Professor	Department of Zoology, University of Calcutta
Dr. Saumen Datta	Principal Scientist	CSIR - Indian Institute of Chemical Biology
Dr. Prasanta Kumar Bag	Professor	Department of Biochemistry, University of Calcutta
Dr. Maitrayee Dasgupta	Professor	Department of Biochemistry, University of Calcutta
Dr. Barun Bhattacharyya	Scientist-in-charge, Biotechnology R & D	Manager Research & Development East India Pharmaceutical Works Ltd.
Dr. Geetanjali Sundaram	Professor	Department of Biochemistry, University of Calcutta
Dr. Sarmistha Raychaudhuri	Professor	Department of Biophysics, Molecular Biology & Bioinformatics, University of Calcutta

Department : Chemistry		
Name	**Designation**	**Affiliation**
Dr. Pinaki Chowdhury	Professor	University of Calcutta
Dr. Kaushishankar Pramanik	Professor	Jadavpur University
Dr. Gourhari Maiti	Professor	Jadavpur University
Dr. Kaustuv Mittra	Senior Research Scientist	CyGenica Pvt. Ltd.
Dr. Prabudhdha Bhattacharya	Assistant Professor	Mrinalini Datta Mahavidyapith
Prof. Chhanda Mukhopadhyay	Professor	University of Calcutta
Department : Commerce		
Prof. Amalendu Bhunia	Professor	University of Kalyani
Dr. Pradip Samanta	Professor	University of Kalyani
Dr. Rajib Dasgupta	Professor	University of Calcutta
Prof. Soumyadeep Chattopadhyay	Professor	Visva Bharti University
Dr. Amlan Chakrabarti	Professor & Director, A. K. Choudhury School of Information Technology, University of Calcutta and Head, IT and Technology Innovation Cell, Department of Higher Education, Govt. of West Bengal	University of Calcutta
Dr. Sanjit Kumar Chakraborty	Associate Professor	West Bengal National University of Juridical Sciences
Dr. Arpan Mitra	President	BNCCI; Chairman, Entprise Development Institute & Honorary Consul of Republic of Burundi
Anurag Singal	CEO	BetaFin Partners
Dr. Ananda Mohan Pal	Professor	University of Calcutta, Alipore Campus
Department : Communicative English		
Dr. Nira Konar	Associate Professor of English and HOD, Humanities	College of Engineering and Management, Kolaghat
Dr. Kaustav Bakshi	Assistant Professor, Department of English	Jadavpur University
Mr. Biswajit Chatterjee	Head of HR India Geography & Compliance & Welfare	TCS

Name	Designation	Affiliation
Dr. Indrajit Bose	Assistant Professor	Guru Nanak Institute of Technology
Dr. Amrita Sen	Professor	Deputy Director of HRDC, University of Calcutta
Department : Computer Science		
Dr. Jaya Sil	Professor	IIEST, Shibpur
Dr. Debashis De	Professor	MAKAUT
Dr. Amlan Chakraborty	Professor	AKCSIT, University of Calcutta
Mr. Rudra Shankar Roy		Process Transformation, Manufacturing & Supply Chain Global SME - IBM Consulting
Prof. Kashi Nath Dey	Retd. Professor	University of Calcutta
Prof. Rituparna Chaki	Professor	AKCSIT, University of Calcutta
Department : Economics		
Prof. Ashis Kumar Banerjee	Professor (Retd.)	University of Calcutta
Prof. Soumyendranath Sikdar	Professor (Retd.)	Indian Institute of Management, Joka, Kolkata
Prof. Manas Ranjan Gupta	Professor (Retd.)	Economic Research Unit, ISI, Kolkata
Prof. Ajitava Roychoudhury	Professor	Department of Economics, Jadavpur University
Prof. Kumarjit Mandal	Professor	Department of Economics, University of Calcutta
Prof. Samarjit Das	Professor	Economic Research Unit, Indian Statistical Institute
Department : Education		
Dr. Dibyendu Bhattacharyya	Professor	University of Kalyani
Dr. Hare Krishna Mondol	Principal	Gobordanga Hindu College, West Bengal State University
Ms. Rupkatha Sarkar	Principal	La Martiniere for Girls' School
Dr. Manajat Ali Biswas	Assistant Professor	Gobordanga Hindu College (WBSU)
Dr. Jayanti Das	Professor	Department of Education, University of Calcutta

Department : English		
Name	**Designation**	**Affiliation**
Dr. Krishna Sen	Professor (Retd.)	Department of English, University of Calcutta
Dr. Jayati Gupta	Professor	West Bengal State University
Mr. Sumit Dasgupta	Managing Director	All Cap Communication Pvt. Ltd.
Mr. Suhrid Shankar Chattopadhyay		Outlook
Dr. Sanjukta Dasgupta	Professor (Retd.)	Department of English, University of Calcutta

Department : Film Studies		
Dr. Subhajit Chatterjee	Assistant Professor	Jadavpur University
Prof. Anindya Sengupta	Assistant Professor	Jadavpur University
Debalina Majumdar	Film Maker	
Mr. Arindam Seal	Film Producer	
Prof. Dr. Dipankar Sinha	Professor	Department of Political Science, University of Calcutta

Department : History		
Dr. Santanu Dey	Associate Professor	RKM Vidyamandir, Belur Math
Prof. Subhas Ranjan Chakraborty	Vice-President	The Asiatic Society
Ms. Mukti Gupta	CEO	Mukti Group
Mr. Firdausul Hasan	Media Personality	Friends Communication
Dr. Jhuma Sanyal	Retired Professor	Women's Christian College

Department : Journalism		
Prof. Mugdha Sengupta	Assistant Professor	Burdwan University
Dr. Saswati Gangopadhyay	Professor	Department of Journalism, Burdwan University
Mr. Sougata Mukhopadhyay	Senior Editor and Chief of Bureau	CNN News 18
Mr. Snehasis Sur	Senior Journalist	Ex-ADG, Doordarshan, President, Press Club Kolkata
Dr. Mausumi Bhattacharya	Professor	Visva Bharati

Department : Mathematics		
Prof. Swagato Kr. Roy	Professor	Indian Statistical Institute
Prof. Abhishek Adhikari	Professor	Department of Mathemaitcs, Presidency University

Name	Designation	Affiliation
Mr. Arindam Mondal	Assistant Vice President	HSBC
Subenoy Chakroborty	Professor	Jadavpur University
Dr. Suma Debsarma	Professor	Department of Applied Math, University of Calcutta
Department : Microbiology		
Dr. Abhrajyoti Ghosh	Associate Professor	Bose Institute, Department of Biochemistry
Dr. Bhaskar Narayan Choudhury	Chief Microbiologist & Senior Consultant	Peerless Hospital & Research Center Ltd.
Mr. Sunil Kumar Agarwal	Managing Director	West Bengal Chemical Industries
Dr. Ambika Charan Banerjee	Corporate Advisor	East India Pharmaceutical Works Ltd.
Dr. Sagarmoy Ghosh	Associate Professor	Department of Microbiology, University of Calcutta
Dr. Sukhendu Mondal	Professor	Department of Microbiology, University of Calcutta
Department : MCV		
Dr. Madhuja Mukherjee	Associate Professor	Jadavpur University
Dr.Abhijeet Roy	Associate Professor	Jadavpur University
Prof. Samiran Datta	Professor	SRFTI
Mr. Indranil Roychowdhury	Film-Maker	
Mr. Ashoke Vishwanathan	Dean	SRFTI
Dr. Uma Sankar Pandey	Head Department of Journalism and Mass Commiinication	Surendranath College for Women
Department : Multimedia		
Dr. Moinak Biswas	Professor, Department of Film Studies, J.U.	Jadavpur University
Prof. Ushmita Sahu	Diretor & Head Curator at Emami Art	Emami Art
Mr. Nanak Ganguly	Art Curator	Art Curator
Prof. Argha Sengupta	Assistant Professor	Animation, Satyajit Ray Film & Television Institute
Mr. Arindam Seal	Film Director	Tollywood
Mr. Ashoke Vishwanathan	Professor and HOD of producing films and televisions	Satyajit Ray Film & Television Institute
Prof. Chhatrapati Dutta	Principal	Govt. Art College, Kolkata

Department : Physics		
Name	**Designation**	**Affiliation**
Dr. Ananda Dasgupta	Associate Professor	IISER, Kolkata
Dr. Anirban Kundu	Professor	Department of Physics, University of Calcutta
Dr. Tilak Sinha	Assistant Professor	Narasinha Dutta College, Howrah
Dr. Rangeet Bhattacharya	Associate Professor	IISER, Kolkata
Dr. Suchetana Chatterjee	Assistant Professor	Presidency University
Dr. Prabir Kumar Aditya	CEO	Springer & River Technology Pvt. Ltd.
Dr. Sankhasubhra Nag	Associate Professor	RKMVC College, Rahara, WB
Prof. Debnarayan Jana	Professor	Department of Physics, University of Calcutta
Department : Political Science		
Prof. Partha Pratim Basu	Professor	Jadavpur University
Prof. Anindya Jyoti Majumdar	Professor	Jadavpur University
Prof. Rakhahari Chatterjee	Retd. Professor	University of Calcutta
Prof. Sobhanlal Dutta Gupta	Retd. Professor	University of Calcutta
Mr. Snehasis Sur	Senior Journalist	Ex-ADG, Doordarshan, President, Press Club Kolkata
Prof. Dipankar Sinha	Professor	University of Calcutta
Prof. Manabi Majumdar	Professor	Centre for Studies in Social Sciences
Department : Sociology		
Dr. Suhrita Saha	Professor	Department of Sociology, Presidency University
Dr. Manish Kumar Thakur	Professor	IIM Calcutta, Joka, Kolkata 700104
Ms. Anchita Ghatak	Director	Parichiti (NGO), Kolkata
Dr. Amites Mukhopadhyay	Professor	Department of Sociology, Jadavpur University
Prof. Bula Bhadra	Retd. Professor	Department of Sociology, University of Calcutta

Department : Statistics		
Name	**Designation**	**Affiliation**
Prof. Mousumi Bose	Professor	ISI, Kolkata
Prof. Biswajit Roy	Professor	Presidency University
Prof. Sugata Sen Roy	Professor	University of Calcutta
Prof. Gourangadeb Chattopadhyay	Professor	University of Calcutta
Prof. Madhavan Mukund	Director	Chennai Mathematical Institute
Prof. Rajeeva Laxman Karandikar	Professor	Chennai Mathematical Institute
Dr. Sourish Das	Associate Professor	Chennai Mathematical Institute
Dr. Sourabh Bhattacharya	Associate Professor	ISI, Kolkata
Satyaki Bhattacharya	Director	Emerging Tech Practice in Adamas Tech Consulting
Prof. Dhiman Dutta	Assistant Professor	Ashutosh College, Kolkata
Prof. Asis Kumar Chattopadhyay	Professor	Department of Statistics, University of Calcutta

COMMITTEES CONSTITUTED IN ST. XAVIER'S COLLEGE (AUTONOMOUS)
FOR THE ACADEMIC YEAR 2023 - 2024

1. Core Committee of the Academic Council
2. Admission Committee
3. Finance Committee
4. Internal Quality Assurance Cell (IQAC)
5. Disciplinary Committee
6. Curriculum and Syllabus Revision Committee
7. Library Committee
8. Research Committee
9. Remedial and Tutorial Care Committee
10. Anti-Ragging Committee
11. Internal Complaints Committee (ICC)
12. Dress Code Committee
13. Equal Opportunity Cell
14. Disaster Management Committee
15. Ethical Committee
16. Students' Grievance Cell Committee
17. College Magazine Committee
18. International Studies and Exchange Programmes Committee (ISP)
19. Social Outreach Programme Committee
20. ICT Resource Management Committee
21. Games and Sports Committee
22. Placement Cell Advisory Committee
23. Ethical Committee for Animal Research
24. Website Committee

25. Central Research Facility Committee (CRF)

26. Fr. Eugene Lafont Observatory Committee (FELOC)

27. Canteen Committee

28. Programme & Publication Committee (PPC)

29. Ph.D Cell

30. Alumni/ae Association / Alumni Committee (SXCCAA)

31. Purchase Committee

32. Library Purchase Committee

33. Committee for Faculty Promotion

34. Committee for Human Resource Development Centre

35. Committee for Faculty Improvement Programmes

36. CPE Advisory Committee

37. RUSA Committee

38. DBT Star College Committee

39. Finance Lab Committee

40. ISO 9001:2015 Certification Committee

41. IQAC Working Committee for NAAC Preparation 2024

42. Unnat Bharat Abhiyan Cell (UBA)

43. Committee for Women Study Centre

44. Committee for Online Courses

45. DBT Builder Research Grant Committee

46. Hostel Committee

47. Xaverian Centre for Equality and Liberty (XCEL)

FACILITIES, LIBRARIES, OUTREACH ACTIVITIES AND CAMPUS LIFE

Facilities

- Alumni Association
- Animation Laboratory
- Biotechnology Laboratory
- Canteen
- Central Computing Facility
- Central Instrumentation Facility
- Central Research Facility
- Chemistry Laboratory
- Computer Science Laboratory
- Conference Rooms
- Counselling Cell
- Cyber Room
- Data Science Laboratory
- Finance Lab
- Fr. Depelchin Auditorium
- Fr. Joris Corner
- Hostel
- ICT Enabled Classrooms
- Infirmary
- Microbiology Laboratory
- Multimedia Studio Laboratory
- Physics Laboratory
- Placement Cell
- Wellness Centre
- Xaverian Equal Opportunity Cell

Libraries

- Central Library
- Department of Education
- E-Resources
- Goethals Library
- Reading Rooms

- Tab Room
- Web Opac

Outreach Activities

- AICUF (All India Catholic University Federation)
- Clean Green Campus
- Jal Shakti
- Philanthropic Activities
- Social Outreach And NSS
- Unnat Bharat Abhiyan

Campus Life

- Bengali Literary Society
- Department of Performing Arts
- Department of Sports
- Enactus
- English Academy
- Enterprenure Development Cell
- Fine Arts Society
- Hindi Literary Society
- HULT Prize
- National Cadet Corps
- Science Association
- Students' Council
- TedX
- Xaverian Academy Of Dance And Music
- Xavier's Astronomical Society
- Xaviers Commerce Society
- Xavier's Consultancy Club
- Xaverian Debating Society
- Xavier's Economics Society
- Xaverian Film Academy
- Xavier's Finance Community
- Xavier's Management Society
- Xavier's Sociological Society
- Xaverian Theatrical Society

GENERAL RULES

1. **Semester system**

   The Undergraduate Degree programme is of four years of duration divided into eight semesters. The Academic year is divided into two Semesters: July – December and January – June.

   The Postgraduate Degree programme is of two years of duration divided into four semesters. The Academic year is divided into two Semesters: July – December and January – June.

   The Integrated Postgraduate Degree programme is of five years of duration divided into ten semesters. The Academic year is divided into two Semesters: July – December and January – June.

2. **Admission of International students**

   Foreign nationals, PIO card holders, OCI (Dual citizens) and NRI students can apply under the category of International students. Details of the admission procedures of international students is available on the College Website.

   Students can also apply through the Study in India programme, a flagship project under the Ministry of HRD, the Govt. of India. St. Xavier's College is also offering fee waivers for 23 seats under this programme.

3. **Registration**

   UG Courses : A student who is selected for enrolment in a particular course offered by the College will have to complete admission procedures and get himself / herself registered within the notified time period. The Registration of a student is valid for 7 years including the academic year in which the registration was granted. This will be applicable for the students who are registered from the academic year 2023-24.

   PG Courses : A student who is selected for enrolment for a particular Post graduate degree course offered by the College will have to complete admission procedure and get himself / herself registered within the notified time period. Registration is valid for 4 years from the academic year in which the registration

is granted. The Applicant must have passed Graduation Examination not earlier than 5 years from the date of Application for the PG Course.

PG 5-year Integrated Courses: A student who is selected for enrolment for the course offered by the College will have to complete admission procedure and get himself / herself registered within the notified time period. Registration is valid for 7 years from the academic year in which the registration is granted.

4. **Final degree certificate**

The final degree will be awarded by the University of Calcutta. The name of the College will also be mentioned in the Degree Certificate.

5. **Disciplinary Committee**

There is a Disciplinary Committee to consider and dispose of the various disciplinary cases related to Examination and other matters.

6. **Dissemination of information**

College Rules, which are applicable to Under Graduate, Post Graduate and Doctoral students, will be published in the College Calendar and given to the students at the beginning of academic year. Students should also follow the Students' Notice Board. General information and important announcements may also be made available through the College Website (www.sxccal.edu). The Rules may be amended from time to time and the students will be informed of that through notice boards or Website or both.

7. **Students' feedback system**

Students' feedback system is focused on (i) teaching-learning process; (ii) course curriculum and coverage and (iii) infrastructural facilities and general support system provided by College.

Two types of feedback are collected: (i) feedback on an annual basis and (ii) exit feedback towards the end of the course.

Eligibility for giving feedback - (i) Class-room feedback – Minimum 75% attendance during current semester. (ii) Exit

feedback - Minimum 75% attendance during the last Semester. Methods of collecting feedback from students - Feedback is collected through structured questionnaire and filled up online (through College intranet) or manually. Collection of feedback is under the supervision of the Vice-Principal / Deans of Faculty.

8. **General instructions to the students:**

    As a student newly entering St. Xavier's College you should be aware that unlimited opportunities open up before you. The college has an eventful history that is one hundred and sixty-two years long. The traditions and values which have been developed and nourished over this period will now be protected and promoted by you. The preservation and enhancement of the recognition and reputation of the college is now your responsibility. You are expected to accept and carry out this responsibility.

    Students are also expected to develop certain traits:
    - A disciplined and focussed approach
    - Application to and interest in studies and departmental activities
    - Decency in dress and decorum in behaviour
    - Punctuality
    - Respect to teachers and elders
    - Awareness of social conditions in order to develop a compassionate and proactive response to them
    - Adherence to secular values and ideals
    - A scientific outlook
    - Interest in cultural activities, sports and games.

    In addition, please note the following Rules / Norms which are to be scrupulously observed :
    - Punctuality is to be maintained in all matters, especially in class attendance and examination attendance.
    - Do not loiter around in the college campus / corridors.
    - Ragging in any form is strictly prohibited in the college.
    - Any kind of misbehaviour / violent conduct in the college is strictly prohibited.

- Health and safety rules are to be strictly obeyed.
- Damage must not be caused to any college property in any form.
- Misappropriation of funds will be treated as a criminal offence. Improper sexual conduct will also be treated as a criminal offence.
- The college computer system must not be tampered with in any way.
- Use of drugs / alcohol is strictly prohibited in the college.
- Bringing outside guests / friends to the college is strictly prohibited.
- When you leave the class room switch off all the fans, lights and ACs.
- Carry your IDENTITY CARD ALWAYS.
- Keep the noise level low if a Professor is late. Other classes are going on.
- Keep the college clean, it is yours, throw your litter in the bins provided.
- Read the notices carefully every day when you come to college and before you go home.
- Do not walk along or gather in the corridors during class hour.

Identity Card
- Each student is provided with an Identity Card.
- Always wear it when in college.
- Exchange or lending of Identity Card is a serious offence.
- If the Identity Card is passed on for use to anyone else, the owner of the card will be held responsible for any damage or loss caused by the user.
- Show your Identity Card at the gate when entering college.
- The Identity Card is to be presented when borrowing books from the library, playing games in the Common Room, attending college functions, etc.
- If the Identity Card is lost, the Vice-Principal must be

immediately informed. A new Identity Card may be issued on payment of Rs. 500/-

- In case of transfer or withdrawal from the college, the Identity Card must be returned to the college office.

Dress Code

- Decorum in dress must always be maintained.
- Students must come to college in simple and unostentatious dress suitable for an academic environment.
- Shirts / T-shirts / Tops etc. with any kind of writing or captions are not allowed
- Only full-length trousers are allowed
- Only skirts well below knee length and without slits are allowed
- For boys, round-neck T-Shirts, earrings, ear / chin / nose studs are not allowed

Failure to comply with the dress code will invite strict disciplinary action.

Notice Board

The Notice Board must be read every day on coming to and before leaving college. No excuse will be considered if notices on the Board are ignored.

Absence

For long and repeated absences which could affect the required attendance percentage, **the student's responsibility** is to keep a duplicate of the excuse letter with the Vice-Principal's signature. Medical certificates and other relevant documents of illness may be submitted to the Vice-Principal.

For Arts and science departments, students who are absent from class for more than 5 consecutive periods of a given professor, are to obtain an excuse slip from the Vice-Principal in order to attend the classes of that professor.

Mobile Phone

- Use of mobile phones within the college building, including the canteen is strictly prohibited.

- Mobile phones may be used only outside the building, i.e. on the grounds, gymnasium, quadrangle, etc.
- Violation of this code will invite a fine for the first offence. After that the phone will be confiscated.

Posters

No poster is to be pasted or fixed with cello tape anywhere on the college walls. For any writing on walls, strict punishment will be imposed.

Class Rooms

The college class rooms may not be used for private study outside college hours.

Arts and Science students are not permitted to go up to their class rooms before the 10.00 o'clock bell.

Commerce Morning students are directed not to stay in the college canteen or loiter on the college corridor after 10 a.m.

As the lectures start at 4.00 p.m. for B.M.S., 4.15 p.m. for B.Com. and 4:45 p.m. for M.Com., students should therefore leave their residence early in order to reach the college on time.

Those who want to use the library or who may have class / lab class at 9.15 a.m., are to use the backstairs adjoining the canteen.

Smoking

The entire college is a ''No Smoking Zone''. Smoking anywhere on the college premises is strictly prohibited.

Ragging

Ragging of any kind and magnitude inside / outside of the college campus will not be tolerated, and stringent disciplinary action will be taken accordingly. Any incident of ragging must be brought to the notice the Principal / Vice-Principal.

Excursions

Picnics involving overnight stays are not allowed.

Girls' Common Room

Access to the Girls' Common Room is strictly reserved for girl students.

Railway Concessions

Railway concession is given to bonafide students only to the place where their parents reside permanently.

Applications for railway concessions are to be made at least 10 days before the beginning of the vacation.

Games

For games on the college field, prior permission of the Director of Sports is required.

No outdoor games are to be played anywhere in the college premises, including the gymnasium, during college and school hours.

Parking

- The quadrangle in front of the College is out of bounds for cars except those of the Staff.

- Entry of cars is allowed only with valid St. Xavier's College stickers.

- Scooters and motorcycles may be wheeled in from the back gate with the motors turned off, and parked within, alongside college annexe building. Commerce Evening students can avail this facility after 3.00 p.m. and the vehicle must be taken out by 8.15 p.m.

- The College takes no responsibility for the loss of vehicles / bicycles. Students are advised to have their bicycles securely locked, chained and parked at the bicycle stands.

- Good civic sense demands that cars and motor cycles are not parked on the pavement.

Library

Books of the college library are lent under the following conditions:

- Any student who takes books from the library without permission or cuts pages out of library books, exposes himself / herself to the gravest penalties.

- Once a student has accepted a book, he / she is responsible for it in the state in which it will be returned. Students should there-fore carefully check each book at the time of issue to see whether it is in a satisfactory condition.
- No marks or inscriptions of any kind may be made in any book borrowed from the library. Offenders will be fined in proportion to the damage done.
- Books lost must be replaced.
- All books may be recalled at the librarian's discretion.

Change of Address

The Departmental office should be informed of any change of address and phone number after admission is completed.

Transfer Certificates

Transfer Certificates are issued at the end of the month. Applications, together with the transfer and monthly fees, must reach the Vice-Principal at least 10 days before the end of the month.

Attestation, True Copies, Certificates Issue

Those who wish to secure the Vice-Principal's signature for issue of certificates, attestations, true copies, etc. should approach the clerk-in-charge.

Correspondence with the College

- All correspondence should be addressed to the Principal / Vice-Principal of the concerned department.
- In all correspondence with the college, it is necessary to state the student's name, roll number and semester.
- Money Orders and letters addressed to students must be directed to their place of residence and not to the college, else they will be returned to the remitter.

Meeting with Fr. Principal

Students   09.00 a.m. to 10.00 a.m. and
        03.00 p.m. to 04.00 p.m.

Outside Visitors **:** Strictly by appointment

Alumni Members : With prior appointment

Meeting with the Vice Principal

Commerce (Morning)

Students 10:00 a.m. to 12.30 p.m.(Monday - Saturday)
     Vice-Principal meets parents / guardians / visitors between 02:30 p.m. and 03:30 p.m. (Monday to Friday).

Arts and Science

9.30 a.m. – 10.30 a.m.

12.45 p.m. – 1.30 p.m.

Commerce Evening and BMS

1. Students can meet the Vice-Principal between 3.00 p.m. and 4.00 p.m. and between 6.15 p.m. and 6.45 p.m. on any working day.

2. Vice-Principal (Evening) meets visitors / parents / guardians between 4.30 p.m. and 5.30 p.m. (Monday - Friday)

Raghabpur Campus

1. Students can meet the Vice-Principal between 10.00 a.m. and 3.30. p.m. (Monday - Friday)

2. On Saturday between 10.00 a.m and 1.00 p.m

Education

2.00 p.m. to 3 p.m. (Monday to Saturday)

Class Timings

Commerce Morning

Begins	:	At 6.00 a.m.
Break	:	8.00 a.m. to 8.30 a.m.
Ends	:	9.50 a.m.

Arts and Science

Begins	:	At 10.10 a.m.
Break	:	12.45 p.m. to 1.15 p.m.
Ends	:	4.45 p.m.

Commerce Evening and BMS

Commerce Evening	:	4:15 p.m. - 8.05 p.m.
B.M.S.	:	4:00 p.m. - 8.05 p.m.
M.Com.	:	4:45 p.m. - 8:05 p.m.

Raghabpur Campus

Commerce and Arts	:	10.30 a.m - 3.10 p.m
M.A Bengali	:	10.30 a.m - 3.10.p.m

Education

Begins	:	At 9.15 a.m.
Break	:	12.45 p.m. to 1.15 p.m.
Ends	:	4.45 p.m.

RULES AND REGULATIONS FOR UNDERGRADUATE DEGREE COURSES

(Subject to modifications)

Note : The rules for the batches enrolled before 2023 have been uploaded on College Website.

Section 1 : Courses

1.1 Under Graduate Degree Courses (As on 1st July, 2023)

Degree	Course / Specialisation	Total Credit
B.Com (Honours / Honours with Research)	4-Year Degree Programme with Exit Option Option after 3 Years	176
B.M.S. (Honours / Honours with Research)	4-Year Degree Programme with Exit Option after 3 Years	174
B.Sc. (Honours / Honours with Research)	Physics, Chemistry, Mathematics, Statistics, Computer Science, Microbiology, Economics, Mass Communication & Videography - 4-Year Degree Programme with Exit Option after 3 Years	174
B.A. (Honours / Honours with Research)	English, Bengali, Political Science, Sociology, History - 4-Year Degree Programme with Exit Option after 3 Years	174
B.A.	3-Year Degree Programme on Humanities and Social Science	122

1.2 Admission process

The admission process starts immediately after declaration of Class XII results of the various Boards.

No candidate shall be eligible for admission after a lapse of more than five years from the year of passing the previous qualifying examination.

The year of admission will not be taken into account while calculating 5 years from the year of passing the previous qualifying examination.

1.3 Registration

A student who is selected for enrolment in a particular course offered by the College will have to complete admission procedures and get himself/herself registered within the notified time period. The Registration of a student is valid for 7 years including the academic year in which the registration was granted.

Section 2 : Attendance

A student must obtain a minimum of 75% attendance in each paper individually – (Major / Minor / Multi-Disciplinary / Ability Enhancement / Skill Enhancement / Value-Added).

2.1 A student who has less than 75% attendance will have to seekcondonation from the Principal/Vice-Principal on grounds of illness or involvement in extra-curricular activities approved by the College.

a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

b) In case of extra-curricular activities, a student must obtain written confirmation of his / her participation from the concerned authorities: Head of Department / Presidents of College Societies / Director of Sports/Director of NSS / NCC officer-in-Charge / AICUF Adviser, countersigned by the Vice-Principal. When calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal / Vice-Principal.

c) A student who is condoned will have to pay a condonation fee within notified period of time.

2.2 A student will be debarred from appearing for the Semester Examination in the paper / papers in which he/she has less than the required attendance without condonation.

For attendance debarred cases, a student may be permitted to appear for that paper / papers only after completion of the course

subject to the condition that he / she satisfies attendance and Continuous Internal Assessment requirements. If in the meantime there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

2.3 A student with attendance below 40% in all the papers in a semester taken together may be struck off the College Rolls and such a student will not be eligible for re-enrollment.

However, subject to the discretion of the Principal, such a student may be allowed to repeat the semester in the following academic year. The student will not be allowed to move forward to the next semester until he/she completes the said semester with the required attendance. In such a case, the attendance and marks of the said semester cannot be carried forward. This opportunity, if allowed, will be applicable for the following academic year only.

Section 3 : Course Structure

3.1 Bachelor of Commerce
NOMENCLATURE OF THE DEGREES

a. Bachelor of Commerce (Honours) - Four-Year (Eight Semesters) - A student will be awarded the honours degree after completing 176 credits.

b. Bachelor of Commerce (Honours with Research) - Four-Year (Eight Semesters) - If a student secures a minimum of 75% marks in first six semesters may opt for honours with research in 4th year. The student will be required to complete a research project/dissertation under the guidance of a Faculty member.

Note: *Students completing the 4-years programme may join the Master degree programme and complete the same in one year. Also a student completing the B.Com. (Honours with Research) may directly be allowed to join the Ph.D. Programme.*

c. Bachelor of Commerce (exit option) - A student will be awarded the degree after completing 132 credits. Such a student may join the Master degree programme and complete the same in two years.

CREDIT STRUCTURE OF THE B. COM. PROGRAMME

Semester	MAJOR (CORE)		MINOR		MDC		AEC		SEC		VAC		Internship (2) & Community Engagement & Service (NSS) (1)	Total Credits
	PAPERS	CREDITS	PAPERS	CREDITS	PAPERS	CREDITS	PAPERS	CREDITS	PAPERS	CREDITS	PAPERS	CREDITS		
		4 or 6*		4		4		2		3		2		
I	2	8	1	4	1	4	2	4			1	2		22
II	2	8	1	4	1	4	2	4			1	2		22
III	2	8	1	4	1	4			1	3	1	2		21
IV	2	8	1	4	1	4			1	3	1	2		21
V	4	16	1	4					1	3				23
VI	4	16	1	4									3	23
VII*	4	18	1	4										22
VIII*	4	18	1	4										22
	24	100	8	32	4	16	4	8	3	9	4	8	3	176

Note: Core, Minor, MDC, SEC courses will be of 100 marks, each. The AEC and VAC courses will be of 50 marks, each.

EXPLANATION OF THE COURSES

The programme will consist of the following seven categories of courses as given below:

- **Major (Core)** discipline is the discipline or subject of main focus.
- **Major (Core) Electives –** students will choose courses of their interest in the third/fourth year.
- **Minor** discipline helps a student to gain a broader understanding beyond the major discipline.
- **Multi-disciplinary (MDC)** are courses from other disciplines.
- **Ability Enhancement Courses (AEC)** includes courses in;
  - i. *Modern Indian Language - (Bengali/Hindi/Alternative English)*
  - ii. *Business Communication*

The emphasis in these courses is on language, communication skills, critical reading, and academic writing skills to enable students to express themselves coherently in written form and in discussion.

- **Skill Enhancement Courses (SEC)** are designed to impart practical skills, and hands-on training.
- **Value-Added Courses (VAC)** include courses in;
  - i. *Spirituality and Inter-Religious Harmony*
  - ii. *Panchkosha: Holistic Personality Development*
  - iii. *Environmental Education*
- **Internship** / **Community Outreach** will allow students to obtain experience in industry, research labs, business, community service, learning projects. **Internship and Community Outreach (NSS)** will have to be completed by all students.
- The credit for community engagement and service is to be earned by students devoting a minimum of 45 hours.
- There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

3.2 Bachelor of Arts and Science

SEMESTER-WISE COURSE BREAK-UP OF THE HONOURS PROGRAM

TABLE 1

Semester	1	2	3	4	5	6	7	8	Total Papers
Major	2	2	2	2	4	4	4	3*	23
Minor	1	1	1	1	1	1	2		8
Multi-Dis-ciplinary	1	2							3
Ability Enhance-ment	1		1						2
Skill Enhance-ment			1	2					3
Value-Added	1	1	1	1					4
Internship				**					
Total Credits (per semester)	21	20	21	22	20	20	32	18	

* In Semester 8, students not undertaking research will study 3 papers for 18 credits in lieu of a research project / dissertation for 18 credits. (*Refer to Section 5 below for eligibility for research project / dissertation.*)

** Internship of 2 credits to be completed by Semester 4

CREDIT STRUCTURE
TABLE 2

COURSE	CREDIT PER PAPER	TOTAL NO. OF PAPERS (ALL SEMESTERS)	TOTAL CREDITS
Major : Semesters 1-6	4	16	64
Major : Semesters 7-8	6	7	42
Minor	4	8	32
Multi- Disciplinary	3	3	9
Ability Enhancement	4	2	8
Skill Enhancement	3	3	9
Value-Added	2	4	8
Internship			2*
			1 7 4
* Internship of 2 credits to be completed by Semester			

For Arts and Science departments, one credit for internship is to be earned by students through social work involving community engagement and service devoting a minimum of 45 hours.

There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

Minor Courses and Choices

In the Table given below, subjects in **BOLD** indicate the honours department. Choice of Minor is listed column-wise for each Honours department.

Choice of Minor courses will be recorded at the time of enrolment.

MINOR COMBINATIONS : FOR SCIENCE DEPARTMENTS (AND BIOTECHNOLOGY)

	Maths	Physics	Eco	Chem	Stats	Comp Sc.	Micro-Bio	Biotech
Pool 1 For Minor 1 Sem. 1-4			Maths	Maths		Maths	Maths	Maths
	Chem	Chem			Chem	Chem	Chem	Chem
	Com. Sc.	Com. Sc.	Com. Sc.		Com. Sc.			
	Eco	Eco			Eco	Eco		
			Socio					

	Maths	Physics	Eco	Chem	Stats	Comp Sc.	Micro-Bio	Biotech
Pool 2 For Minor 2 Sem. 5-6	Physics			Physics	Physics	Physics	Physics	Physics
		Maths			Maths			
	Stats	Stats	Stats			Stats		
		Com. Sc.		Com. Sc.			Com. Sc.	Com. Sc.
	Microbio				Microbio			Microbio
			Pol. Sc.	Biotech	Biotech	Biotech	Biotech	

MINOR COMBINATIONS: FOR ARTS (AND MASS COMMUNICATION)

	English	Pol. Science	Sciology	Bengali	Mass Com.
Pool 1 For Minor 1 Sem. 1-4	Film Studies	Film Studies	Film Studies	Film Studies	Film Studies
	Sociology	Sociology		Sociology	Sociology
	Comparative Bengali	Comparative Bengali	Comparative Bengali	Comparative Bengali	Comparative Bengali
	History	History	History	History	History
	Economics	Economics	Economics	Economics	Economics

	English	Pol. Science	Sciology	Bengali	Mass Com.
Pool 2 For Minor 2 Sem. 5-7	Journalism	Journalism	Journalism	Journalism	Journalism
		English	English		English
	Political Science		Political Science	Political Science	Political Science
	Mass Com.	Mass Com.	Mass Com.	Mass Com.	

Note : The combinations offered in Raghabpur Campus will be notified to the students directly.

MULTI-DISCIPLINARY COURSES:

You will choose 1 multi-disciplinary course in Semester 1.
You will choose 2 different multi-disciplinary courses to study in Semester 2. (These courses
must be different from the one you chose in Semester 1).
The list of multi-disciplinary courses will be provided at the time of enrolment.

4-YEAR UG DEGREE (HONOURS WITH RESEARCH/ HONOURS)

a) Students who secure 75% marks and above in the first 6 semesters will be eligible to undertake research in the 4th year. The research project / dissertation will be under the guidance of a department faculty member.
The research project / dissertation is for 18 credits. These students will be awarded an Honours with Research degree.

b) In Semester 8, students not undertaking research will complete three papers for 18 credits in lieu of the research project/ dissertation. These students will be awarded an Honours degree.

3-YEAR B.A. DEGREE PROGRAM IN HUMANITIES AND SOCIAL SCIENCES

SEMESTER-WISE COURSE BREAK-UP OF THE PROGRAM

TABLE 1

Semester	1	2	3	4	5	6	Total papers
Major	3	3	3	3	3	3	18
Minor					1	1	2
Multi-Disciplinary	1	1					2
Ability Enhancement	1	1					2
Skill Enhancement			2	2	1	1	6
Value-Added	1	2	1				4
Internship				*			
Total Credits (per semester)	21	23	20	20	19	19	

CREDIT STRUCTURE
TABLE 2

COURSE	CREDIT PER PAPER	TOTAL NO. OF PAPERS (ALL SEMESTERS)	TOTAL CREDITS
Major	4	18	72
Minor	4	2	8
Multi- Disciplinary	3	2	6
Ability Enhancement	4	2	8
Skill Enhancement	3	6	18
Value-Added	2	4	8
Internship			2*
			122
* Internship of 2 credits to be completed by Semester 4			

For Arts and Science departments, one credit for internship is to be earned by students through social work involving community engagement and service devoting a minimum 45 hours.

There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

3.3 Bachelor of Management Studies

SEMESTER - I

Papers Title	Type	Credits	Marks
Fundamentals of Management & OB	Major	5	100
Ethics, CSR & Corporate Governance	Minor	4	100
Direct Taxation	MD	3	50
IT Applications for Business	SEC	3	50
Business Communication - 1	AEC	2	50
Environmental Education - 1	VAC	2	50
Spirituality & Inter- Religious Harmony	VAC	2	50
	TOTAL	21	450

SEMESTER - II

Papers Title	Type	Credits	Marks
Fundamentals of Accounting	Major	5	100
Entrepreneurship Development	Minor	4	100
Financial Software - Tally	MD	3	50
E-Commerce - Theory	SEC	3	50
Business Communication - 2	AEC	2	50
Environmental Education - 2	VAC	2	50
Panchkosha : Holistic Personality Development	VAC	2	50
	TOTAL	21	450

SEMESTER - III

Papers Title	Type	Credits	Marks
Microeconomics for Managers	Major	5	100
Business Math & Stat	Major	5	100
Auditing & Assurance	Minor	4	100
Indirect Taxation & Tax Planning	MD	3	50
E-Commerce - Practical	SEC	3	50
English - 1	AEC	2	50
	TOTAL	22	450

SEMESTER - IV

Papers Title	Type	Credits	Marks
Cost Accounting	Major	5	100
Macroeconomics for Managers	Major	5	100
Production & Operations Management	Minor	4	100
E-filing & Procedures	Minor	4	100
English - 2	AEC	2	50
	TOTAL	20	450

SEMESTER - V

Papers Title	Type	Credits	Marks
Legal Aspects of Business	Major	5	100
Principles of Marketing	Major	5	100
Financial Reporting & Analysis	Major	5	100
Elective - I : Paper F1 or M1	Minor	4	100
Event Management	Minor	4	100
	TOTAL	23	500

SEMESTER - VI

Papers Title	Type	Credits	Marks
Quantitative Techniques	Major	5	100
Human Resource Management	Major	5	100
Management Accounting	Major	5	100
Elective - II : Paper F2 or M2	Minor	4	100
Business Internship	Minor	4	100
	TOTAL	23	500

SEMESTER - VII

Papers Title	Type	Credits	Marks
Research Methodology	Major	5	100
Advanced Analytical Tools	Major	5	100
Elective - III : Paper F3 or M3	Minor	4	100
Elective - IV : Paper F4 or M4	Minor	4	100
Research Project	Minor	4	100
	TOTAL	22	500

SEMESTER - VIII

Papers Title	Type	Credits	Marks
Business Policy & Strategy	Major	5	100
Laws of Establishment	Major	5	100
Elective - V : Paper F5 or M5	Minor	4	100
Elective - VI : Paper F6 or M6	Minor	4	100
Research Project	Minor	4	100
	TOTAL	22	500

AEC : Ability Enhancement Course   *MD   : Multidisciplinary Course*
VAC : Value Added Course   *SEC : Skill Enhancement Course*

Elective Course

A student is required to opt for ONE Group, i.e. *Finance* or *Marketing* Specialization from Semester V onwards.

Semester		Finance Specialization
V	F1	Investment Analysis & Portfolio Management
V I	F2	Strategic Corporate Finance
VII	F3	Financial Institution & Markets - I
	F4	Financial Management
VIII	F5	Project Appraisal
	F6	Financial Institution & Markets - II

Semester		Marketing Specialization
V	M1	Consumer Behaviour
V I	M2	Advertising & Brand Management
VII	M3	Marketing of Services
	M4	Retail Management
VIII	M5	Personal Selling & Sales Force Management
	M6	International Marketing

● There will be an additional credit for community engagement and service. This is to be earned by students through social

work involving community engagement and service devoting a minimum of 45 hours.

- There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

3.4 Internship (for B.Com., Arts and Science), Community Engagement and Services and Co-curricular activities will not be considered in SGPA / CGPA calculation. However, a student has to acquire the corresponding credits in order to get the degree awarded.

Section 4 : Continuous Internal Assessment

4.1 CIA comprises 30% of the total weightage of each paper.

4.2 Forms of CIA include Mid-Semester Examination and some or all of the following assessment types: Class Tests, Assignments, Seminars, Tutorials, Laboratory Assignments, Term Papers, etc.

4.3 Attendance marks will be awarded according to the calculation given below:

Attendance %	5 (For 100 mark paper)	3 (For 60 mark paper)	2 (For 50 mark paper)	2 (For 40 mark paper)	2.5 (For 50 - mark Composite paper in BMS)
91 - 100	5	3	2	2	2.5
81 - 90	4	2	1.5	1.5	2
75 - 80	2	1	1	1	1

4.4 Each department will inform the students about the CIA programme at the beginning of the semester.

Types of Assessment	100-mark Theory Paper	50-mark Theory Paper	Composite Paper (Science) Theory 60 marks	Composite Paper (Science) Practical 40 marks	Full Practical Paper (Science) 100 Marks	Full Practical Paper (Science) 50 Marks	100-mark Practical Paper (Commerce)	Composite Paper (BMS) Theory 50 Marks	Composite Paper (BMS) Practical 50 Marks
Attendance	5	2	3	2	5	2	5	2.5	2.5
Seminar / Assignment / Any Other Form	5	3	2	38	95	48	5	2.5	2.5
Mid-Semester	20	10	10				20	10	10
Total	**30**	**15**	**15**				**30**	**15**	**15**
Marks in Mid-Semester Examination Question Paper	40 (Reduced to 20)	20 (Reduced to 10)	20 (Reduced to 10)				40 (Reduced to 20)	20 (Reduced to 10)	20 (Reduced to 10)
Duration of Mid-Semester Examination	1 Hour 30 Minutes	1 Hour	1 Hour				1 Hour 30 Minutes	1 Hour	1 Hour

Types of Assessment	100-mark Theory Paper	50-mark Theory Paper	Composite Paper (Science)		Full Practical Paper (Science)		100-mark Practical Paper (Commerce)	Composite Paper (BMS)	
			Theory 60 marks	Practical 40 marks	100 Marks	50 Marks		Theory 50 Marks	Practical 50 Marks
End Semester Examination Marks	70	35	45				70	35	35
Semester Examination Duration Minutes	3 Hours	1 Hour 30 Minutes	2 Hours				3 Hours	1 Hour 30 Minutes	1 Hour 30

For Arts and science Departments, Practical papers will have no mid-semester test as the evaluation is by continuous assessment (CA). Details regarding conduct, testing and marking scheme of practical evaluation (for full practical/ composite practical) will be given by your department at the start of the semester.

Section 5 : Eligibility Criteria for Appearing for Semester Examinations

5.1 A student must have at least 75% attendance in each paper. Condonation may be granted on proper reason.

5.2 A student must pay the examination fee and submit the Examination Form by the notified last date. However only those students who fulfil eligibility criteria will be issued Admit Card for the Semester Examination.

5.3 A student who has any disciplinary charge against his/her name may not be permitted to appear for the Semester Examination.

Section 6 : Re-Enrolment

This rule will be notified later.

Section 7 : Pass Marks

7.1 **Pass Marks for 4 – Year B.A., B.Sc., B.Com. and BMS Courses:**

Major	40%
Minor	40%
Multi-Disciplinary	40%
Ability Enhancement	40%
Skill Enhancement	40%
Value Added Course	40%

For calculation of SGPA and CGPA, **ALL** papers will be considered.

To pass in a composite paper of B.Com. and BMS courses, a student has to secure a minimum of 40% marks in each of the theory and practical components.

In order to pass in a Composite paper of Arts and science courses, a student must obtain a minimum of 30% in each component (Theory and Practical) separately and obtain 40% in aggregate.

7.2 **Pass Marks for 3- Year B.A. Programme**
30% in each paper.

Section 8 : Arrear Papers

8.1 An Arrear Paper is one in which a student fails to secure the minimum pass marks.

8.2 Arrear paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet as well as in the Consolidated Mark Sheet. A student will be permitted to appear for an Arrear Paper in the next appropriate semester.

8.3 **This rule is applicable to Arts and Science departments only.** If a student obtains less than 40% in aggregate in a Composite paper, he/she will have to appear only for the Theory component if 30% has been obtained in the Practical component. If a student obtains more than 40% in aggregate in a Composite paper (Theory or Practical) but less than 30% in any one component (Theory or Practical) only that component will become an Arrear paper. The Practical Arrear in both cases will be in the form of a Semester examination if the concerned practical was in the continuous mode of evaluation.

Section 9 : Review

- Review is permitted only for theoretical papers / modules of Regular and Arrear, and Supplementary examinations of the penultimate and final semesters.
- Review is not permissible for Internal Assessment, Practical Examinations, Foundation courses and Project / Dissertation.
- For review, supplementary and arrear examinations in any paper, the highest marks among the all marks obtained in that paper will be considered as the final marks.

Section 10 : GRAFTING

This rule will be notified later.

Section 11 : Seeing of Answer Scripts

11.1 A student may apply to see his answer script only after the review process is completed.

A student cannot apply for review after he has seen his answer script. There is no scope for alteration of marks at this stage.

To apply for seeing the answer script, a student need not have earlier applied for Review.

The main purpose of allowing a student to see his answer script is to enable the student to obtain a feedback on his performance.

11.2 Review / seeing answer script is not permitted for Practical papers and Projects.

Section 12 : Foundation Course (Value Added Course)

This course consists of two value added courses, viz., *Panchkosha Holistic Personality Development* and *Spirituality and Inter-Religious Harmony*.

The foundation course will be evaluated internally having the following components:

Attendance – 2 Marks.

Synopsis / Abstract – 13 marks (as mid-semester examination).

Extended write up – 35 marks (as end-semester examination).

Section 13 : Award / Degree

This rule will be notified later.

Section 14 : Mark Sheet, Migration Certificate, etc.

This rule will be notified later.

Section 15 : Conversion from Honours to General Degree and Re-Conversion to Honours

This rule will be notified later.

RULES AND REGULATIONS FOR 2-YEAR POST-GRADUATE DEGREE COURSES

(All Rules are subject to change)

Section 1 : Courses

1.1   Two year Post-Graduate degree Courses (as on 1st July 2023):

Degree	Course / Specialisation	Marks
M. Com.	Accounting & Finance	1600
M. Com.	Marketing Management	1600
M.Sc.	Computer Science	1600
M.Sc.	Physics (with specialization in Astrophysics)	1600
M.Sc.	Microbiology	1600
M.Sc.	Economics	1600
M.Sc.	Data Science	1600
M.A.	English	1600
M.A.	Political Science	1600
M.A.	Bengali	1600
M.A.	Sociology	1600
M.A.	Education	1600
M.A.	History	1600

1.2   Admission process

Guidelines for admission procedure are prepared by the Admission Committee of each department in consultation with the Principal for the approval of The Governing Body. Admission norms and procedures for application are announced through the College Website and also through the departmental notice boards.

1.3   Registration

A student who is selected for enrolment for a particular Post graduate degree course offered by the College will have to complete admission procedure and get himself / herself registered

within the notified time period. Registration is valid for 4 years from the academic year in which the registration is granted. The Applicant must have passed Graduation Examination not earlier than 5 years from the date of Application for the PG Course. In case of MA (Education) the students with the requisite qualification and upto the age of 45 years may apply.

Section 2 : Attendance

2.1 Attendance Requirement

For all Post Graduate Degree course, minimum attendance requirement is 75% in each paper. Attendance for Project / Internship: Supervisor's certificate / Company certificate is needed.

2.2 Condonation

Condonation is allowed for attendance of not less than 55% in each subject. A student who has attendance between 55% and 74% in any subject on grounds of illness, involvement in co-curricular or extra-curricular activities (as approved by the College) will have to seek condonation from the Principal / Vice Principal.

(a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

(b) In case of co-curricular activities or extra-curricular activities, a student must obtain prior approval in writing from the Vice-Principal / Dean and obtain written confirmation of his / her participation from the concerned authorities. While calculating the attendance percentage of the students representing the College in NCC sports and AICUF, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal / Vice-Principal.

(c) A student who is condoned will have to pay a condonation fee as per the notification.

2.3 A student will be debarred from appearing for the Semester Examination in the paper/papers in which he / she has less than the required attendance without condonation. A student so debarred may be permitted to appear for that paper only after completion of the course and on the condition that he / she satisfies attendance requirements. If, in the meantime, there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. If the aggregate attendance is between 40% and 59% for the 1st and 2nd Semester together the student will not be allowed to continue to the next appropriate semester. He / she will be re-enrolled.

2.4 Name of a student with attendance below 40% in all the papers in a Semester taken together may be struck off the College Rolls or he / she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.

2.5 The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls.

2.6 Attendance at Internship – If the internship is approved by the College, certificate of the competent authority of the respective organisation is needed.

Section 3 : Curriculum Structure

Curriculum Structure and Syllabus can be found in the respective Department page on the College website.

Section 4 : Continuous Internal Assessment

4.1 CIA comprises 20% of the total weightage of each paper. There is no minimum qualifying mark.

4.2 A minimum of 50% of total CIA marks is allotted for the written form of tests. Remaining 50% is allotted to seminar, presentation, class participation, assignments or any other relevant class room activity.

4.3 Each department will inform the students about the CIA programme at the beginning of the semester.

4.4 Final CIA results will be displayed on the Students' Notice Board. Subsequently the marks will be sent to the Controller of Examinations by the Dean / HOD / Prof.-in-Charge of the department.

Section 5 : Eligibility Criteria for Appearing in Semester Examination

5.1 A student must have required attendance in each paper and condonation may be granted.

5.2 A student must pay the examination fee and submit the examination form by the notified last date. Only those students who are found eligible will be issued the admit card for the semester examinations.

5.3 A student who has any disciplinary charge against his or her name may not be permitted to appear at the semester examination.

Section 6 : Continuation from 1st Year to 2nd Year

Considering all the papers of Semester I and II taken together, a student must pass in at least 50% of all papers / obtain 50% of total credits.

Section 7 : Re-Enrolment

7.1 A student who fails to qualify for 2nd Year may be permitted to re-enrol in the next Academic Session in the appropriate Semester either as a Casual or as a Regular student.

7.2 A student who has adequate attendance will be re-enrolled as a Casual student. A Casual student will have to appear only forArrear paper / papers in the Semester Examination. A Casual student will not be allowed to appear for CIA as his/her previous CIA marks will be carried forward. A Casual student will have to pay only a Re-enrolment Fee and the Examination Fee.

7.3 A student who has been debarred on the basis of insufficient attendance in any paper / papers in any semester and who does not satisfy Continuation criteria, will be allowed to re-enrol as a Regular student. A Regular student will have to attend classes only in those papers where insufficient attendance occurred and

appear for Semester Examinations in the Arrear papers. Such a student will be permitted to appear for CIA for the appropriate paper. If in the meantime there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. Such a regular student will have to pay Tuition Fee, Session Fee and Laboratory Fee (if any) and the Examination Fee. Tuition fee will be proportional (for the subjects for which he / she will be required to attend classes).

7.4 A student with disciplinary charges against his / her name will be separately treated and such cases will be forwarded to the Principal for final decision.

Section 8 : Pass Mark

Pass marks for each paper — 40% (Theory, Practical, Project / Seminar)

Aggregate — 40%

Section 9 : Arrear Papers

9.1 An Arrear Paper is one in which a student fails to secure the minimum pass mark. An Arrear Paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet. A student will be permitted to appear in the Arrear Paper in the next appropriate semester.

9.2 A student must pass in theory and practical separately. However a student will have to appear in the next appropriate semesteronly for the part (theory or practical) in which he or she has failed / absent.

Section 10 : Supplementary Examination

10.1 A supplementary examination will be held for second year students for the arrear papers only from semesters III or IV. This supplementary examination will be held after the publications of Semester - IV results.

10.2 There will be no supplementary examination for any practical paper / group / part, except for those practical examinations which are computer based.

10.3 There will be no supplementary examination for Project / Dissertation / Term Paper.

10.4 A second year student who has a disciplinary charge against his or her name will not be allowed to appear for the above supplementary examination.

Section 11 : Review

11.1 Review is offered for regular and arrear papers. No review will be offered for supplementary examination papers. Review marks will be the final marks irrespective of increase or decrease of marks after review. To be eligible for review, one must have at least 40% marks in other papers.

11.2 Maximum 50% of the total number of Papers of a Semester can be reviewed.

11.3 A paper will be sent for 2nd review if the marks after the review are reduced by more than 5% or increased by more than 15% from the original marks given by the 1st evaluator.

11.4 Review is not permitted for practical papers (Practicum for MA in Education) or project papers except for those practical examinations which are computer based.

11.5 *There will be no restriction on the number of papers a student is eligible for review. This rule will be applicable from the current batches (1st and 2nd Year batches of 2023) of PG students.*

11.6 *For review, supplementary and arrear examinations in any paper, the highest marks among the all marks obtained in that paper will be considered as the final marks. This rule will be applicable from the current batches (1st and 2nd Year batches of 2023) of PG students.*

Section 12 : Grafting

Rules for grafting for the candidates with only one arrear paper between semester I and semester IV.

1. Eligibility criteria :

    i.   The applicant, after appearing for all the papers of all the Semesters, 1 to 4, has but one arrear (failed) paper.

ii. The deficiency of marks obtained in the failed paper must not be greater than 20% of the full marks of that paper.

iii. **Grafting procedure is to be completed within the registration period. This will be applicable from July, 2021 batch.**

2. **Procedure for grafting**

i. The grafting will involve the failed paper (acceptor) and one / two donor (from which the grafting will be made) paper(s).

ii. The 1st potential donor paper is that in which highest marks have been obtained.

iii. If the 2nd donor paper is required, the paper with the 2nd highest marks will be considered.

iv The maximum number of marks that can be transferred from any donor is 5 (five).

v. If the deficiency, in a paper of full marks above 50, is more than 5, then 5 marks are to be grafted from one paper and the remaining part, from another paper. If the required marks are not available from the second donor paper, then grafting will not be possible.

- Marks transference will be allowed from theory to theory or practical to practical papers. If there is only one practical paper in the course, the transference between the practical paper and the relevant theory paper will be allowed.

- Any application for grafting will be considered after the completion of the entire examination process, that is, after the publication of the results of review and supplementary examinations.

Notes :

- It allows transfer of marks from one or two papers to make up the deficiency of marks in the failed paper.

- It is to be noted that grafting will not change the aggregate marks obtained by the student.

- After the grafting the paper will be marked as passed. Hence, there will be no provision to appear for the examination again.

Section 13 : Seeing Answer Scripts

13.1 A student may apply to see his or her answer script only after the review process is completed. No review will be allowed after seeing the answer script. There is no scope for alteration of marks at the stage of seeing answer scripts.

13.2 To apply for seeing the answer scripts a student need not have earlier applied for review. The main purpose of allowing a student to see his / her answer script is to enable the student to obtain a feedback on his / her performance.

13.3 Seeing answer scripts are not permitted for practical papers (Practicum for MA in Education) or project papers.

13.4 HOD / Subject teacher will be present at the time of seeing answer script and will give necessary feed back to the Controller.

Section 14 : Credit and Grading System

14.1 A student has to earn 96 Credits (for MA in Education Subject based 90 academic credits ; Foundation course 2 + 2 academic credits and 4 non-academic credits out of which 1 credit is a social credit through Vidyadeepam social outreach) in order to successfully complete a PG programme.

No credit will be awarded for a paper if the score for the paper isbelow 40%.

14.2 Grading system is mentioned in the following table :

For current 2nd year batch onwards:

Grade	Grade point	Range	Marks Equivalents	Attribute
O	10	9.50 and above	90% or more	Outstanding
A+	9	8.50 to 9.49	80% to 89%	Excellent
A	8	7.50 to 8.49	70% to 79%	Very good
B+	7	6.50 to 7.49	60% to 69%	Good
B	6	5.50 to 6.49	50% to 59%	Fair
C	5	4.50 to 5.49	40% to 49%	Satisfactory
D	0	<4.50	<40%	Not Satisfactory

For the batches admitted in the Academic Year 2021-22 onwards :

Letter Grade	% Marks Range	Gradepoint	Attribute
O	90 – 100	9.0 – 10.0	Outstanding
A+	80 – 89	8.0 – 8.9	Excellent
A	70 – 79	7.0 – 7.9	Very good
B+	60 – 69	6.0 – 6.9	Good
B	50 – 59	5.0 – 5.9	Above Average
C	40 – 49	4.0 – 4.9	Average
F	<40	0	Fail
Ab		0	Absent

Section 15 : Award / Degree

- First Class Degree is awarded for marks 60% or above.
- Second Class Degree is awarded for marks between 40% and 59%.
- A rank certificate will be issued to students who passed all papers in 1st attempt.

Section 16 : Mark Sheet, Migration Certificate, etc.

16.1 Mark sheets and grade sheets will be issued separately.

16.2 For students debarred on the basis of attendance, migration certificate will be issued only after the completion of the course.

16.3 For attendance debarred students, who are interested in pursuingtheir research abroad, statement of marks may be arranged based on application. It will be mentioned in the statement of marks the reason for not issuing the consolidated mark sheet and hence the transcript.

RULES AND REGULATIONS FOR FIVE YEAR INTEGRATED (M.Sc.) COURSES

(Subject to Modification)

Note: The rules for the batches enrolled before 2023 have been uploaded on College Website.

Section 1 : Course

1.1 5 Year Integrated PG Degree Courses (As on 1st July, 2023)

Degree	Course / Specialisation	Total Credit
M.Sc. in Biotechnology	5-Year Integrated Degree Programme	210
M.Sc. in Multimedia	5-Year Integrated Degree Programme with Specialization in Animation / Design / Film Studies & Production	210

1.2 Admission process

The admission process starts immediately after declaration of Class XII results of the various Boards.

No candidate shall be eligible for admission after a lapse of more than five years from the year of passing the previous qualifying examination.

The year of admission will not be taken into account while calculating 5 years from the year of passing the previous qualifying examination.

1.3 Registration

A student who is selected for enrolment in a particular course offered by the College will have to complete admission procedures and get himself / herself registered within the notified time period. The Registration of a student is valid for 7 years including the academic year in which the registration was granted.

Section 2 : Attendance

A student must obtain a minimum of 75% attendance in each paper individually – (Major/Minor / Multi-Disciplinary / Ability Enhancement / Skill Enhancement / Value-Added).

2.1 A student who hasless attendance will have to seek condonation from the Principal / Vice-Principal on grounds of illness or involvement in extra-curricular activities approved by the College.

　　a)　In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

　　b)　In case of extra-curricular activities, a student must obtain written confirmation of his /her participation from the concerned authorities: Head of Department / Presidents of College Societies / Director of Sports/Director of NSS / NCC officer-in-Charge / AICUF Adviser, countersigned by the Vice-Principal. When calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal / Vice-Principal.

　　c)　A student who is condoned will have to pay a condonation fee within notified period of time.

2.2 A student will be debarred from appearing for the Semester Examination in the paper / papers in which he / she has less than the required attendance without condonation.

For attendance debarred cases, a student may be permitted to appear for that paper / papers only after completion of the course subject to the condition that he / she satisfies attendance and Continuous Internal Assessment requirements. If in the meantime there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

2.3 A student with attendance below 40% in all the papers in a semester taken together may be struck off the College Rolls and such a student will not be eligible for re-enrollment.

However, subject to the discretion of the Principal, such a student may be allowed to repeat the semester in the following academic

year. The student will not be allowed to move forward to the next semester until he / she completes the said semester with the required attendance. In such a case, the attendance and marks of the said semester cannot be carried forward. This opportunity, if allowed, will be applicable for the following academic year only.

Section 3 : Course Structure

3.1 CREDIT STRUCTURE FOR BIOTECHNOLOGY

COURSE	CREDIT PER PAPER	TOTAL NO. OF PAPERS (ALL SEMESTERS)	TOTAL CREDITS
Major : Semesters 1-9	4	30	120
Major : Project / Internship Semester 10		1	22
Minor	4	8	32
Multi- Disciplinary	3	3	9
Ability Enhancement	4	2	8
Skill Enhancement	3	3	9
Value-Added	2	4	8
Internship			2*
			210
*Internship of 2 credits to be completed by Semester 4			

1. **Minor Courses and Choices (for Biotechnology only)**

    In the Table given below, subjects in **BOLD** indicate the department. Choice of Minor is listed column-wise for each department.

    Choice of Minor courses will be recorded at the time of enrolment.

MINOR COMBINATIONS: FOR BIOTECHNOLOGY

	Maths	Physics	Eco	Chem	Stats	Comp Sc.	Micro-Bio	Biotech
Pool 1 For Minor 1 Sem. 1-4			Maths	Maths		Maths	Maths	Maths
	Chem	Chem			Chem	Chem	Chem	Chem
	Com. Sc.	Com. Sc.	Com. Sc.		Com. Sc.			
	Eco	Eco			Eco	Eco		
			Socio					

	Maths	Physics	Eco	Chem	Stats	Comp Sc.	Micro-Bio	Biotech
Pool 2 For Minor 2 Sem. 5-8	Physics			Physics	Physics	Physics	Physics	Physics
		Maths			Maths			
	Stats	Stats	Stats			Stats		
		Com. Sc.		Com. Sc.			Com. Sc.	Com. Sc.
	Microbio				Microbio			Microbio
			Pol. Sc.	Biotech	Biotech	Biotech	Biotech	

2. **MULTI-DISCIPLINARY COURSES**

You will choose 1 multi-disciplinary course in Semester 1.

You will choose 2 different multi-disciplinary courses to study in Semester 2. (These courses must be different from the one you chose in Semester 1).

The list of multi-disciplinary courses will be provided at the time of enrolment.

For Arts and Science departments, one credit for internship is to be earned by students through social work involving community engagement and service devoting a minimum 45 hours.

There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

3.2 CREDIT STRUCTURE FOR MULTIMEDIA

COURSE	CREDIT PER PAPER	TOTAL NO. OF PAPERS (ALL SEMESTERS)	TOTAL CREDITS
Major Semesters 1-9	4	27	108
Major : Thesis Semester 9		1	12
Major : Project / Internship Semester 10		1	22
Minor	4	8	32
Multi- Disciplinary	3	3	9
Ability Enhancement	4	2	8
Skill Enhancement	3	3	9
Value-Added	2	4	8
Internship			2*
			210
*Internship of 2 credits to be completed by Semester 4			

For Arts and Science departments, one credit for internship is to be earned by students through social work involving community engagement and service devoting a minimum 45 hours.

There will be an additional credit for co-curricular activities. A student has to perform co-curricular activities for at least 45 hours to earn this credit.

Section 4 : Continuous Internal Assessment

4.1 CIA comprises 30% of the total weightage of each paper.

4.2 Forms of CIA may include: Mid-Semester Examination, Class Tests, Assignments, Seminars, Tutorials, Laboratory Assignments, Term Papers.

4.3 Attendance marks will be awarded according to the calculation given below :

Attendance %	5 (For 100 mark paper)	3 (For 60 mark paper)	2 (For 50 mark paper)	2 (For 40 mark paper)
91 - 100	5	3	2	2
81 - 90	4	2	1.5	1.5
75 - 80	2	1	1	1

4.4 Each department will inform the students about the CIA programme at the beginning of the semester.

Types of Assess-ment	100-mark Theory Paper	50-mark Theory Paper	Composite Paper (Science)		100-mark Mark Practical Paper (Science)	For 100-Mark Practical Paper (Commerce)
			Theory 60 marks	Practical 40 marks		
Atten-dance	5	2	3	2	5	5
Seminar / Assign-ment/ Any Other Form	5	3	2	38	95	5
Mid-Semester	20	10	10			20
Total	**30**	**15**	**15**			**30**
Marks in Mid-Seme-ster Exa-mination Question Paper	40 (Reduced to 20)	20 (Reduced to 10)	20 (Reduced to 10)			40 (Reduced) to 20)
Duration of Mid-Semester Examina-tion	1 Hour 30 Minutes	1 Hour	1 Hour			1 Hour 30 Minutes
End Sem-ester Exa-mination Marks	70	35	45			70
Semester Examina-tion Duration	3 Hours	1 Hour 30 Minutes	2 Hours			3 Hours

*Practicals will have no CIA mid-semester test as the evaluation is by continuous assessment (**CA**). Details regarding conduct, testing and marking scheme of practical evaluation (for full practical/ composite practical) will be given by your department at the start of the semester.*

Section 5 : Eligibility Criteria for Appearing for Semester Examinations

5.1 A student must have at least 75% attendance in each paper. Condonation may be granted on proper reason.

5.2 A student must pay the examination fee and submit the Examination Form by the notified last date. However only those students who fulfil eligibility criteria will be issued Admit Card for the Semester Examination.

5.4 A student who has any disciplinary charge against his/her name may not be permitted to appear for the Semester Examination.

Section 6 : Continuation from 3rd Year to 4th Year

Will be notified later.

Section 7 : Re-Enrolment

Will be notified later.

Section 8 : Pass Marks

Pass Marks:

Major	40%
Minor	40%
Multi-Disciplinary	40%
Ability Enhancement	40%
Skill Enhancement	40%
Value Added Course	40%

For calculation of SGPA and CGPA, **ALL** papers will be considered.

In order to pass in a Composite paper, a student must obtain a minimum of 30% in each component (Theory and Practical) separately and obtain 40% in aggregate.

Section 9 : Arrear Papers

9.1 An Arrear Paper is one in which a student fails to secure the minimum pass marks.

9.2 Arrear paper may arise either through failure or absence. This

will be indicated in the Semester Mark Sheet as well as in the Consolidated Mark Sheet. A student will be permitted to appear for an Arrear Paper in the next appropriate semester.

9.3 If a student obtains less than 40% in aggregate in a Composite paper, he / she will have to appear only for the Theory component if 30% has been obtained in the Practical component. If a student obtains more than 40% in aggregate in a Composite paper (Theory or Practical) but less than 30% in any one component (Theory or Practical) only that component will become an Arrear paper. The Practical Arrear in both cases will be in the form of a Semester examination if the concerned practical was in the continuous mode of evaluation.

Section 10 : Review

- Review is permitted only for theoretical papers/ modules of Regular and Arrear, and Supplementary examinations of the penultimate and final semesters.
- Review is not permissible for Internal Assessment, Practical Examinations, Foundation courses and Project/ Dissertation.
- For review, supplementary and arrear examinations in any paper, the highest marks among the all marks obtained in that paper will be considered as the final marks.

Section 11 : GRAFTING

Will be notified later.

Section 12 : Seeing of Answer Scripts

12.1 A student may apply to see his answer script only after the reviewprocess is completed.
A student cannot apply for review after he has seen his answer script. There is no scope for alteration of marks at this stage.
To apply for seeing the answer script, a student need not have earlier applied for Review.
The main purpose of allowing a student to see his answer script is to enable the student to obtain a feedback on his performance.

12.2 Review / seeing answer script is not permitted for Practical papers and Projects.

Section 13 : Foundation Course

This course consists of two value added courses, viz., *Panchkosha Holistic Personality Development* and *Spirituality and Inter-Religious Harmony*.

The foundation course will be evaluated internally having the following components:

Attendance – 2 Marks.

Synopsis / Abstract – 13 marks (as mid-semester examination).

Extended write up – 35 marks (as end-semester examination).

Section 14 : Award / Degree

Will be notified later.

Section 15 : Mark Sheet, Migration Certificate, etc.

Will be notified later.

Section 16 : Conversion from Honours to General Degree and Re-Conversion to Honours

Will be notified later.

RULES AND REGULATIONS FOR B.ED. DEGREE COURSE

(All Rules are subject to change)

Note: The rules for the batches enrolled before 2023 have been uploaded on College Website.

Section 1: Course

1.1   B.Ed. Degree Course (As on 1st July, 2023)

Degree	Course	Total Credit
B.Ed. (10 Pedagogy subjects offered)	2-Year Degree Programme divided into four semesters	90

1.2   Admission process

The admission process starts generally in May and the selection list is published soon after that.Admission is on the basis of academic achievement, interview and co-curricular performance.

1.3   Registration

A student who is selected for enrolment for the course offered by the College will have to complete admission procedures and get himself / herself registered within the notified time period. The Registration of a student is valid for 4 years including the academic year in which the registration was granted.

Section 2: Attendance

A student must obtain a minimum of 75% attendance in each paper individually.

2.1   A student who has less than 75% attendance will have to seek condonation from the Principal / Vice-Principal on grounds of illness or involvement in extra-curricular activities approved by the College.

a)   In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the

student's absence. Submission of leave-application in itself will not ensure condonation.

b) In case of extra-curricular activities, a student must obtain written confirmation of his / her participation from the concerned authorities: Head of Department / Presidents of College Societies / Director of Sports / Director of NSS / NCC officer-in-Charge / AICUF Adviser, countersigned by the Vice-Principal. When calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal / Vice-Principal.

c) A student who is condoned will have to pay a condonation fee within notified period of time.

2.2 A student will be debarred from appearing for the Semester Examination in the paper / papers in which he / she has less than the required attendance without condonation.

For attendance debarred cases, a student may be permitted to appear for that paper / papers only after completion of the course subject to the condition that he / she satisfies attendance and Continuous Internal Assessment requirements. If in the meantime there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

2.3 A student with attendance below 40% in all the papers in a semester taken together may be struck off the College Rolls and such a student will not be eligible for re-enrollment.

However, subject to the discretion of the Principal, such a student may be allowed to repeat the semester in the following academic year. The student will not be allowed to move forward to the next semester until he / she completes the said semester with the required attendance. In such a case, the attendance and marks of the said semester cannot be carried forward. This opportunity, if allowed, will be applicable for the following academic year only.

Section 3 : Course Structure

3.1 Bachelor of Education (B.Ed.)

NOMENCLATURE OF THE DEGREE

a. Two-Year (Four Semesters) - A student will be awarded the B.Ed. degree after completing 90 credits.

3.2 B.Ed. Course

2 Year Curriculum & Credit Framework of Bachelor of Education Programme

Course Name	Marks		Marks (Credit)
	Theory	Engagements with the Field	
SEMESTER - I			
Childhood and Growing Up (1st & 2nd half)	50 + 50	25	100 + 25 (4+1)
Assessment for Learning (1st & 2nd half)	50 + 50	25	100 + 25 (4+1)
Language across the Curriculum	50	50	50 + 50 (2 + 2)
Yoga Education : Self Understanding and Development	50	50	50 + 50 (2 + 2)
Dramaand Arts in Education	25	25	25 + 35 (2 + 2)
TOTAL	325	175	500 (14 + 8)
Full Marks: 500 (Credit : 22)			
SEMESTER - II			
Learning and Teaching (1st & 2nd half)	50 + 50	25	100 + 25 (4 + 1)
Pedagogy of a School Subject Part - I	50	50	50+50 (2 + 1)
School Internship	50	50(4)	
Knowledge and Curriculum - Part - I	50	50	50 + 50 (2 + 2)
Contemporary India and Education (1st & 2nd half)	50 + 50	25	100 + 25 (4 + 1)
ReadingandReflectingonTexts	25	25	25+25(2+1)
TOTAL	325	225	550(14 + 10)
Full Marks : 550 (Credit : 24)			

SEMESTER - III			
Pedagogy of a School Subject - Part - II	50	25	50 + 25 (2 + 1)
School Internship		300	300(14)
Community-based Activities		75	75(2)
TOTAL	50	400	450(2 + 17)

Full Marks : 450 (Credit : 19)

SEMESTER - IV			
Gender, School and Society	50	25	50 + 25 (2 + 1)
Knowledge and Curriculum - Part - II	50	25	50 + 25 (2 + 1)
Creating an Inclusive School	50	25	50 + 25 (2 + 1)
Vocational / Work Education	50	25	50 + 25 (2 + 2)
Health and Physical Education	50	25	50 + 25 (2 + 2)
Peace Education	50	25	50 + 25 (2 + 2)
Guidance and Counselling	50	25	50 + 25 (2 + 2)
Environmental and Population Education	50	25	50 + 25 (2 + 2)
Yoga Education	50	25	50 + 25 (2 + 2)
Critical Understanding of ICT	50	50	50 + 50 (2 + 2)
Understanding Discipline and Subjects	50	50	50 + 50 (2 + 2)
TOTAL	300	200	500(12 + 9)

Full Marks : 500 (Credit : 21)
Total Marks : 2000 (Credit : 86)

Foundation Course : 2 Credits (30 Hours)

Non-Academic Credit : 2 Credits (90 Hours)   **Total Credit : 90 (86 + 2 + 2)**

Section 4 : Continuous Internal Assessment

4.1 CIA comprises 30% of the total weightage of each paper.

4.2 Forms of CIA include Mid-Semester Examination and some or all of the following assessment types: Class Tests, Assignments, Seminars, Tutorials, Laboratory Assignments, Term Papers, etc.

4.3 Attendance marks will be awarded according to the calculation given below :

Attendance %	5 (For 100 Mark Paper)	2 (For 50 Mark Paper)	2 (For 25 Mark Paper)
91 - 100	5	2	1
81 - 90	4	1.5	.75
75 - 80	2	1	0.5

4.4 Each department will inform the students about the CIA programme at the beginning of the semester.

Types of Assessment	100-mark Theory Paper	50-mark Theory Paper	25-mark Theory Paper
Attendance	5	2	1
Seminar / Assignment / Any Other Form	5	3	1.5
Mid-Semester	20	10	5
Total	**30**	**15**	**7.5**
Marks in Mid-Semester Examination Question Paper	20	10	5
Duration of Mid-Semester Examination	1 Hour	45 Minutes	30 Minutes
End Semester Examination Marks	70	35	20 (reduced to 17.5)
Semester Examination Duration Duration	3 Hours	1 Hour 30 Minutes	1 Hour

*For B.Ed.Course, Practicum papers will have no mid-semester test as the evaluation is by continuous assessment (**CA**). Details regarding conduct, testing and other required information of practicum evaluationwill be given by the department at the start of the semester.*

Section 5 : Eligibility Criteria for Appearing for Semester Examinations

5.1 A student must have at least 75% attendance in each paper. Condonation may be granted on proper reason.

5.2 A student must pay the examination fee and submit the Examination Form by the notified last date. However only those students who fulfil eligibility criteria will be issued Admit Card for the Semester Examination.

5.3 A student who has any disciplinary charge against his / her name may not be permitted to appear for the Semester Examination.

Section 6 : Re-Enrolment – This rule will be uploaded in due course of time.

Section 7 : Pass Marks

Pass Marks : a minimum of 40% marks in each of the theory and practicum components.

Section 8 : Arrear Papers

8.1 An Arrear Paper is one in which a student fails to secure the minimum pass marks.

8.2 Arrear paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet as well as in the Consolidated Mark Sheet. A student will be permitted to appear for an Arrear Paper in the next appropriate semester.

8.3 A student must pass in theory and practicum paper separately. However, a student will have to appear in the next appropriate semester only for the part (theory or practicum) in which he / she has failed / absent.

Section 9 : Review

● Review is permitted only for theoretical papers / modules of Regular and Arrear, and Supplementary examinations of the penultimate and final semesters.

● Review is not permissible for Internal Assessment, Practicum Examinations, Foundation courses and Project / Dissertation.

● For review, supplementary and arrear examinations in any paper,

the highest marks among the all marks obtained in that paper will be considered as the final marks.

Section 10 : GRAFTING

This rule will be uploaded in due course of time.

Section 11 : Seeing of Answer Scripts

11.1 A student may apply to see his answer script only after the reviewprocess is completed.

A student cannot apply for review after he has seen his answer script. There is no scope for alteration of marks at this stage.

To apply for seeing the answer script, a student need not have earlier applied for Review.

The main purpose of allowing a student to see his answer script is to enable the student to obtain a feedback on his performance.

11.2 Review / seeing answer script is not permitted for Practicum papersand Projects.

Section 12 : Foundation Course (Value Added Course)

This course consists of two value added courses, viz., ***Spirituality and Inter-Religious Harmony*** and ***Panchkosha Holistic Personality Development***.

The foundation course will be evaluated internally having the following components:

Attendance – 2 Marks.

Synopsis / Abstract – 13 marks (as mid-semester examination).

Extended write up – 35 marks (as end-semester examination).

Section 13 : Award / Degree

This rule will be uploaded in due course of time.

Section 14 : Mark Sheet, Migration Certificate, etc.

This rule will be uploaded in due course of time.

Section 15 : Conversion from Honours to General Degree and Re-Conversion to Honours

This rule will be uploaded in due course of time.

Ph.D. RULES AND REGULATIONS
(According to UGC Ph.D. Regulations, 2022)

(Subject to modifications)

In exercise of the powers conferred by clauses (f) and (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the UGC (Minimum Standards and Procedure for Awards of M.Phil. /Ph.D. Degree) Regulations, 2016 and its amendments, the University Grants Commission hereby makes the following Regulations :-

Short Title, Application & Commencement:

These regulations may be called the **St. Xavier's College (Autonomous), affiliated to the University of Calcutta (Regulation for the Degree of Doctor of Philosophy, Ph.D.), Regulations 2022.**

The provisions of these regulations shall apply to every candidate applying for admission, registration, conduct leading to the conferment of the Degree of Doctor of Philosophy (Ph.D.) of this Institute.

Notwithstanding anything contained in any other Rule or Regulation for the time being in force, all admissions, registrations, course works and all other matters leading to the conferment of Degree shall be guided by these regulations.

St.Xavier's College (Autonomous), Kolkata, affiliated to the University of Calcutta, will award the Ph.D. Degrees in:

(i)   Ph. D.(Science) Physics, Biotechnology, Microbiology, Computer Science

(ii)   Ph. D.(Commerce)

(iii)   Ph.D. (Arts) English, Bengali, Political Science

The Degree of Doctor of Philosophy (Ph.D.) shall be awarded to a candidate on the basis of original research work of merit incorporated in a thesis, recommended by a board of examiners and successfully defended by the candidate during a Viva-Voce.

This will commence from the date of Gazette Publication.

The thesis shall demonstrate that the candidate has technical mastery of the chosen field of investigation and is capable of doing scholarly work. The result of research embodied in the thesis shall be a contribution to existing knowledge either by a discovery of new facts

or by a discovery of some new relations between facts already known, or by a critical survey of facts / issues leading to a new interpretation.

1. **ELIGIBILITY FOR ADMISSION**

   The following are eligible to seek admission to the Ph.D. programme:

1.1 Candidates who have completed 1-year / 2-semester master's degree programme after a 4-year / 8-semester bachelor's degree programme or a 2-year / 4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

1.2 A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer) / Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

1.3 Provided that a candidate seeking admission after a 4-year / 8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer) / Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

1.4 Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved,

recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer) / Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

2. DURATION OF THE PROGRAMME

2.1 Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.

2.2 A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

2.3 Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

2.4 Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

3. PROCEDURE FOR ADMISSION

3.1 The admission shall be based on the criteria notified by the institution, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central / State Government from time to time.

3.2 Admission to the Ph.D. programme shall be made using the following methods:

i. The candidates who have qualified for fellowship/scholarship in UGC-NET / UGC- CSIR NET / GATE / CEED and similar National level tests based on an interview. And / or

ii. The candidate will have to be successful in the written admission test to be conducted by the college. The Entrance Test syllabus shall consist of 50% of research methodology, and 50% shall be subject-specific.

iii. Students who have secured 50% marks in the entrance test are eligible to be called for the interview.

iv. A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC / ST /OBC /differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

v. The college may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.

vi. Provided that for the selection of candidates based on the entrance test conducted by the college, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.

3.3 The college shall notify a prospectus well in advance on the institution's website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates.

3.4 The college shall adhere to the National / State-level reservation policy, as applicable.

3.5 The college shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department / school / centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his / her research and the date of admission) admitted under them on the website ofthe institution and update this list every academic year.

4. PROCEDURE FOR REGISTRATION

4.1 The Ph.D. Committee will process applications of the qualified candidates as per clause 3. Candidates selected for the Ph.D. programme will be attached to a research supervisor in the Department at the time of their registration. The scheme of the work and title of thesis may also be submitted along with the application or within two years from the date of enrolment of the candidate.

4.2 Every application for registration in prescribed form shall state the subject or inter-disciplinary field in which the candidate desires to have the degree, chosen area of specialization, the title of the research, the name of the Supervisor and Joint Supervisor, if any, as well as the Department / Discipline where the Ph.D. Programme will be carried out. The application shall be supported by four copies of the synopsis of the proposed research, which shall ordinarily not exceed 1000 words, and shall include a title, short introduction, a brief overview of literature pertaining to the work, research objectives, research methodologies and the plan of work, duly countersigned by the Supervisor and Joint Supervisor (if any).

4.3 Application for registration will be considered by the Ph.D. Committee at its meeting in the presence of the Supervisor and / or the Joint Supervisor, if any, following the recommendation of the relevant Research Advisory Committee. Any Joint Supervisor will share the responsibility equally with the Supervisor, for guiding the research work. On the recommendation of the Ph.D. Committee and with the due approval of the Principal, the candidate will be allowed to be registered for the Ph.D. programme. If the relevant Research Advisory Committee does not consider a Synopsis/Plan of work as fit for recommendation, it shall again be examined by the Committee ordinarily within three months, after proper revision by the candidate in the light of the suggestions made by the Research Advisory Committee. If, even after this revision of the content, the relevant Advisory Committee does not recommend the case, the matter shall be placed at the meeting of the Ph.D. Committee for consideration. Following the decision by the Ph.D.

Committee, the candidate shall have to submit a revision of the content in the light of the suggestions made by the Ph.D. Committee, in a subsequent meeting of the Ph.D. Committee.

4.4 If the Ph.D. Committee accepts the candidate for registration, then he / she shall have to register his / her name within three months of the date on which the decision of the Committee is communicated to her / him, by paying a registration fee plus such other fees duly determined by the College from time to time.

4.5 In all cases, the date of registration shall be deemed to be the date of approval by the Principal, on the recommendation of the Ph.D. Committee.

4.6 Registration for Ph.D. programme shall be granted to a candidate provided that the Ph.D. Committee is satisfied with the following:

a) The candidate satisfies the requirements for eligibility as laid down under Clause 3.

b) it shall be possible for the candidate to maintain regular contact with his / her Supervisor throughout the entire period of his / her work, and

c) the experimental part, if any, of the work can be carried out in this college, or in other recognized University or institution or research organization or Industry where adequate facilities for carrying out such work exist, with the permission of the supervisor/s,

d) There is evidence that person qualified under section 4. is willing to act as supervisor for the candidate.

4.7 In case of failure to register within the prescribed time, the application shall be deemed to have been cancelled unless granted permission by the Principal on the basis of a written application

4.8 On payment of the registration fee, the candidate's name and other particulars will be included in the register maintained by the Ph.D. office.

4.9 The candidate may apply to the Principal via the Coordinator of the Ph.D. Program, for cancellation of registration stating reasons. Such a application, preferably forwarded by the Supervisor(s),

must be placed and recorded at the meeting of the Ph.D. Committee. If approved, the candidate's registration will be cancelled.

4.10 A candidate's registration may also be cancelled by the Principal if the candidate does not fulfil above criteria. In such cases, the Supervisor(s) may recommend to the Coordinator of the Ph.D. program for cancellation of his / her registration. The application shall be placed at the meeting of the Ph.D. Committee and the candidate will be notified in writing the provisional decision taken by Ph.D. Committee. The final decision will be communicated to the candidate within a stipulated period of time.

5. PRIVILEGES AND OBLIGATIONS OF REGISTERED CANDIDATES

5.1 A registered candidate shall work under the guidance of the Supervisor(s) appointed by the Ph.D. Committee.

5.2 A registered candidate shall abide by such regulations as may be prescribed by the Ph. D. Committee from time to time.

5.3 A registered candidate will have to satisfactorily complete a course work, as defined in section (9), with at least one or two courses papers on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree. The candidate, with the approval of the supervisor(s), may choose courses from the regular M.Phil. and equivalent Ph.D. level courses offered by the College or courses identified from any University or Institute previously approved by the Ph.D. Committee. The examinations of the course work of the College shall be conducted by the office of the Controller of Examinations of the College. The course work must be successfully completed with at least 55% marks within a year of enrolment and the copies of the mark sheet so obtained by the candidate, has to be submitted to the Ph.D. Office through supervisor(s) concerned, for inclusion in the student s record.

5.4 For Ph.D. scholars registered with other Universities or institutes

previously approved by the Ph.D. committee, a fee determined by the college shall be paid by the candidate for appearing in the examination for the course work mentioned above. In such cases, the acceptance of the course work by the parent University or the Institute of the candidate remains the responsibility of the candidate alone.

5.5 A registered candidate shall submit a progress report in duplicate to the office of the Ph.D. Program through the Supervisor(s) once in every completed six months of research.

5.6 Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years. In case of failure to submit the thesis within the stipulated time, a Ph.D. student shall have to apply for re-registration before expiry of the tenure of the existing registration. Ordinarily, a student will be allowed to be re-registered for two years as per clause 2.2, once only. The continuity of research work will, however, be maintained and the candidate will be exempted from other procedural formalities, if completed earlier.

5.7 The title of the thesis and the synopsis may be modified, if necessary, by the student and duly forwarded by the Supervisor/s with due concurrence of the Research Advisory Committee concerned. However, such modification will not be permitted after submission of the pre-submission seminar report of the relevant Research Advisory Committee.

6. **ALLOCATION OF RESEARCH SUPERVISOR**
Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per supervisor, etc.

6.1 Permanent faculty members working as Professor / Associate Professor of the Higher Educational Institution with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in Higher Educational Institutions with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor in the university where the faculty member is employed or in its affiliated Post-graduate Colleges / institutes. Such recognized research

supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors. Ph.D. awarded by a university under the supervision of a faculty member who is not an employee of the university or its affiliated Post-graduate Colleges/institutes would be in violation of these Regulations.

6.2 Only a full time regular teacher of the concerned University / Institution Deemed to be a University / College can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.

6.3 Provided that in areas / disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the college may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

6.4 Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

6.5 Any Faculty member of the concerned Department / Discipline who wishes to supervise registered candidate of this College, shall apply in a prescribed form and this application is to be approved by the Ph.D. Committee. The Ph.D. Office shall maintain a list of Research Supervisors. The Ph.D. Committee shall send the list(s) and also the subsequent changes / additions to the Academic Council Secretary.

6.6 A panel of Supervisors who satisfy Clauses 6.1 and 6.2, will be made available every year.

6.7 (a) In the case of Joint Supervision of a registered candidate, the total number of Supervisors is limited to two, with at least one of whom must be a teacher a of this College.

(b) In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research

Supervisor, and a Co-Supervisor from outside the Department / Faculty /College / Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions / Colleges.

(c) In cases of Joint Supervision, the Ph.D. Committee may appoint a Supervisor from outside this College who will act as a Joint Supervisor to a registered candidate of this College. A Teacher / Scientist from any University / Institute who wishes to supervise a registered candidate of this college for the first time has to apply in the prescribed form forwarded by the Registrar / Principal of the University / college, and this application is to be approved by the concerned Ph.D. Committee.

6.8 If after registration, a change of Supervisor or of the Joint Supervisor or of both is considered necessary, the candidate may apply to the Principal via the Coordinator of the Ph.D. Program. Such an application should have the concurrence of the proposed Supervisor for the purpose, and with that of the previous Supervisor, ordinarily within one year from the date of registration. The Coordinator of the Ph.D. Program will forward such applications to the Ph.D. Committee, for approval. In case of continuous non-availability of the Supervisor(s), the Ph.D. Coordinator may, on the request by the candidate, recommend suitable replacement(s) to the Ph.D. Committee. In the event of the death of a Supervisor, the Ph.D. Coordinator, on being requested by the student, shall recommend to the Principal another recognized Supervisor for supervision of the research work. Any change of supervisor/s shall have to be ratified by the Academic Council.

6.9 In case of relocation of an Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent

guide and the institution for the part of research already done.

6.10 An eligible Professor / Associate Professor / Assistant Professor can guide up to eight (8) / six (6) / four (4) Ph.D. scholars, respectively, at any given time.

6.11 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

6.12 The allocation of a supervisor for a selected candidate shall be determined by the Ph.D. Committee in a formal manner depending on the number of students working under the supervision of each supervisor, the available specialization among the faculty supervisors, the research interest of the students indicated during the interview of the student and finally in consultation with the respective student and the faculty member. The allotment / allocation of supervisor shall not be left to the individual student or teacher except where the terms and conditions of the research fellowship / grant enjoyed by the student determine the choice of the supervisor.

6.13 A joint supervision shall count as one full supervision.

6.14 The Supervisor/s cannot be related to the candidate.

7. ADMISSION OF INTERNATIONAL STUDENTS IN Ph.D. PROGRAMME

7.1 Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 6.10 above.

7.2 The college may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory / regulatory bodies concerned from time to time.

8. AT ANY POINT, THE TOTAL NUMBER OF Ph.D. SCHOLARS UNDER A FACULTY MEMBER, EITHER AS A SUPERVISOR OR A CO-SUPERVISOR, SHALL NOT EXCEED THE NUMBER PRESCRIBED IN CLAUSE 6.10 AND CLAUSE 7.1.

9. COURSE WORK.- CREDIT REQUIREMENTS, NUMBER, DURATION, SYLLABUS, MINIMUM STANDARDS FOR COMPLETION, ETC.

9.1 The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC vide D.O. No. F.1- 1/2018(Journal/ CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

9.2 Each Ph.D. student during the tenure of his / her registration shall be required to undertake course work for a minimum period of one semester. The syllabi, to be formulated by the Department / Discipline from time to time, will include courses on research methodology, quantitative methods, computer applications and research ethics, besides assignments by way of review of existing research in the relevant field. The Course Work shall also include courses on certain areas of the subject that are considered necessary by the Department / Discipline. The Department / Discipline can change / update the courses from time to time subject to approval of the Ph.D. Committee.

9.3 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching / education / pedagogy / writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching / research assistantship for conducting tutorial or laboratory work and evaluations.

9.4 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis.

9.5 The candidate with the approval of the supervisor(s) may choose courses offered by the College or equivalent Ph.D. level courses identified and approved by the Ph.D. Committee from any University or Institute previously identified by the Ph.D. Committee and examinations of the course work offered by the college, shall be conducted by the office of the Controller of

Examinations of the College.

9.6 All courses prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the relevant Departments and the final grades shall be communicated to the Ph.D. Committee.

9.7 Only upon the satisfactory completion of course work, the Ph.D. Office will provide a completion certificate to the Ph.D. student allowing him to make a pre-Ph.D. presentation through a seminar in front of the concerned Research Advisory Committee.

9.8 Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.

10. **RESEARCH ADVISORY COMMITTEE AND ITS FUNCTIONS.**

10.1 The Ph.D. Committee shall comprise the following members:
- a) The Principal as Chairman
- b) Ph.D. Coordinator
- c) Heads of the relevant Departments / Disciplines
- d) 1(one) subject experts\ for the relevant Departments / Disciplines, The subject experts holding the rank of Professor for the relevant Departments / Disciplines are recommended by the Academic Council and to be approved by the University of Calcutta.
- e) The Ph.D. Coordinator will act as the Convenor for the Ph.D. Committee.

10.2 The members of the Ph.D. Committee as listed in 10.1.a) to 10.1. d) are the ex-officio members of the committee while the member listed in 4.8e) is nominated for a minimum period of four years.

10.3 The Supervisor/s of on-going Ph.D. research work may be present as an invitee.

10.4 Every Ph.D. Committee meeting shall be conducted in the presence of a minimum quorum of (50%+1) of the members, which should include at least one of the subject experts. A minimum period of three months is required between consecutive meetings of the Ph.D. Committee.

10.5 There shall be a Research Advisory Committee or an equivalent body as defined in the Statutes/Ordinances of the Higher Educational Institution concerned for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:

i.   To review the research proposal and finalize the topic of research.

ii. To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he / she may have to do.

iii. To periodically review and assist in the progress of the research work of the Ph.D. scholar.

10.6 Composition of the Research Advisory Committee for each research work

a)   Head of the concerned Department

b)   Coordinator of Ph.D. program

c)   Two external subject experts of whom both must be from outside the college.

d)   Supervisor(s) concerned with one of the Supervisor(s) as Convener.

10.7 Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his / her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Higher Educational Institution concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.

10.8 In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar

fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

11. EVALUATION AND ASSESSMENT METHODS, MINIMUM STANDARDS / CREDITS FOR AWARD OF THE DEGREE, ETC

11.1 (a) Upon satisfactory completion of course work and obtaining the marks / grade prescribed in clause (4) of Regulation 9 above, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation / thesis.

(b) The registered candidate may apply for an early submission of thesis to the Ph.D. Coordinator with the supervisor/s certificate to the effect that the candidate has conducted research for a minimum period of three years since enrolment in the Ph.D. programme.

11.2 Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of the college, which shall also be open to all faculty members and other research scholars / students. Notice of the Seminar shall be circulated amongst teachers and the same be put up on the Departmental Notice Board and may also be sent to the Heads of allied Departments. Interested researchers may also attend the meeting as invitee. Any suggestion may be suitably incorporated under the advice of the Research Advisory Committee.

11.3 The college shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree. Before the submitted thesis can be sent to external examiners, the Ph.D. Coordinator shall do an initial check of the thesis for plagiarism using standard available software and shall have to issue a clearance certificate to the same effect.

11.4 The thesis shall be an original contribution to knowledge, and must bear evidence of the candidate's having carried out individual investigations in his / her chosen field.

11.5 The candidate shall state the current status of knowledge in the

subject area on which the work is based and how the work contributes to the general advancement of knowledge. He / she shall also state the sources from which his / her information has been derived and shall indicate which portion(s) of his / her thesis he / she claims as his / her original contribution.

11.6 A candidate cannot submit as his / her thesis any work for which a degree or Diploma or other academic award has been conferred on her / him by any other University or Institution but may incorporate as part of the thesis any such earlier work with proper citation.

11.7 A registered candidate shall have to submit four hard copies (the number may be determined separately in case of joint supervision) and one electronic copy of the thesis duly recommended by the supervisor(s) embodying the results of the research s/he has carried out, together with four copies of the abstract of the thesis. The abstract should be limited to a maximum of 400 words. The copies of the thesis should be submitted to the Controller of Examinations Department of the college together with a receipt of the fees paid to this College for this purpose.

11.8 Proof of the candidate's fulfilment of requirements shall also be submitted in the prescribed form for this purpose along with a certificate from the Supervisor, and also from the Joint Supervisor, if any, at this time.

11.9 The Ph.D. Committee shall have the power to revoke any Ph.D. degree conferred duly if the candidate is subsequently proved guilty of plagiarism, falsification /copying of data / information or any other form of academic or ethical malpractice. The decision of the Ph.D. Committee approved by the Academic Council shall be final.

11.10 A Ph.D. scholar shall submit the thesis for evaluation, along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree / diploma to any other college.

11.11 The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his / her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the college. Such examiner(s) should be academics with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside India. Out of the two external experts, at least one external expert shall be from outside the state of West Bengal.

11.12 The adjudicators of Ph.D. thesis will be requested to state their opinion in the prescribed form that has the following options:

(a) The candidate may be awarded the Ph.D. degree of the College.

(b) The candidate may be awarded the Ph.D. degree of the College *provided that* the following modifications are addressed in a separate addendum. The Examiners present at the viva voce must certify that the modifications are satisfactorily addressed, failing which the thesis must be resubmitted after addressing the suggested modifications.

(c) The candidate may be awarded the Ph.D. degree only after addressing the following questions and resubmitting the thesis.

(d) The candidate may not be awarded the Ph.D. degree of this College.

(e) A detailed report must also be submitted and signed by the external examiners.

11.13 The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee / faculty members / research scholars, and students. The college may formulate appropriate rules / ordinances to effect the provisions of this Regulations.

11.14 The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the college shall send the thesis to an

alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.

11.15 The college shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.

11.16 In exceptional cases a whole-time employee of this College may

i)   apply for permission to submit a thesis for the degree of Doctor of Philosophy without any supervision in one of the disciplines allowed by the affiliated University.

ii) Such an application shall be made to the Principal through the Coordinator of the Ph.D. program after being duly forwarded by Head of the Department/Discipline of the subject to which the subject matter of the thesis relates. Such candidates, if granted permission for the same by the Ph.D. Committee, shall be treated as "Teacher Fellow", and they are only required to appear in the interview for enrolment as per clause 3.2. For such candidates, the Principal shall appoint an internal examiner from the Department/Discipline apart from the other two examiners as mentioned in clauses 11.11 and 11.13.

iii) The Ph.D. Committee may grant the permission if it is satisfied that the applicant has carried on research for at least three years based on list of publications. Upon granting of permission and the payment of the registration fee, the names of such applicants shall be entered in the register of candidates for Ph.D. degree of the relevant Department / Discipline. Requirements, such as course work or any other as may be notified from time to time should be fulfilled and noted in the record of the candidate. On permission from the Ph.D. Committee, the candidate may submit his / her thesis according to the regulations.

12. Ph.D. THROUGH PART-TIME MODE

12.1 Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

12.2 The Higher Educational Institution concerned shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

    i.   The candidate is permitted to pursue studies on a part-time basis.

    ii.   His / her official duties permit him/her to devote sufficient time for research.

    iii.   If required, he / she will be relieved from the duty to complete the course work.

12.3 Notwithstanding anything contained in these Regulations or any other law, for the time being in force, no Higher Educational Institution or research institution of the Central government or a State Government shall conduct Ph.D. programmes through distance and/or online mode.

13. ISSUING A PROVISIONAL CERTIFICATE AND FINAL DEGREE CERTIFICATE

13.1 On the basis of the satisfactory results of thesis submission and viva-voce, the candidate shall be awarded the Ph.D. degree provisionally by the Principal of the College prior to the actual award of the Ph.D. degree. The provisional certificate shall certify to the effect that the Degree has been awarded in accordance with the provisions to these Regulations and in accordance to the UGC Regulations, 2022.

13.2 The final degree will be awarded by the affiliating University, if the examiners of the viva voce examinations are of the opinion that the candidate is a fit person to receive the degree.

13.3 A certificate under the seal of the College and the seal of the affiliated university, and signed by the Principal and Vice-Chancellor of the affiliated university (Calcutta University) respectively, in the following format will be given to each successful candidate at the next annual convocation of the College.

"This is to certify (name of awardee) obtained the Degree of Doctor of Philosophy in (name of subject: within parentheses, broad field of specialization, if any) under the Faculty (science / commerce) of this College in the year (year of admittance to the degree)".

13.4 A copy of the thesis accepted for the Degree of Doctor of Philosophy, with necessary corrections or modifications, if any, shall be retained in the College Library.

14. AWARD OF Ph.D. DEGREES PRIOR TO NOTIFICATION OF THESE REGULATIONS.

Award of degrees to candidates registered for the Ph.D. programme on or after July 11, 2009, till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degree) Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degrees) Regulations, 2016 as the case may be. Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations or UGC (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degree) Regulations, 2016.

15. DEPOSITORY WITH INFLIBNET

Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Higher Educational Institution concerned shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.

16. FEES AND HONORARIUM

16.1 The members of the Board of Examiners shall be paid an honorarium as may be determined from time to time by the College for the examination of the thesis and the viva-voce examination separately.

16.2 Honorarium will be paid to the examiners at the same rate as mentioned above for re-examination of the thesis.

16.3 The requisite fee for Ph.D Programs to be paid by the candidates may be determined from time to time by the College.

RULES AND REGULATIONS FOR INTERNATIONAL STUDIES PROGRAMME

(All Rules are subject to change)

Admission of International students

Foreign nationals, PIO card holders, OCI (Dual citizens) and NRI students can apply under the category of International students. A detail of the admission procedures of international students is available on the College Website.

Students can also apply through the Study in India programme, a flagship project under the Ministry of HRD, the Govt. of India.

Semester Exchange Programme Eligibility and Credit Trnasfer Policy

Eligibility Criteria :

● Second year Students, having no arrears and maintaining minimum 75% attendance till date may apply.

● English language proficiency required for semester long exchange programmes (any one of the following) :

IELTS Academic Version	6.5 with no individual band below 6
Cambridge Proficiency in English (CPE)	Grade C
Cambridge Advanced Certificate in English (CAE)	Grade A
Pearson Test of English (Academic)	PTE Academic: a minimum score of 63 (with no section score below 59)
TOEFL	Paper based 570 with a TWE (test of written English) score of 4.5 Computer based 233 with a score of 4.5 in the essayInternet based 90 with a written score of 21

Course Approval

It is strongly recommended that a student should obtain approval from the DEAN / HOD for at least twice as many papers as they intend to take in order to have backup options pre-approved prior to the exchange. (A pool of options).

Note: Students should be allowed to choose from the broader prospective of the discipline and not by exact matching of the exchange semester papers.

Credit Transfer

CREDITS WITH FIXED TRANSFER RATES :

SXC New Syllabus (2023)

15 US Credits = 22 SXC Credits

30 ECTS = 22 SXC Credits

SXC CBCS Syllabus

15 US Credits = 28 SXC Credits

30 ECTS = 28 SXC Credits

Other Credit Types

To calculate credit value for credits that do not have a fixed transfer rate is either to provide the Host Institution Equivalence Policy with respect to ECTS or to measure how long students are in the classroom, i.e.15 contact hours = 1 SXC credit.

Disclaimer

In case the students fail to successfully obtain the required number of equivalent Host institution credits or there is a discontinuance of the exchange programme, they **have to** complete the credit requirement at the home institution subsequently.

GUIDELINES REGARDING PENALTIES FOR BREACH OF DISCIPLINE DURING EXAMINATIONS

1.

SI. No.	Nature of offense	Suggested minimum penalty
1	Copying from a book(s) / piece of paper / loose papers containing some printed / hand-written or typed notes or page(s) of books, possession and / or use of mobile phone, smart watch or possession and / or use of any other type of electronic equipment during examination hours in the examination hall (except calculator, if pre-approved).	Cancellation of the paper concerned
2	Possession of or consulting / reading a book / books / a printed page / printed pages detached from a book / books, or use of any type of electronic equipment in the lavatory during examination hours.	Cancellation of the paper concerned
3	Taking away the blank answer script / additional blank sheet(s) and writing answers there on outside the examination hall beforehand and stitching the same with the original answer script.	Cancellation of all papers of the said examination of that semester.
4	Leaving the examination hall without submitting the answer script / submitting the same later on the plea of inadvertence or any other consideration.	Cancellation of all papers of the said examination of that semester.
5	Removing the inner page of an answer script and inserting there in written answers brought from outside keeping the cover page intact.	Cancellation of all papers of the said examination of that semester.
6	Changing the Roll Number deliberately.	Cancellation of all papers of the said examination of that semester.

Sl. No.	Nature of offense	Suggested minimum penalty
7	Destroying incriminating documents	Cancellation of all papers of the said examination of that semester.
8	Creating disturbance in the examination hall or abusing / assaulting / threatening the invigilator on duty	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college, depending on the nature of offense.
9	Offering bribes to the invigilator / examiner (supported by evidence)	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college.
10	When above noted (1-8) offence recurred in more than one paper / subject	Penalty as prescribed above from 1-8 and additional penalty as decided by the Disciplinary (Examination) Committee.
11	When a person appears on behalf of the candidate at the examination concerned.	(a) Cancellation of examination and debarment from appearing at any examination of

Sl. No.	Nature of offense	Suggested minimum penalty
		this college in future. The Roll no. of the candidate is struck off the College Roll. (b) The person appearing for the candidate concerned be handed over to the police by the OIC of examinations.
12	Identity disclosure in the form writing name and / or roll no. on the answer book or loose sheet or both; deliberate mark on the answer book or loose sheet or both, tearing any page of the answer book or any other form of identity disclosure.	Cancellation of the paper concerned

Above cases are illustrative and not exhaustive. Appropriate disciplinary action may be recommended by the Disciplinary Committee in individual cases.

2. **Guidelines for Students' 'Reported Against' (RA) cases during Semester Examinations**

    General Guidelines :

1. That no offending student be expelled / suspended from the examination room / hall, excepting for committing serious offence such as disturbances / rioting in the examination room / hall or physical assault and or intimidation of the invigilator(s) present.
2. That the seized incriminating documents be signed by the candidate and countersigned by the Officer-in-charge of Examinations. The seized document(s) should be sent to the Controller of Examinations.
3. That F.I.R. is lodged at the local police station by the Officer-In-Charge (OIC) of examinations with regard to the non-submission of answer scripts by the candidates of different examinations of the college.

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<u>DISCIPLINARY MEASURES</u>

Following offences by any student may lead to his / her expulsion from the college.

1. Consumption of alcohol or narcotic drugs (as specified in NDPS Act, 1985 with amendment in 2014) in the college campus.

1 Smoking in College Campus.

2 Any other offence considered by the disciplinary committee as a major offence.

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COLLEGE STAFF
FOR THE ACADEMIC YEAR 2023 - 2024

Administrative Staff

Rev. Fr. Jeyaraj Veluswamy, SJ	Rector
Rev. Dr. Dominic Savio, SJ	Principal
Prof. Bertram Da'Silva	Vice Principal, Arts and Science
Rev. Dr. Peter Arockiam, SJ	Vice Principal, Commerce Evening and BMS
Rev. Dr. Joseph Kulandai, SJ	Vice Principal, Commerce Morning
Rev. Fr. Johnson Padiyara, SJ	Vice Principal, Raghabpur Campus
Dr. Swati Sarkar	Vice Principal, Department of Education
Dr. Amitava Roy	Dean of Commerce
Dr. Panchali Sen	Dean, International Studies Programmes
Dr. Sanjib Kumar Basu	Dean of M. Com
Dr. Soheli Ghose	Dean of Commerce (Evening)
Prof. Sougata Banerjee	Dean of BMS
Dr. Farhat Bano	Dean of Arts
Dr. Indranath Choudhuri	Dean of Science
Dr. Ayan Chandra	Member Secretary, Academic Council
Dr. Partha Pratim Ghosh (Eco)	IQAC Coordinator
Dr. Arup Kumar Mitra	Controller of Examinations
Rev. Fr. Anil Milton Gomes, SJ	Asst. Controller of Examinations
Dr. Partha Pratim Ghosh (Com.)	Asst. Controller of Examinations
Prof. Subir Srimani	Asst. Controller of Examinations
Rev. Dr. Peter Arockiam, SJ	Treasurer
Rev. Fr. David Paulraj, SJ	Supdt., St. Xavier's College Hostels
Rev. Fr. Probal Gomes, SJ	Campus Administrator
Rev. Fr. Peter Durairaj, SJ	Asst. Campus Administrator & Infirmarian

Teaching Staff

ARTS & SCIENCE DEPARTMENT

Post-Graduate and Research Department of English

Dr. Argha Banerjee (AB), M.A., M.Phil., Ph.D. (HOD)	**Associate Prof.**
Prof. Bertram Da Silva (BD), M.A.	,,
Prof. Partho Mukherji (PM), M.A.	,,
Dr. Chandrani Biswas (CB), M.A., M.Phil., Ph.D.	,,

Dr. Suchandana Bhattacharyya (SB), M.A., M.Phil., Ph.D.	Associate Prof.
Dr. Christina Mirza (CM), M.A., M.Phil., Ph.D.	Assistant Prof.
Dr. Sacaria Joseph Shaju S.J. (SJ), M.A., M.Phil., Ph.D	,,
Prof. Arjun Sengupta (ASG), M.A., M.Phil.	,,
Prof. Namrata Chowdhury (NC), M.A.	,,
Prof. Sayantani Mukhopadhyay (SM), M.A.	,,

Special Lecture Series

Dr. Krishna Sen (Retd. Professor, University of Calcutta)

Dr. Jayati Gupta (Retd. Professor, West Bengal State University)

Dr. Sanjukta Dasgupta (Retd. Professor, University of Calcutta)

Dr. Abijit Gupta (Professor, Jadavpur University)

Dr. Sukanya Dasgupta (Associate Professor, Loreto College)

Post-Graduate and Research Department of Political Science

Dr. Jhumpa Mukherjee (JM) M.A., Ph.D., (HOD)	**Assistant Prof.**
Dr. Debasree Lahiri, M.A., Ph.D. (Dept. Coordinator, Raghabpur Campus)	**Assistant Prof.**
Dr. Indranil Bose (IB), M.A., Ph.D.	Associate Prof.
Dr. Panchali Sen (PS), M.A., Ph.D.	,,
Dr. Prothoma Rai Chaudhuri (PRC), M.A., Ph.D.	Assistant Prof.
Dr. Farhat Bano (FB), M.A., Ph.D.	,,
Dr. Moutusi Paul Choudhury (MPC), M.A., Ph.D.	,,
Prof. Udayan Das (UD), M.A.	,,
Prof. Swati Mishra (SM), M.A.	,,
Prof. Sujata Sircar (SS), M.A.	Part-time Prof.
Prof. Tuhin Chitrakar, M.A.	Assistant Prof.
Prof. Subhra Pratim Roy, M.A., M.Phil.	,,
Prof. Satyaki Aditya, M.A., M.Phil.	,,
Prof. Sourav Banerjee, M.A.	,,

Special Lecture Series

Prof. Sobhanlal Datta Gupta (Retd., Professor, University of Calcutta)

Prof. Rakhahari Chatterjee (Retd. Professor, University of Calcutta)

Prof. Dipankar Sinha (Professor, University of Calcutta)

Prof. Kaberi Chakraborti (Professor, University of Calcutta)

Post-Graduate Department of Sociology

Dr. Zaid Al Baset (ZB), M.A., M.Phil., Ph.D. (HOD)	**Assistant Prof.**

Dr. Moitrayee Sanyal (MS), M.A., Ph.D.	Assistant Prof.
Dr. Sarbani Bandyopadhyay (SB), M.A., M.Phil., Ph.D.	,,
Dr. Shoma Choudhury Lahiri (SC), M.A., M.Phil., Ph.D.	,,
Dr. Shaoni Shabnam (SS), M.A., M.Phil., Ph.D	,,
Dr. Sweta Chakraborty (SY), M.A., M.Phil., Ph.D	,,
Dr. Anushyama Mukherjee (AM), M.A., M.Phil., Ph.D	,,
Dr. Sohini Saha (SS), M.A., Ph.D	,,

B.A.General and Communicative English

Dr. Chandrani Biswas (CB), M.A., M.Phil., Ph.D., (HOD)	**Associate Prof.**
Dr. Debasree Lahiri, (DL), M.A., Ph.D., (B.A. General Dept.	**Assistant Prof.**
Coordinator, Raghabpur Campus)	
Prof. Nandini Mukherjee (NM), M.A., M.Phil., CEFL	Guest Faculty
Prof. Mala Balakrishnan (MB), M.A.	,,
Prof. Sayantani Ghosh, M.A.	Assistant Prof.
Dr. Dechen Doma Sherpa M.A., Ph.D.	,,

Department of Film Studies

Dr. Shenjuti Dutta (SD), M.A., M.Phil., Ph.D. (HOD)	**Assistant Prof.**
Dr. Ipsita Barat (IB), M.A., Ph.D.	,,

Department of Journalism

Dr. Ipsita Barat (IB), M.A., Ph.D., (HOD)	**Assistant Prof.**
Prof. Utsav Chatterjee (UC), M.A.	,,
Prof. Shalabh Agarwal (SA), M.Sc. (CS), M.B.A. (IT), PGCCL	Associate Prof.
Prof. Sankar Das (SD), M.C.A., M.Tech(IT)	Assistant Prof.
Prof. Sayantan Ghosh (SG) M.Sc.	Guest Faculty

Post-Graduate Department of History

Prof. Bertram DaSilva (BD), M.A. (Prof.-in-Charge)	**Associate Prof.**
Dr. Debarati Ganguly, M.A., Ph.D., (Dept. Coordinator,	**Assistant Prof.**
Raghabpur Campus)	
Dr. Shamir Isha (SI), Double M.A., B.Ed., Ph.D.	AssistantProf.
Dr. Tinni Goswami (TG), M.A., Ph.D.	,,
Dr. Pragati Bandhopadhyay (PB), M.A., Ph.D.	Part-time Prof.
Prof. Arka Deb Banerjee, M.A., M.Phil.	Assistant Prof.
Prof. Arnab Bera, M.A., M.Phil.	,,
Prof. Sarbajit Mitra, M.A., M.Phil.	,,

Department of Hindi

Prof. Kiran Singh (KS), M.A., M.Phil, (Prof.-in-Charge)	**Assistant Prof.**
Prof. Sudha Jaiswal (SJ) M.A. , B.Ed.	Part- time Prof.

Post-Graduate and Research Department of Bengali

Dr. Shruti Goswami (SG), M.A., Ph.D. (HOD)	**Assistant Prof.**
Dr. Debashis Bhattacharyya, M.A., M.Phil., B.Ed., Ph.D.	**Assistant Prof.**
(Dept. Coordinator, Raghabpur campus)	
Dr. Madhumita Bhattacharyya Roy (MBh), M.A., Ph.D.	Associate Prof.
Prof. Rajib Choudhury (RC), M.A.	Assistant Prof.
Dr. Tapas Saha (TS), M.A., M.Phil., Ph.D	,,
Dr. Madhumita Acharya, M.A., B.Ed., Ph.D.	,,
Dr. Rini Gangopadhyay, M.A., M.Phil., Ph.D.	,,
Dr. Bodhisatwa Gupta (BG), M.A., M.Phil., Ph.D.	,,
Dr. Subrata Sinha, M.A., Ph.D.	,,
Prof. Arundhati Das, M.A., B.Ed., M.Phil.	,,
Dr. Saswati Roy, M.A., M.Phil, Ph.D.	,,
Prof. Shriya Dutt, M.A.	,,
Dr. Surojit Behara, Ph.D.	,,

Department of Mathematics

Dr. Sucharita Roy (SR), M.Sc., Ph.D. (HOD)	**Assistant Prof.**
Dr. Tarun Kr. Bandyopadhyay (TB), M.Sc., Ph.D	Associate Prof.
Prof. Diptiman Saha (DS), M.Sc.	,,
Prof. Anindya Dey (AD), M.Sc., M.Phil.	Assistant Prof.
Prof. Rabiul Islam (RI), M.Sc.	,,
Dr. Pabitra Debnath (PD), M.Sc., M.Phil, Ph. D.	,,
Dr. Gaurab Tripathi (GT), M.Sc., Ph.D	,,

Post-Graduate and Research Department of Physics

Dr. Shibaji Banerjee (SBA), M.Sc., Ph.D (HOD)	**Assistant Prof.**
Dr. Tapati Dutta (TD), M.Sc., Ph.D.	Associate Prof.
Dr. Sarbari Guha (SG), M.Sc., Ph.D	Associate Prof.
Dr. Subhankar Ghosh (SGH), M.Sc., Ph.D.	,,
Dr. Saunak Palit (SP), M.Sc., Ph.D.	,,
Dr. Soma Ghosh (SO), M.Sc., Ph.D.	,,
Dr. Indranath Chaudhuri (IC), M.Sc., Ph.D.	Assistant Prof.

Dr. Suparna Roy Chowdhury (SRC), M.Sc., Ph.D.	Assistant Prof.
Dr. Tanaya Bhattacharya (TB), M.Sc., Ph.D.	,,
Dr. Sudipto Roy (SR), M.Sc., Ph.D.	,,
Dr. Sanghamitra Das (SD), M.Sc., Ph.D.	,,
Dr. Aditi Ghosh (AG), M.Sc., Ph.D.	,,
Prof. Gayatri Banerjee (GB), B.Sc. (Hons.), B.Tech.	,,
Dr. Kolahal Bhattacharya, M.Sc, PhD.	,,
Mr. Samuel Haque (SH), M.Sc.	Teaching Assistant
Mr. Ruhul A I Haque (RAI), M.Sc.	,,
Ms. Shamima Khan (SK) M.Sc.	,,
Mr. Sourav Chowdhury (SC), M.Sc.	,,

Post-Graduate Department of Economics

Dr. Partha Pratim Ghosh (PPG), M.Sc., M.BA, M.Phil., Ph.D. (HOD)	Associate Prof.
Rev. Dr. Dominic Savio, SJ, M.A., M.Phil., Ph.D.	Principal
Prof. Bipra Kumar Das (BD), M.Sc. (Eco.)	Assistant Prof.
Dr. Ranjanendra Narayan Nag (RN), M.Sc., Ph.D	Associate Prof.
Dr. Pia Ghoshal (PG), M.Sc., M.Phil, Ph.D.	Assistant Prof.
Dr. Urmi Mukherjee (UM), M.Sc., Ph.D.	,,
Prof. Soumyajit Mandal (SM), M.Sc.	,,
Dr. Samrat Roy (SR), M.Sc., Ph.D.	,,
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Dr. Mriduchhanda Chattopadhyay (MC) , M.A., Ph.D.	Assistant Prof.

Department of Chemistry

Dr. Indranil Chakraborty (IC), M.Sc., Ph.D., (HOD)	**Assistant Prof.**
Dr. Ashish Kr. Nag (AN), M.Sc., Ph.D.	Associate Prof.
Dr. Rina Ghosh (RG), M.Sc., Ph.D.	,,
Dr. Sanjib Ganguly (SG), M.Sc., Ph.D.	,,
Dr. Ankur Ray (AR), M.Sc., Ph.D.	Assistant Prof.
Dr. Rahul Sharma (RS), M.Sc., Ph.D.	,,
Dr. Dipankar Das (DD), M.Sc., Ph.D.	,,
Dr. Koushik Sarkar (KS), M.Sc., Ph.D.	Part Time Faculty

Post Graduate Department of Data Science

Dr. Durba Bhattacharya (DB), M.Sc., Ph.D., (HOD)	**Assistant Prof.**
Dr. Surabhi Dasgupta (SD), M.Sc., Ph.D.	Associate Prof.

Dr. Ayan Chandra (AC), M.Sc., Ph.D.	Assistant Prof.
Dr. Surupa Chakraborty (SC), M.Sc., Ph.D.	Associate Prof.
Prof. Debjit Sengupta (DS), M.Sc.	Assistant Prof.
Prof. Madhura Das Gupta (MD), M.Sc.	,,
Prof. Pallabi Ghosh (PG), M.Sc., M.Phil.	,,
Dr. Sancharee Basak (SB), M.Sc., Ph.D.	,,
Dr. Asoke Nath (AN), M.Sc., Ph.D, M.C.A.	Associate Prof.
Dr. Anal Acharya (AA), MCA, ME (IT), Ph.D.	Assistant Prof.
Dr. Romit S. Beed (RB), M.Sc., M.Tech. (CSE), Ph.D.	Associate Prof.
Prof. Jayati Ghosh Dastidar (JGD), B-Level, M.E. (IT), MIETE	Assistant Prof.
Prof. Debabrata Datta, (DD), M.C.A., M.Tech. (CSA), MIETE	,,
Prof. Soumyajit Pal (SP), M.Sc. (CS), M.Tech (CSE)	,,
Dr. Tathagata Bandopadhyay (TB) Distinguished Professor, DA-IICT, Ghandhinagar, Retired Professor IIM Ahmedabad.	(Visiting Faculty)
Dr. Sourabh Bhattacharya (SB) Professor, Interdisciplinary Statistical Research Unit, (ISRU), Indian Statistical Institute, Kolkata	(Visiting Faculty)

Department of Statistics

Dr. Durba Bhattacharya (DB), M.Sc., Ph.D., (HOD)	**Assistant Prof.**
Dr. Surabhi Dasgupta (SD), M.Sc., Ph.D	Associate Prof.
Dr. Ayan Chandra (AC), M.Sc., Ph.D.	Assistant Prof.
Dr. Surupa Chakraborty (SC), M.Sc., Ph.D.	Associate Prof.
Prof. Debjit Sengupta (DS), M.Sc.	Assistant Prof.
Prof. Madhura Das Gupta (MD), M.Sc.	,,
Prof. Pallabi Ghosh (PG), M.Sc., M.Phil.	,,
Dr. Sancharee Basak (SB), M.Sc., Ph.D.	,,
Prof. Rahul Roy, M.Sc.	,,

Post-Graduate and Research Department of Microbiology

Prof. Debjani Dutta (DD), M.Sc., (HOD)	**Assistant Prof.**
Dr. Arup Kumar Mitra (AKM), M.Sc., Ph.D.	Associate Prof.
Dr. Kasturi Sarkar (KS), M.Sc., Ph.D.	Assistant Prof.
Dr. Sudeshna Shyam Chowdhury (SSC), M.Sc., Ph.D.	,,
Dr. Mahasweta Mitra Ghosh (MMG), M.Sc., Ph.D.	,,
Dr. Madhumita Maitra (MM), M.Sc., Ph.D	,,
Dr. Riddhi Majumder (RM), M.Sc., Ph.D.	,,
Dr. Jaydip Ghosh (JG), M.Sc., Ph.D.	,,
Dr. Anindita Banerjee (AB), M.Sc., Ph.D.	,,

Dr. Ayan Chandra (AC), M.Sc., Ph.D.   Assistant Prof.
Prof. Lopamudra Roy (LR), M.Sc., M.Phil   Part Time Faculty
Dr. Sujoy Kr. Dasgupta (SD), M.Sc., Ph.D., CSIR, (Emeritus Scientist)   Guest Faculty
Mr. Bikram Dhara, (BD), M.Sc.   Teaching Assistant
Ms. Debapriya Maitra (DM), M.Sc.   ,,
Ms. Bedaparna Roy (BR), M.Sc.   ,,
Ms. Sanjana Ghosh (SG), M.Sc.   ,,
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Mr. Sundeep Mishra   Mr. Prakash Singh

Ph.D. and Academic Council Office

Mr. Deep Pal

Placement Cell

Dr. Amitava Roy, Co-ordinator

Mr. Niladri Sinha, Director

Prof. Tuhin Chitrakar, Co-ordinator (Raghabpur Campus)

Fr. Eugene Lafont Observatory

Dr. Shibaji Banerjee, Assistant Director

Mr. Bappaditya Manna, Technical Officer

COP Office

Dr. Ruby Mary Notts – Programme Officer

Mr. Stephen Sourabh Sircar   Mr. Asit Haldar

Mr. Madan Mohan Das

Goethals Library Staff

Mr. Avijan Mondal   Mr. Ranajit Naskar

Mr. Avijit Sardar

Auditorium

Mr. A. Arul Raj

Reception

Mr. Ballam Choudhury

NSS / Joris Corner

Mr. Goutam Roy   Mr. Indrajit Das

Mr. Jadav Mondal

Sports & Games

Mr. Chandra Sekhar Mondal   Mr. Vinod Mondal

Electrician / Plumber / Carpenter

Mr. Munshi Atiar Rahman
Mr. Jagannath Mondal
Mr. Anup Sahani
Mr. Biswajit Bor
Mr. Sk Israfil
Mr. Sk Sahid

Security

Mr. Prabir Ghosh
Mr. Tanveer Ahmed
Mr. Pankaj Sah
Mr. Manoj Kumar
Ms. Namita Pradhan
Mr. Subha Das
Mr. Shatrughan Sah
Mr. Debendra Bajpayee
Mrs. Sheela Anthony (Internal)

Security (Raghabpur Campus)

Mr. Sanjib Makhal
Mr. Dipankar Mondal
Mr. Aloke Makhal
Mr. Sudhakar Mondal

Gardener

Mr. Sanojit Das

House Keeping (B.Ed)

Mrs. Rekha Ray
Mr. Lakhindar Nayak

House Keeping (Raghabpur Campus)

Mr. Maikel Dhara
Mrs. Shibani Makhal
Mrs. Bina Mondal
Mr. Animash Jana

House Keeping Staff

Mr. Anirban Dutta
Mr. Manoj Kumar
Mr. Bapi Nayak
Mrs. Moumita Das
Mr. Bikash Nayak
Mr. Narottam Das
Mr. Pratap Nayak
Mr. Subhas Nayak
Mr. Promod Kumar Nayak
Mr. Rabindra Ghadei
Mrs. Lucia Ekka
Mrs. Lila Devi
Mr. Anil Nayak
Mr. Sadasib Nayak

SCHOLARSHIPS, MEDALS AND PRIZES

St. Xavier's College has always endeavoured to make its educational services available to the lower income groups byproviding generous concessions. Students in need of concession should meet the Vice-Principal.

An attempt was made to increase the fund on the occasion of the 125th Anniversary Celebrations of the College in 1985. The response had been very generous. The following scholarships are offered :

1.   Late Rukmini Devi Goenka Scholarship.

2.   Infar(India) Scholarship.

3.   Smt. Panna Devi Kanoi Scholarship.

4.   Smt. Kamala Devi Budhia Scholarship.

5.   K. Agrawal Scholarship.

6.   Sri Baldeodas Shah Scholarship.

7.   Nripendra Pd. Ray Scholarship.

8.   Puranachandra Memorial Scholarship.

9.   Late Deb Narain Chaudhuri Scholarship.

10.   Late Jamnadhar Saraf Scholarship.

11.   Shefali&NisithMukherjeeScholarship.

12.   R. F. DeSouza Scholarship.

13.   Lt. Abhishek Ray Choudhury Memorial Scholarship.

14.   Arindam Chakravarty Memorial Scholarship.

15.   Shilpi Bhargava Memorial Scholarship.

16.   Lal Chand Kanoi Scholarship.

17.   Uma Kanta Agarwal Scholarship.

18.   Rev. Joris Memorial Scholarship.

19.   Luxmi Baid Memorial Scholarship.

20.   Late Prof. D. K. Ghosh Scholarship.

21.   Manoj Mody Memorial Scholarship.

22.   Prabudha Bhattacharya Memorial Scholarship.

23.   Late Raj Prakash Mall Scholarship.

24.   Mamraj Agarwala Foundation Scholarship.

25. Dr. Basudeb Banerjee Memorial Scholarship (on merit cum need basis for M.Sc. Physics and MSc. MCB)

26. Smt. Manbhawati Devi Agarwal Scholarship to sponsor one student of Commerce (Morning)

27. Mrs. Hiroo Hiranandani Scholarship

28. Arvind Kumar Khaitan Scholarship

29. Prof. Jnanada Kanto Ganguly Scholarship for the best English Student.

30. Sandeep Darolia Memorial Award. (To the Best B.Com. Part-I student)

31. Soumitra Biswas Memorial Gold Medal: To be awarded to the best B.Com. (Hons.) student (Part I and Part II together).

32. D. K. Ghosh Memorial Gold Medal: To be awarded to the best BMS (Hons.) student (All semesters taken together).

33. Sri Harsh Chandra Baldwa Memorial Award. (Best 1st Year B.Com Student)

34. Late ManoranjanMitra Memorial Prize (for highest marks in English)

35. Akriti Agarwal Scholarship for Girls by Manohar Lal Diwan Foundation

36. Rakesh Agarwal Scholarship by Manohar Lal Diwan Foundation

37. Raj Kumar Bubna Scholarship

Medals and Prizes

a)	B.Com. (Morning)	Awarded to
i)	Shri Harsh Chandra Baldwa Memorial Award	Student securing highest marks in Sem. - I & II
ii)	Soumitra Biswas Memorial Gold Medal	Student securing highest marks in Marketing, Sem. V & VI
iii)	Sandip Darolia Memorial Award	Student securing highest marks in Sem. III & IV
iv)	Late Dadheshyam Roy Memorial Gold Medal	Student securing highest marks in Finance, Sem. - V & VI
v)	Fr. Joseph Maliyekal, SJ Memorial Gold Medal	Best B.Com. student (Sem. I-VI)
vi)	State Bank of India Gold Medal	Student securing highest in Commerce (Morning) Sem. I-VI
vii)	Subhash Lakhotia Gold Medal	Best B.Com. student
viii)	Md. Hanif Memorial Gold Medal	Student with significant achievement in Accounts and Finance
b)	B.Com.(Evening)	Awarded to
i)	Mamraj Agarwal Foundation Scholarship	Student of Commerce (Evening)
ii)	K. D. Jalan Memorial Gold Medal	Best student in Commerce (Evening)
iii)	Smt. Prativa Ghose Memorial Gold Medal Award –	B.Com. Honours (Evening)
c)	B.M.S	Awarded to
i)	D. K. Ghosh Memorial Gold Medal	Student securing highest marks in BBA (Sem. I-VI) in Finance
ii)	K. D. Jalan Memorial Gold Medal	Student securing highest marks in BMS (Sem. I-VI) in Marketing
d)	B.A.	Awarded to
i)	Mrs. Hiroo Hiranandani Scholarship	Deserving student of B.A. (General)
ii)	Pratap Chandra Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. I-VI)

d)	B.A.	Awarded to
iii)	Prof. H. K. Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. V & VI)
iv)	Prof. Jnanada Kanto Ganguly Scholarship	Best English Student
v)	Fr. Albert Huart Memorial Gold Medal	Student securing highest marks in Political Science Hons. (Sem 1 to VI)
vi)	St. Xavier's College (Autonomous), Kolkata Gold Medal Award	Student securing highest marks in B.A. General
vii)	Prof. Maitreyee Sarkar Memorial Gold Medal Award	Student securing highest marks in B.A. Bengali Honours
e)	B.Sc.	Awarded to
i)	The B. K. Roy Memorial Gold Medal	Student securing highest marks in B.Sc. (Economics) Sem. I-IV
ii)	Taparupa Sen Memorial Prize	Student securing highest marks in Statistics Hons. Sem. V & VI
iii)	State Bank of India Gold Medal	Student securing highest marks in Economics (Sem. I-VI)
iv)	Mira Memorial Gold Medal	Outstanding student in Chemistry Honours (Sem. I-VI)
v)	Hirendra Mohan Mitra Memorial Prize	Student securing highest marks in Chemistry Honours (Sem. III & IV)
vi)	Dr. Ranjan Ray Memorial Gold Medal	Student securing highest marks in Physics (Sem. I-VI)
vii)	Dr. Ranjan Ray Memorial Prize	Student securing highest marks in Computer Sc. Hons. (Sem. VI)
viii)	Parpati Chandumal Shahani Memorial Gold Medal	Lady student securing highest marks in Physics (Sem. I-VI)
ix)	Ashish Palit Memorial Prize	Student securing highest marks in Physics Honours (Sem. V & VI)
x)	Ram Ghosh Encouragement Awards	Student securing 70% above in Mathematics Honours (Sem. I-IV)
xi)	Prabudha Bhattacharya Memorial Prize	Best Project Work in Computer Science

e)	B.Sc.	Awarded to
xii)	Dhruva Jyoti Bhattacharyay Memorial Gold Medal	3rd Year standing 1st in Maths Hons.
xiii)	Dr. M. K. Ganguly Memorial Award	Scoring the Maximum in Chemistry Honours
xiv)	Dr. Arun Kumar Mitra Memorial Gold Medal	Best student in B.Sc. Microbiology
f)	**B.Ed.**	**Awarded to**
i)	Fr. Joseph D'Souza, SJ Memorial Gold Medal	Academic topper B.Ed. student
ii)	Ishani Dutta Memorial Gold Medal	Most outstanding B.Ed. student
iii)	The Donald Percival Simpson Memorial Gold Medal	For excellence in Humanitarian Leadership
g)	**Raghabpur Campus**	**Awarded to**
i)	Fr. Raymond Pilette, SJ Memorial Gold Medal Award	B.Com Honours (Raghabpur Campus)
ii)	Fr. Paul Detienne, SJ Memorial Gold Medal Award	B.A. Bengali Hons. (Raghabpur Campus)
h)	**M.Com.**	**Awarded to**
i)	Fr. Paul Joris, SJ Memorial Gold Medal	Best M.Com. student (Sem. I-IV)
i)	**M.A.**	**Awarded to**
i)	Prof. Rohinton Kapadia Memorial Gold Medal	Best M. A. English student (Sem. I-IV)
ii)	Prof. KushalSengupta Memorial Gold Medal	Best M.A. Political Science student (Sem. I-IV)
iii)	Fr. Christian Mignon, SJ Memorial Gold Medal	Best M.A. Bengali student (Sem. I-IV)
iv)	St. Xavier's College (Autonomous), Kolkata Gold Medal Award	Best M.A. Sociology student (Sem. I-IV)

j) M.Sc.	Awarded to
i) Fr. Jacques DeBonhome, SJ Memorial Gold Medal	Best M.Sc. student in Computer Sc. (Sem. I-IV)
ii) Fr. Achille Verstraeten, SJ Memorial Gold Medal	Best M.Sc. student in Physics (Sem. I-IV)
iii) Fr. Franz Goreux, SJ Memorial Gold Medal	Best M.Sc. student in Microbiology (Sem. I-IV)
iv) Fr. Henri Depelchin, SJ Memorial Gold Medal	Best M.Sc. student in Biotechnology (Sem. I-X)
v) St. Xavier's College (Autonomous), Kolkata Gold Medal Award	Best student in M.Sc. Economics
Others	
i) Gold Medal Award for Best Sports Person of the year.	
ii) Gold Medal Award for Best NCC Performance of the year.	

COLLEGE FEES

1. The College Fees will be accepted only online through Credit Card, Debit Card or Net Banking. Those who seek admission to the College should ensure that they are equipped and conversant with the online payment system.

2. **Online Payment Assistance**
   (a) For any assistance regarding online payment, call Kolkata Bill Desk Office between 10 a.m. and 5 p.m. on all working days on the following numbers: 033-40035101/02/03/04
   (b) For any assistance regarding online payment with HDFC Payment Gateway, contact between 9:30 a.m. and 5.30 p.m. on all working days to the contact detals as under: Name: Mr. Abhijit Roy, Contact No.: 9884401310, Email: abhijits.roy@hdfcbank.com

3. **Not got the Receipt and Site not updated**

   In case of non-receipt of the **"online payment receipt"** through the College Website, even after the completion of the payment process, the student is advised to verify with the concerned bank before attempting a repayment. However, if your account has been debited, meet Mr. Simon Tamang / Mr. Nirmalendu Nandy in the Treasurer's Office with your bank details to get your site updated, after which you will automatically get your receipt.

4. **Refund of Excess Fees Paid Online**

   In case of any fees having been paid online more than once, thepayer is requested not to place any **Charge Back Request** to their respective banks. The excess payment will be refunded from the Treasurer's office at St. Xavier's College as soon as the payer places a request for the refund in the Treasurer's office with the documented evidence of the payment in question.

   In case of any "Charge Back Request" is placed by the student to their respective banks, then a processing charge as applicable will be recovered from the student.

5. Fees Structure of Foreign Students

Developed Countries to pay double the fees. All other countries remain at par with Indian Students.

6. Educational Scholarship or Loan

Students who get Educational Scholarship or Loan from any where outside St. Xavier's College should deposit their Demand Draft / Pay Order at theTreasurer's Office of the College 7 days before the last date for the payment of fees and get their online payment updated manually from the office.

Students who cannot deposit their Demand Draft / Pay Order on time, should pay their fees online before the last date, in order to avoid fine, and deposit the Demand Draft / Pay Order as soon as they receive them and get the entire amount reimbursed from the Treasurer's office.

Once a fine is added to your fees by the system, it will not be waived off under any circumstance.

7. Last Dates for the Payment of Installment Fees

1st Installment (Sem. – 1, 3, 5, 7, 9)	July	31
2nd Installment (Sem. – 1, 3, 5, 7, 9)	October	31
1st Installment (Sem. – 2, 4, 6, 8, 10)	January	31
2nd Installment (Sem. – 2, 4, 6, 8, 10)	April	10

8. Late Fine

After the last date for the payment of fees, a fine of Rs. 300 for every defaulted month will be added to the defaulter's installment fees by the system. Fine will not be waived under any circumstance.

CALENDAR 2023 - 2024

JULY : 2023

1	Sat		**M. Com Supplementary Examination Begins**
2	Sun		
3	Mon	CI	**5-Day International Study Programme of Education Department begins**
4	Tue	CI	**College Reopens for 2nd and 3rd Year UG, 2nd Year PG and 2nd to 5th Year Integrated Courses**
5	Wed	CI	
6	Thu	CI	**College Reopens for 2nd Year B.Ed. and 2nd Year M.A. Education**
7	Fri	CI	
8	Sat	CI	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students
9	Sun		
10	Mon	CI	
11	Tue	CI	
12	Wed	CI	
13	Thu	CI	
14	Fri	CI	
15	Sat	CI	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students
16	Sun		
17	Mon	CI	**Inauguration of B.Com. and BMS UG Semester 1** (Induction Programme for UG semester 1)
18	Tue	CI	**Inauguration of Arts and Science UG Semester 1**
10	Wed	CI	**Inauguration of UG Semester 1 of Raghabpur Campus** (Induction Programme for UG semester 1)
20	Thu	CI	(Induction Programme for UG semester 1)
21	Fri	CI	(Induction Programme for UG semester 1)
22	Sat	CI	Class / Seminars / Tutorials / Evaluations / Special Lectures / Field Visits for B.Com., M.Com. and BMS Students (Induction Programme for UG semester 1)
23	Sun		
24	Mon	CI	
25	Tue	CI	**Inauguration of PG Semester 1** (Induction Programme for PG Semester 1)
26	Wed	CI	(Induction Programme for PG Semester 1)
27	Thu	CI	(Induction Programme for PG Semester 1)
28	Fri	CI	(Induction Programme for PG Semester 1)
29	Sat	CI	**Muharram — Holiday**
30	Sun		
31	Mon		**Feast of St. Ignatius of Loyola (1491 - 1556) Founder of The Society of Jesus — Holiday**

NOTE: Any change in the Academic Calendar will be notified through college website.

AUGUST : 2023

1	Tue	Cl	
2	Wed	Cl	
3	Thu	Cl	
4	Fri	Cl	
5	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Special Lectures / Field Visits for B.Com., M.Com. and BMS Students
6	Sun		
7	Mon	Cl	
8	Tue	Cl	**Blood Donation Camp**
9	Wed	Cl	
10	Thu	Cl	
11	Fri	Cl	
12	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students
13	Sun		
14	Mon	Cl	
15	Tue		**Independence Day — Holiday**
16	Wed	Cl	
17	Thu	Cl	
18	Fri	Cl	
19	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Special Lectures / Field Visits for B.Com., M.Com. and BMS Students
20	Sun		
21	Mon	Cl	
22	Tue	Cl	
23	Wed	Cl.	
24	Thu	Cl	
25	Fri	Cl	
26	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Special Lectures/ Field Visits for B.Com., M.Com. and BMS Students
27	Sun		
28	Mon	Cl	
29	Tue	Cl	
30	Wed	Cl	
31	Thu	Cl	

SEPTEMBER : 2023

1	Fri	Cl	
2	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visit for B.Com. and BMS Students

3	Sun		
4	Mon	Cl	
5	Tue	Cl	**Teachers' Day**
6	Wed		**Janmashtami — Holiday**
7	Thu	Cl	
8	Fri	Cl	
9	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Special Lectures / Field Visits for B.Com., M.Com. and BMS Students

10	Sun		
11	Mon	Cl	
12	Tue	Cl	
13	Wed	Cl	
14	Thu	Cl	
15	Fri	Cl	
16	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students

17	Sun		
18	Mon	Cl	
19	Tue	Cl	
20	Wed	Cl	
21	Thu	Cl	
22	Fri	Cl	
23	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Special Lectures / Field Visits for B.Com., M.Com. and BMS Students

24	Sun		
25	Mon	Cl	
26	Tue	Cl	
27	Wed	Cl	
28	Thu		**Fateha-Doaz-Daham — Holiday**
29	Fri	Cl	
30	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students

OCTOBER : 2023

1	Sun		
2	Mon		**Gandhi Jayanti**
3	Tue	CI	
4	Wed	CI	
5	Thu	CI	
6	Fri	CI	
7	Sat	CI	Class / Seminars / Tutorials / Evaluations / Field Visits for B.Com. and BMS Students
8	Sun		
9	Mon	CI	
10	Tue	CI	
11	Wed	CI	
12	Thu	CI	
13	Fri	CI	
14	Sat		**Mahalaya — Holiday**
15	Sun		
16	Mon	CI	
17	Tue	CI	
18	Wed	CI	
19	Thu		**Puja Holiday begins**
20	Fri		**Durga Puja – Sasthi**
21	Sat		**Durga Puja – Saptami**
22	Sun		**Durga Puja – Astami**
23	Mon		**Durga Puja – Navami**
24	Tue		**Durga Puja – Dashami**
25	Wed		
26	Thu		
27	Fri		
28	Sat		**Laxmi Puja**
29	Sun		
30	Mon		
31	Tue		

NOVEMBER : 2023

1	Wed		
2	Thu		
3	Fri		
4	Sat		

5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		

12	Sun		**Kali Puja** / **Diwali**
13	Mon		
14	Tue		
15	Wed		**Bhatriditiya — Holiday**
16	Thu	CI	**College Reopens after Puja Holidays**
17	Fri	CI	
18	Sat	CI	Seminar / Tutorial / Remedial Class / Field Visits for B.Com. Evening and BMS Students

19	Sun		
20	Mon	CI	**Arts and Science Semester Examinations begin for all UG and 2nd Year PG students (Tentative)** / Examination
21	Tue	CI	Examination
22	Wed	CI	Examination
23	Thu	CI	Examination
24	Fri	CI	**International Conference (VUCA 3) begins** / Examination
25	Sat	CI	Seminar / Tutorial / Remedial Class / Field Visits for B.Com. Evening and BMS Students / Examination

26	Sun		
27	Mon		**Guru Nanak's Birthday — Holiday**
28	Tue	CI	**B.Com. Semester Examination begins (Tentative)** / Examination
29	Wed	CI	Examination
30	Thu	CI	Examination

DECEMBER : 2023

1	Fri	Cl	**Arts and Science Semester Examinations begin for 1st Year PG students (Tentative)**
2	Sat	Cl	**B.Ed.& M.A. Education Semester Exam Begins (Tentative) BMS Semester Examination begins (Tentative)**
3	Sun		**Feast of St. Francis Xavier – Patron of the College**
4	Mon		**M.Com. Semester Examination begins(Tentative)**
5	Tue		Examination
6	Wed		Examination
7	Thu		Examination
8	Fri		Examination
9	Sat		Examination
10	Sun		
11	Mon		Examination
12	Tue		Examination
13	Wed		Examination
14	Thu		Examination
15	Fri		Examination
16	Sat		Examination
17	Sun		
18	Mon		Examination
19	Tue		Examination
20	Wed		Examination
21	Thu		Examination
22	Fri		Examination
23	Sat		**Christmas Vacation Begins**
24	Sun		
25	Mon		**Christmas**
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun		

JANUARY : 2024

1	Mon		**New Year's Day**
2	Tue		
3	Wed	Cl	**College Reopens after Christmas Vacation**
4	Thu	Cl	
5	Fri	Cl	
6	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visit for B.Com. Students
7	Sun		
8	Mon	Cl	
9	Tue	Cl	
10	Wed	Cl	
11	Thu	Cl	
12	Fri		**Swami Vivekananda's Birth Anniversary — Holiday**
13	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visit for B.Com. Students Class Day for B.Com. Students
14	Sun		
15	Mon	Cl	
16	Tue		**College Foundation Day : 16.01.1860**
17	Wed	Cl	
18	Thu	Cl	
19	Fri	Cl	
20	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visit for B.Com. Students Class Day for B.Com. Students
21	Sun		
22	Mon	Cl	
23	Tue		**Netaji's Birth Anniversary — Holiday**
24	Wed		**Calcutta University Foundation Day – Holiday**
25	Thu	Cl	
26	Fri		**Republic Day — Holiday**
27	Sat	Cl	Class / Seminars / Tutorials / Evaluations / Field Visit for B.Com. Students Class Day for B.Com. Students
28	Sun		
29	Mon	Cl	
30	Tue	Cl	
31	Wed	Cl	

FEBRUARY : 2024

1	Thu	Cl	
2	Fri	Cl	
3	Sat	Cl	
4	Sun		
5	Mon	Cl	
6	Tue	Cl	
7	Wed	Cl	
8	Thu	Cl	
9	Fri	Cl	
10	Sat	Cl	
11	Sun		
12	Mon	Cl	
13	Tue	Cl	
14	Wed		**Saraswati Puja / Ash Wednesday — Holiday**
15	Thu	Cl	
16	Fri	Cl	
17	Sat	Cl	
18	Sun		
19	Mon	Cl	
20	Tue	Cl	
21	Wed	Cl	
22	Thu	Cl	
23	Fri	Cl	
24	Sat	Cl	
25	Sun		
26	Mon	Cl	
27	Tue	Cl	
28	Wed	Cl	
29	Thu	Cl	

MARCH : 2024

1	Fri	CI	
2	Sat		
3	Sun		
4	Mon	CI	
5	Tue	CI	
6	Wed	CI	
7	Thu	CI	
8	Fri	CI	
9	Sat		
10	Sun		
11	Mon	CI	
12	Tue	CI	
13	Wed	CI	
14	Thu	CI	
15	Fri	CI	
16	Sat	CI	
17	Sun		
18	Mon	CI	
19	Tue	CI	
20	Wed	CI	
21	Thu	CI	
22	Fri	CI	
23	Sat	CI	
24	Sun		
25	Mon		**Doljatra — Holiday**
26	Tue		**Holi — Holiday**
27	Wed	CI	
28	Thu		**Maundy Thursday — Holiday**
29	Fri		**Good Friday — Holiday**
30	Sat		**Holy Saturday — Holiday**
31	Sun		**Easter Sunday**

APRIL : 2024

1	Mon		**Easter Monday — Holiday**
2	Tue	Cl	
3	Wed	Cl	
4	Thu	Cl	
5	Fri	Cl	
6	Sat	Cl	

7	Sun		
8	Mon	Cl	
9	Tue	Cl	
10	Wed	Cl	
11	Thu	Cl	
12	Fri	Cl	
13	Sat	Cl	

14	Sun		**Dr. Ambedkar's Birth Anniversary**
15	Mon		**Bengali New Year — Holiday**
16	Tue	Cl	
17	Wed	Cl	
18	Thu	Cl	
19	Fri	Cl	
20	Sat	Cl	

21	Sun		
22	Mon	Cl	
23	Tue	Cl	
24	Wed	Cl	
25	Thu	Cl	
26	Fri	Cl	
27	Sat	Cl	

28	Sun		
29	Mon	Cl	
30	Tue	Cl	

MAY : 2024

1	Wed		**May Day — Holiday**
2	Thu	Cl	
3	Fri	Cl	
4	Sat	Cl	
5	Sun		
6	Mon	Cl	
7	Tue	Cl	
8	Wed		**Rabindra Jayanti — Holiday**
9	Thu	Cl	
10	Fri	Cl	
11	Sat	Cl	
12	Sun		
13	Mon	Cl	
14	Tue	Cl	
15	Wed	Cl	
16	Thu	Cl	
17	Fri	Cl	
18	Sat	Cl	
19	Sun		
20	Mon	Cl	
21	Tue	Cl	
22	Wed	Cl	
23	Thu	Cl	
24	Fri	Cl	
25	Sat	Cl	
26	Sun		
27	Mon	Cl	
28	Tue	Cl	
29	Wed	Cl	
30	Thu	Cl	
31	Fri	Cl	

JUNE : 2024

1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	**Bakrid — Holiday**
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	

JULY : 2024

1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	**Feast of St. Ignatius of Loyola (1491 - 1556) Founder of The Society of Jesus — Holiday**

TIME TABLE

TIME \ DAY	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

COLLEGE / DEPARTMENT PHONE NUMBERS

Alumni	: 2280 5566
Reception	: 22551-101
Academic Council	: 22551-296
Alumni	: 22805566
Arts & Science	: 22551-207 / 208
B.M.S.	: 22551-215 / 216
B.Ed.	: 22551-242
Biotechnology	: 22551-275
Canteen	: 22551-212
Central Library	: 22551-251 / 252 / 253 / 254 /255
Central Library (Asst. Director)	: 2280-1926
Chemistry	: 22551-266
Commerce (Morning)	: 22551-204
Commerce (Evening)	: 22551-235
Computer Centre	: 22551-220
Computer Lab	: 22551-262/263
C.O.P.	: 22551-288/289
Economics	: 22551-245
EDC	: 22551-285
Goethals Library	: 22551-223
Hostel: Fr. Leeming Hostel for Boys	: 2289-1196/80172 79214
Mother Teresa Hostel for Girls	: 2289-1196 / 80172 78134
IQAC	: 22551-239
ISP	: 22551-155
Maintenance	: 22551-297
Mathematics	: 22551-261
MCV Office	: 22551-273
Microbiology	: 22551-276
M.Sc. (Computer Science)	: 22551-271
M.Sc. (Physics)	: 22551-264
Multimedia	: 22551-268
NCC	: 22551-283
NSS	: 22551-210
Observatory	: 22551-272
PG Office	: 22551-240
Ph.D	: 22551-105
Physics	: 22551-246
Placement Cell	: 22551-217
Pondicherry University (MBA)	: 22551-236
Reception	: 22551-101
Research Lab	: 22551-120
Security	: 22551-200 / 201
Sports Department	: 22551-211
Staff Room	: 22551-218
Statistics	: 22551-270
Student Counsellor	: 22551-284
SXUK	: 6624-9881
SXUK (City Office)	: 22551-102
Treasurer's Office	: 22551-281 / 282

2023 - 2024

July
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

August
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June
S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

2024 - 2025

July
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

16th Convocation & Valedictory 2023

[L to R] - Rev. Dr. Peter Arockiam, SJ, Rev. Dr. Joseph Kulandai, SJ, Rev. Fr. Jeyaraj Veluswamy, SJ, Rev. Fr. Raphael Hyde, SJ, Justice Indra Prasanna Mukerji, Prof. (Dr.) Sonajharia Minz, Hon'ble Vice-Chancellor, Sido Kanhu Murmu University, Dumka, Prof. Asis Kumar Chattopadhyay, VC, CU, Rev. Dr. Dominic Savio, SJ, Prof. Bertram Da'Silva, Dr. Charlotte Simpson Veigas, Rev. Fr. Johnson Padiyara, SJ and Dr. Ayan Chandra.

Upcoming Communication Hub and Research Facility
at St. Xavier's College (Autonomous), Ajaynagar Campus, Kolkata - 700094

St. Xavier's College (Autonomous), Raghabpur Campus